

## Minutes for Thursday, December 23, 2010

Mr. Schroeder moved to approve the 2010 engineer's machine and equipment inventory, repair and proposed equipment purchase report.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 97, Page 358

Mr. Jerwers moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners deems it necessary to advertise for sealed bids for Sewer District No. 1 manhole and pump station improvements.

now therefore, be it

**RESOLVED**, Sealed bids will be received at the office of the Board of County Commissioners until 11:00 a.m. on the 14th day of January, 2011, at which time they will be publicly read aloud for rehabilitating 62 manholes and replacing the pump controls to three pump stations in Sewer District No. 1.

and be it further

**RESOLVED**, Contract documents may be examined at either the Putnam County Commissioners office, 245 E. Main St., Ottawa, Ohio or the office of the engineer, Feller Finch & Associates, Inc., 1683 Woodlands Dr., P.O. Box 68, Maumee, Ohio.

and be it further

**RESOLVED**, Drawings, specifications and blank bid forms must be obtained at the office of the engineer upon payment of fifty dollars (\$50.00) non refundable. Contract documents will be shipped as soon as possible after receipt of request and payment of such documents. Bids will only be accepted from bidders listed on the engineer's official list of plan holders. Checks shall be made payable to Feller, Finch & Associates, Inc.

and be it further

**RESOLVED**, A bid guarantee instrument must be submitted with the bid. The bid guarantee instrument shall be in the form of a bid guarantee and contract bond for the full amount of the bid per ORC section 153.54 and 153.571 or a certified check, cashiers check or irrevocable letter of credit for an amount equal to ten percent (10%) of the bid. The bid guarantee shall be made payable to the Putnam County Commissioners, as is to be held as a guarantee that in the event the bid is accepted and a contract is awarded to the bidder, the contract will be duly executed and its performance properly secured.

and be it further

**RESOLVED** The successful bidder(s) shall be required to furnish a contract bond in a sum of not less than hundred (100%) of the total contract amount. The bond shall be that of an approved surety company authorized to transact business in the State of Ohio and shall be underwritten by a surety that is listed on the most current Department of the Treasury Circular 570 "Surety Companies Acceptable on Federal Bonds".

and be it further

**RESOLVED**, Bidders must use Ohio products, materials, services and labor to the extent practicable, comply with Ohio EEO requirements and pay Ohio prevailing wage rates for Putnam County.

and be it further

**RESOLVED**, Each bid proposal must be made upon the blanks, or facsimiles thereof, furnished with the contract documents.

and be it further

**RESOLVED**, The Putnam County Commissioners reserve the right to reject any or all bids, to waive any informalities or irregularities in the bids received, and to accept any bid it deems most favorable per ORC 9.31 and 9.312.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 97, Pages 359, 360

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2010, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 081, Emergency Management Agency  
W 5, Advance Out.....\$ 31,151.50  
(Advance back to County General)

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Emergency Management Agency Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
W 5, Advance Out	A 25A, Advance In	\$31,151.50
(Repay County General for advance made to Fund 081, Emergency Management Agency on February, 2009)		

Mr. Love seconded the motion.  
Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes  
Comm. Jrl. 97, Page 361

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2010, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 014, REA  
J 6, Other Expenses.....\$ 5,897.95  
Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes  
Comm. Jrl. 97, Page 362

Mr. Love moved that the following appropriation modification be made for the year ending December 31, 2010

Commissioners  
From.....4 A 7, Fairgrounds Maint.....to....4 A 2H, Employee Fringes.....\$312.50  
From.....4 A 4, Equipment.....to....4 A 2H, Employee Fringes.....\$413.47

Coroner  
From.....2 F 12D1, Post Mortem Trans....to...2 F 2F, Fringes.....\$363.35  
Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes  
Comm. Jrl. 97, Page 363

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2010.

For Auditor  
From.....1 B 13, Appr Real Prop.....to.....1 B 13P, Employer share PERS.....\$ 105.06  
From.....1 B 13, Appr. Real Prop.....to.....1 B 2, Comp. of Employees.....\$2,697.44  
From.....1 D 1, Comp. of Employees..to..1 B 2, Comp. of Employees.....\$1,813.50  
From.....1 D 1P, Employer share PERS..to..1 B 2, Comp. of Employees.....\$ 168.08  
From.....1 D1F, Fringes.....to...1 B 2, Comp. of Employees.....\$ 34.28  
From.....1 J 3, Equipment.....to...1 B 2, Comp. of Employees.....\$ 286.70

From....1 J 1P, Employer share PERS...to....1 J 1H, Employees Fringes.....\$ 70.00  
 From....1 J 1P, Employer share PERS...to....1 B 2H, Employee Fringes.....\$ 162.00  
 From....B 18, Supplies auditor.....to....B 1, Auditor's Clerk.....\$ 4.00

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 97, Page 364

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2010.

Fund 021, Putnam Acres Care Center

From.....6021-0-1, Gas bills.....to.....6001-0-1, Medical supplies.....\$5,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

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### **Now and Then Purchase Orders.....**

**EMA.....Purchase order 1601**

**Landfill Closure/Maint.....Purchase order 87961**

**Law Library.....Purchase order 87780**

**Office of Public Safety.....Purchase order 1600**

**Putnam Acres Care Center.....Purchase order 87627-87672**

**REA.....Purchase order 88227**

Mr. Schroeder moved to approve the now and then purchase orders.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

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### **9:00 a.m. –9:10 a.m.**

Commissioner Jerwers moved to go into executive session to have a telephone conversation with Don Theis, attorney for the Ginger Price lawsuit. Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Mr. Jerwers moved to closed executive session.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

### **10:00.m.**

Agenda. Present were commissioners Love, Schroeder and Jerwers; clerk Betty Schroeder and Dar Nevergall, Putnam County Sentinel.

### **10:30 a.m. – 11:10 a.m.**

Stephanie Rosengarten of Woodland Acres met with commissioners Love, Schroeder and Jerwers regarding the quote for the snow removal at the library. Stephanie said the library awarded the bid to a firm who was not the lowest received.

Mr. Jerwers moved that the minutes be approved as read. Mr. Schroeder seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes