Minutes for Thursday, December 30, 2010

Mr. Schroeder moved to approve the "notice of termination of contracted services at the adult detention facility with Putnam County Home Health". The agency shall continue the nursing services until which time a competitive bid is accepted and approved by the Board of Commissioners.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 97, Page 375

Mr. Schroeder moved to approve the "Extension of Contracted Physician Services" with Dr. Woodruff continuing as physician services at the adult detention facility. Dr. Woodruff will be compensated at the current Home Health rate and the contract is extended not to exceed January 31, 2011.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 97, Page 376

Mr. Jerwers moved the adoption of the following Resolution:

WHEREAS, In reviewing the county's policy regarding competitive bidding, it has been determined that certain language concerning liability insurance is not included in the bidding package.

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby agree that before any contract is entered into with the Board of County Commissioners the following insurance documents must be presented:

- 1 (Name of other party) shall maintain a comprehensive commercial general liability insurance policy (including premises-operations: contractual liability; product liability and completed operation; broad form property damage) with liability limits of \$1,000,000 or greater and property damage limits of \$1,000,000 or more.
- 2 (Name of other party) agrees to furnish a copy of a certificate of insurance to the Putnam County Commissioners that indicates that the above required insurance coverage is in place.
- 3 A policy or similar agreement or addendum as noted above which contains a provision that states (Name of other party insurance coverage) shall be primary insurance as respects the Putnam County Commissioners, its' appointed officials, employees and volunteers and that any insurance maintained by the Putnam County Commissioners, its appointed officials, employees or volunteers shall be excess to the vendor/contractor's insurance and shall not contribute to it.
- 4 A policy or similar agreement or addendum as noted above which contains a provision that states (Name of other party) agrees to hold the Putnam County Commissioners harmless and indemnify Putnam County, its elected officials, employees and volunteers for any and all claims resulting from the actions of the entity, its' officials and employees.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 97, Page 377

Mr. Love moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners has received a request from Robert Benroth, auditor, to establish a revenue line and an appropriation line for the Protect TIF in Fund 106, Tax Equivalent.

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby agree to have the Putnam County Auditor create the following revenue line in Fund 106, Tax Equivalent:

106 PRO, Protec

and be it further

RESOLVED, The Board of County Commissioners does hereby agree to have the Putnam County Auditor to create the following appropriation line:

106 PRO, Protect

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 97, Page 378

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2010, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

For ADAMHS

AA 1, Salaries.....\$ 2,338.12

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 97, Page 379

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2010, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 103, Community Corrections

103 SA11, Salaries & Fringes.......\$ 800.00

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 97, Page 380

Mr. Schroeder moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2010, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 119, GHS DVI TASK

119 FR, Fringes.....\$ 45.67

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 97, Page 381

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending

December 31, 2010, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Minus appropriation:

Fund 054, Law Library
54 PUB, Publications............\$5,700.00
Mr. Schroeder seconded the motion.
Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes
Comm. Jrl. 97, Page 382

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2010, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

MINUS APPROPRIATIONS

Fund 084, HOME 84 AC, HOME Admin Costs\$20,401.40
Fund 084, HOME 84 IC, HOME Implementation Costs\$34,380.00
Fund 084, HOME 84 PC, Home Program Costs\$47,374.00
Fund 085, CDBG T 5, Formula Expenses\$32,600.00
Fund 085, CDBG T 6, Economic Development Grant\$10,000.00
Fund 085, CDBG T 7A, CDBG CHIP Program Costs\$ 1,829.00
Fund 085, CDBG T 7B, CDBG CHIP Admin Costs\$10,200.00
Fund 085, CDBG T7C, CDBG CHIP Implementation Costs\$16,894.00

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2010, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Mr. Love yes

For Common Pleas 2 B 6, Attorney Fees, Indigent Defendants...\$ 6,752.80

Mr. Schroeder

Vote: Mr. Jerwers yes

Comm. Jrl. 97, Page 383

seconded the motion.

Mr. Schroeder yes

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 97, Page 384

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2010.

For Common Pleas...

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2010.

For CSEA

From.....2 B 33, Indirect costs.....to...2 B 26, Salaries................\$ 126.78

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 97, Page 286

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2010

Commissioners

From.....1 A 15C, IT Contract......to....1 A 15, IT director salary.........\$ 480.00

PutCo Water/Sewer

From.....113 MISC, Misc. Expenses....to......113 SA, Salaries..........\$ 200.00 From.....113 E-W, Electrical......to......113 SA, Salaries.......\$ 34.00

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 97, Page 387

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2010.

For Probate/Juvenile

From.2 D 6, Jurors fees, Probate.....to...2 C 31A, Clerk hire, Juv. Prob. Ofc...\$850.00 From.2 D 7, Witness fees, Probate...to...2 C 31A, Clerk hire, Juv. Prob.Ofc...\$ 150.00

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 97, Page 388

Mr. Love moved that the following appropriation modification be made for the year ending December 31, 2010.

Engineer...

From..K 11, Comp. of employees, road....to...K 2, Comp. of employees...\$ 9,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 97, Page 389

Mr. Schroeder moved that the following appropriation modification be made for the year ending December 31, 2010.

For Prosecutor

From..1 E 2H, Employee fringes....to..1 E 1A, Assistant Prosecutor Salary...\$ 1,590.66

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 97, Page 390

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2010.

Fund 033, Recycle Grant

From33RL9, Travel	to33RL4, Marketing	\$ 132.63
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From....33RL13, Other......to....33RL4, Marketing.........\$ 62.49

For Airport

From...5 A 4, Equipment......to.....5 A 5, Contracts, repair.....\$ 200.00

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 97, Page 391

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2010

For Coroner

From...2 F 12D1, Post mortem transp...to...2 F 2F, Fringes......\$ 32.30

For IT Dept.

From...1 A 15C, IT contract......to....1 A 15A, Fringes..............\$ 21.66

For PutCo Water/Sewer

From...113 T-W, Testing......to....113 FR, Fringes......\$ 5.91

For Janitor

From...4 A 3, Supplies......to....4 A 2H, Fringes......\$ 65.89

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 97, Page 392

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2010, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Minus appropriation:

Fund 035, Solid Waste District Disp. Fees 35 FU, Fuel...... \$ 1,000.00

Fund 060, Water Dist. No. 1

Q 46, Village of Ottawa...... \$ 1,000.00

Fund 107, Landfill Closure Debt

107 INT, Interest...... \$ 5,460.00

Fund 138, Landfill Closure/Maintenance

138 SA, Salaries..... \$ 11,305.00

138 CS, Contract Services......\$ 4,800.00

138 ENG, Engineering...... 110.00

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 97, Page 393

Now and Then Purchase Orders.....

Airport......Purchase order 87973-87975

Brookhill Center.....Purchase order 88180-88182

Capital Improvements......Purchase order 88322

Common Pleas.....Purchase order 88268-88271

CountyPurchase order 87965, 87679, 87976

County Court......Purchase order 88220, 88221, 87870

Juvenile Court......Purchase order 87608, 88306

Probate Supervision.....Purchase order 86300, 86296

PutCo Water/Sewer.....Purchase order 87977

Recycle Grant.....Purchase order 87524

Sheriff......Purchase order 87688

Youth Subsidy......Purchase order 87011, 87012

Mr. Jerwers moved to approve the now and then purchase orders.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

Comm. Jrl. 97, Page 394

Purchase Orders and Travel Requests...

Children Services.......Putnam County Commissioners, indirect costs \$3,435.00;

Commissioners......Staples, supplies for office \$69.99; 25 boxes 8 ½ x 11 copy paper \$729.61;

Mr. Love moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

2011 Appropriations and Appropriation Modifications:

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2011, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 005, Dog and Kennel

B 17, ASPCA Grant Expenditures......\$ 1,079.23

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 97, Page 395

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2010.

For Solid Waste District Disposal Fees...

From.....35 PRO, Projects.....to......35 EXP, Expenses..............\$ 920.00

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 97, Page 396

2011 Purchase Orders and Travel Requests...

Purchase Orders and Travel Requests..Jan., Feb., March County.....

Commissioners supplies	\$ 1,000.00
Repair of motor vehicles	\$ 200.00
Travel, Commissioners	\$ 1,200.00
Advertising	\$ 850.00
Downes, Fishel, Haas	\$ 1,000.00
Iron Mountain	\$ 1,200.00
Supplies, IT Dept	\$ 200.00
Supplies, Janitor	\$2,000.00
P.C. Engineer, fuel for maint. truck	\$ 450.00
Construction	\$ 200.00
Misc. shipping & postage supplies	\$ 200.00
Equipment repair	\$ 2,000.00
Contracts/ Service	\$ 600.00

P.C. Educational Service Center,	
Rent for extension office,	\$ 4 800 00
Ottawa Water Works	
Qwest	
Verizon	
Century Link	
Dominion East Ohio Gas	. ,
American Electric Power	
TB Medication	\$ 300.00
Airport	
•	¢ 5,000,00
Airport manager	
Supplies	
M & M Hauling	
Putnam Co. Commissioners, water	
Qwest	•
American Electric Power	\$ 900.00
Century Link	\$ 400.00
Culligan	\$ 100.00
Cherry's Propane	
,	
Dog & Kennel	
Supplies	\$ 700.00
Verizon	
Dominion East Ohio Gas	·
P.C. Engineer, fuel	
Leipsic Veterinary	
Ottawa Water Works	
	•
Imp. at dog shelter, ASPCA Grant	\$ 1,079.23
General Ditch	
Advertising Ditch Notices	\$ 500.00
7 ta volucing Bhorrivoucco	φ σσσ.σσ
Grants Administration	
Travel, other expenses	\$ 100.00
Sewer District No. 1	
American Electric Power	\$ 750.00
Ottawa Water Works	\$ 19,260.00
Ditch Maintenance	
	# 0 500 00
Ditch Maintenance projects	\$ 2,500.00
PutCo Water/Sewer	
Ottawa Water Works	\$18 <u>000 00</u>
American Electric Power	•
Paulding-Putnam Electric	.a 1,350.00

Village of Ottawa, testing & reading\$ 300.00Misc. expenses
Water District No. 1
Landfill Closure/Maintenance
Solid Waste District Disposal Fees P. C. Engineer, fuel for recycling truck\$ 3,000.00 Misc. expenses, recycling\$ 500.00 American Electric Power\$ 120.00 Paulding-Putnam Electric\$ 300.00 Werlor Recycling\$ \$2,600.00
Sewer District No. 2 American Electric Power, service\$ 150.00 Ottawa Water Works, sewerage\$ 5,000.00
County Maximus, cost allocation, CY 2010\$6,800.00 Hasler, postage meter rent\$936.00 N.W. Ohio Security, monitoring fee\$500.00 N.W. Ohio Security, inspection fee\$350.00 M & M Hauling, refuse hauling\$1,500.00 Putnam Co. Historical Society\$8,925.00 Putnam Co. Job & Family Services, Mandated share\$61,231.00 EMA\$25,500.00 Soil & Water Conservation\$125,547.55 Putnam Co. Job & family Services, Children Services\$75,000.00 Maumee Valley R C & D\$500.00 Crime Victim Services\$6,375.00 Putnam Co. Commissioners, County share recycling\$10,000.00 Treasurer, State of Ohio Dept. of Health.\$60,004.17 Putnam Co. Ag Society\$3,300.00 Ohio State Univ., Extension\$136,765.00
Allen Co. Auditor, 3 rd district ct. of appeals\$12,000.0

Board of Elections.....

Thinking Farther, Inc., election support for 2011, \$5,000.00; blanket P.O. for supplies for Jan., Feb., March \$2,000.00; Software Service Agreement, blanket P.O. for first quarter \$15,000.00; travel for Karen Lammers, Shelly Burkhart, Marie Heitmeyer, Ann Dillinger, Greg Hermiller and Martin Kuhlman to attend Ohio Assoc. of Election Officials, Jan. 26 and 27 in Columbus with P.O. for \$2,000.00 for Jan., Feb., March;

Probate Supervision Blanket P.O. for Jan., Feb., March as follows:
transportation\$ 900.00
communication\$ 200.00
supplies\$ 500.00
CSEABlanket P.O. for Jan., Feb., March as follows:
supplies\$1,500.00
contracts\$ 500.00
travel\$ 400.00
services\$ 1,500.00
cost allocation\$2,700.00
equipment\$1,200.00
Children ServicesBlanket P.O. for Jan., Feb., March as follows:
kinship\$ 2,000.00
foster parents\$35,000.00
ESSA\$ 3,000.00
lab 9 Family Diaptet D.O. for Jon. Tob. March of follows:
Job & FamilyBianket P.O. for Jan., Feb., March as follows.
Job & FamilyBlanket P.O. for Jan., Feb., March as follows: supplies\$ 6,000.00
supplies\$ 6,000.00
supplies\$ 6,000.00 repairs\$ 2,500.00
supplies\$ 6,000.00 repairs\$ 2,500.00 relief allowance\$40,000.00
supplies
supplies \$ 6,000.00 repairs \$ 2,500.00 relief allowance \$ 40,000.00 med. assistance \$ 5,000.00 facilities \$ 12,000.00 travel \$ 800.00 cost allocation \$ 13,500.00 other \$ 5,000.00 travel \$ 400.00 WP other \$ 2,000.00 SS travel \$ 1,000.00 SS other \$ 1,500.00
supplies
supplies \$ 6,000.00 repairs \$ 2,500.00 relief allowance \$ 40,000.00 med. assistance \$ 5,000.00 facilities \$ 12,000.00 travel \$ 800.00 cost allocation \$ 13,500.00 other \$ 5,000.00 travel \$ 400.00 WP other \$ 2,000.00 SS travel \$ 1,000.00 SS other \$ 1,500.00 WIABlanket P.O. for Jan., Feb., March as follows: adult\$ 2,000.00
supplies

Commissioners......CCAO, membership dues for 2011, \$5,520.00;

500.00

admin.....\$

rapid response.....\$ 3,000.00

Office of Public SafetyBlanket P.O. for 2011 as follows:
lockbox fees\$ 1,000.00
contractual billing services\$40,000.00
reimb co. portion housing ambulances\$ 23,400.00
Office Equipment Finance, copier lease\$ 1,500.00
equipment\$ 1,200.00
fuel\$ 16,000.00
ambulette fuel\$ 5,000.00
CBRE Sturges, LLC, annual lease\$18,486.00
other expenses\$ 1,200.00
Medic and 301 clothing\$ 750.00
magazine subscriptions\$ 500.00
N.W. Net, EMS share web hosting\$ 175.00
insurance and patient refunds\$2,000.00
EMS chief mtg. supplies\$ 200.00
Penn Care Public Safety, EMS charts, 1 st qtr\$ 750.00
general cleaning\$ 1,150.00
oxygen and cylinder rental\$ 4,000.00
radio maintenance\$2,000.00
Col. Grove EMS, auxiliary squad exp\$ 300.00
Continental EMS, aux. squad exp\$ 300.00
Kalida EMS, aux. squad exp\$ 300.00
Leipsic EMS, aux. squad exp\$ 300.00
Ottawa EMS, aux. squad exp\$ 300.00
Ottoville EMS, aux squad exp\$ 300.00 Pandora EMS, aux squad exp\$ 300.00
blanket P.O. for supplies\$ 600.00
blanket P.O. for disp. care supplies\$ 1,000.00
telephone\$ 500.00
Alltel, monthly srv charges cell and modems\$ 1,500.00
utilities\$ 6,000.00
vehicle maintenance\$ 2,200.00
Emerg. vehicle repair/maint.,towing\$2,500.00
heavy rescue maintenance
ambulance maintenance\$3,000.00
LEPCBlanket purchase orders as follows:
Other LEPC expenses\$ 800.00
•
Emergency Medical Services Grant
Continuing education mtg. Expenses\$ 500.00
Reimb. of EMT class and refresher\$1,800.00
• •
EMABlanket P.O. as follows
Supplies \$ 800.00
Other expenses\$1,600.00
-

Communication committee expenses\$	125.00
Informational EMS/LEPC luncheon mtgs\$	800.00
Northwest Net, EMA share web hosting\$	175.00
General cleaning\$	1,150.00
Office Equipment Finance, copier lease\$	1,500.00
Homeland security mtg. Expenses\$	300.00
Alltel, monthly modem svc charges\$	500.00

Mr. Love moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers ves Mr. Schroeder ves Mr. Love ves

Exceptions: Mr. Jerwers yes-Board of Elections purchase order and travel; Mr. Schroeder none

Mr. Love none

10:30 am.

Agenda. Present were commissioner Love, Schroeder and Jerwers; clerk Betty Schroeder and Marlena Ballinger of the Sentinel.

1:50 p.m. – 2:25 p.m.

Abe Quintero, intermin administrator at Putnam Acres Care Center, met with commissioners Love, Schroeder and Jerwers. Mr. Jerwers moved to go into executive session to discuss a possible contract.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Mr. Jerwers moved to close the executive session.

Mr. Love seconded the motion.

Vote: Mr. Jerwers ves Mr. Schroeder yes Mr. Love yes

Mr. Schroeder moved to approve a one year contract with Mr. Quintero.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Following the executive session, Mr. Love moved to employ Mr. Quintero and pay him \$68,000.00 a year, and upon completion of a six month probationary period (June 30, 2011, the contract will be increased to \$70,000.00 for the remainder of the term of the contract as administrator. Upon Mr.

Quintero's request, he will not be paid any health insurance benefits.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. Pages 397, 398

4:00 p.m.

Commissioner Love went upstairs to be sworn in as commissioner for a another term beginning January 2011.

Mr. Jerwers moved that the minutes be approved as read. Mr. Schroeder seconded the motion and the roll being called upon its adoption, the vote resulted as

Mr. Schroeder yes follows: Mr. Jerwers yes Mr. Love yes