

IN THE COMMON PLEAS COURT OF PUTNAM COUNTY, OHIO

Name

Case No. _____

Plaintiff/Petitioner 1

Judge _____

vs.

Name

NOTICE OF HEARING

Defendant/Petitioner 2

Notice to Party Filing a Motion/Request: When you file a motion and request that a hearing be scheduled in your case, you are required to provide a notice of hearing to the Common Pleas Court so that a date can be set and notice can be sent to the other party with your motion.

To _____ (name of other party):

You are hereby notified that a motion has been filed in this Court and that a
PRETRIAL

or HEARING (Judicial Assistant will circle one) will be held on that motion on the ____

day of _____, 20____, at _____ o'clock ____M. at the Common
Pleas Court, 3rd Floor, Putnam County Courthouse, 245 East Main St., Ottawa, Ohio.

Jill Siefker, Judicial Assistant