

## Minutes for Tuesday, December 20, 2011

Mr. Jerwers moved to approve the revised lease agreement for lease of the ground adjacent to airport runway for Daniel Ellerbrock. The revised contract will be Ellerbrock Brothers/by Daniel Ellerbrock. (Mr. Ellerbrock asked for the changed due to FSA requirements).

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 100, Pages 41, 42

Mr. Love moved to approve the employment contract with Abe Quintero as administrator of Putnam Acres Care Center, cost of \$71,400.00 per year. Contract is from December 31, 2011 thru December 30, 2012.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 100, Pages 43, 44

Mr. Jerwers moved to approve the surety bond for Abe Quintero as administrator of Putnam Acres Care Center. Bond is from January 1, 2012 thru December 31, 2012,

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 100, Pages 45

Mr. Jerwers moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners deems it necessary to advertise to receive bids for consulting services concerning the county's medical, dental, prescription drugs and optical benefit plan.

now therefore, be it

**RESOLVED**, Proposals, will be received by the Putnam County Commissioners, Courthouse, 245 E. Main St., Ottawa, OH 45875, until 1:00 p.m. local time, on Thursday, January 5, 2012.

and be it further

**RESOLVED**, Additional assistance with plan design, employee meetings, conducting health fairs and quarterly meetings are included in the information available at the commissioners office, 245 East Main Street, Suite 101, Ottawa, Ohio 45875.

and be it further

**RESOLVED**, The Putnam County Commissioners reserve the right to reject any or all proposals, to waive any informalities or irregularities in the proposals received, and to accept any proposal or combination of proposals that is deemed most favorable to the Putnam County Commissioners.

and be it further

**RESOLVED**, The bidder agrees to provide a statement certifying that their personal property taxes have been paid, in compliance with the Ohio Revised Code Section 5719.042 - Statement as to delinquent taxes.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 100, Pages 46

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, To assist in reducing workers compensation claims, a safety committee was set up

to meet on a regular basis to discuss ways of lowering the number of workers compensation claims.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby appoint the following as members of the Putnam County Safety Committee for 2012:

- Jeanne Selhorst, auditor department
- Randy Brinkman, garage department
- Ruth Gerding and Angie Heitmeyer, health department
- Jodie Lammers, home care and hospice department
- Steve Ford, job & family service department
- Andrea Hammond, MR/DD department
- Steve Odenweller and Deb Kaufman, Office of Public Safety
- Abel Quintero, Putnam Acres Care Center
- Sheriff James Beutler, Laura Huff and Lt. Tim Meyer, sheriff's department
- Tracy Warnecke, treasurer department
- Jack Betscher and Betty Schroeder commissioners department

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 100, Page 47

Mr. Love moved that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2011, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General  
 15 A 15, Transfers.....\$ 1,210,000.00

also that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2011, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From...Fund 001,County General (15 A 15 Transfers)...to...Fund 107, Landfill Closure Debt (107 TRN, Transfer In).....\$ 1,210,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 100, Page 48

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2011, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General  
 15 A 15, Transfer Out.....\$ 20,000.00  
 (Brookhill Center's cost allocation-waterline payment)

and also that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2010, the following sums be and the same are hereby transferred, set aside and

appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 001, County General (15 A 15, Transfer Out).....to.....Fund 124, PutCo Water/Sewer Repay (124 TRN, Transfer In).....\$ 20,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 100, Page 49

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2011, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 016, Ditch Maintenance

R 5, Ditch Maintenance.....\$3, 746.04

Fund 035, Solid Waste Dist. Disp. Fees

35 REP, Repairs.....\$ 300.00

Fund 138, Landfill Closure/Maintenance

138 ENG, Engineering.....\$ 329.43

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 100, Page 50

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2011, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 021, Putnam Acres Care Center

6001-0-1, Medical Supplies.....\$ 1,000.00

7056-0-1, Enterals: Medicare.....\$ 750.00

9706-0-1, Pharmacy Legend RX drugs..\$ 7,000.00

6022-0-1, Electricity.....\$ 4,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 100, Page 51

Mr. Love moved that the following appropriation modification be made for the year ending December 31, 2011.

Fund 021, Putnam Acres Care Center

From..7260-0-1, Legal Service....to...7251-0-1, Laundry/Linen Supplies.....\$ 587.00

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 100, Page 52

Mr. Love moved that the following appropriation modification be made for the year ending

December 31, 2011.

For EMA

From.....W 3, Equipment.....to.....W 1, Salaries.....\$ 1,898.81

For Office of Public Safety

From...120 LIA, Liability.....to.....120 SA7, Transfer Crew.....\$ 965.00

From...120 LIA, Liability.....to.....120 RM1, Radio Maint.....\$ 519.89

From...120 LIA, Liability.....to.....120 SQD, Squad Exp.....\$ 261.52

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 100, Page 53

Mr. Love moved that the following appropriation modification be made for the year ending December 31, 2011.

For Commissioners

From.... 4 B 14, Contracts/Service.....to... 1 A 7, Contracts/Repairs.....\$151.46

From.....14 A 2 CORSA deductible..to.....1 A 7, Contracts/Repairs.....\$568.37

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 100 Page 54

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2011.

For REA

From...J 7, Board or Revision....to.....J 6, Other Expenses.....\$ 5,000.00

From...J 6A, Travel.....to.....J 6, Other Expenses.....\$ 2,158.00

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

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**Now and Then Purchase Orders.....**

**Brookhill Center.....Purchase order 91173, 91174**

**Clerk of Courts.....Purchase order 91358, 91359, 91366**

**County.....Purchase order 91391**

**Ditch Maintenance.....Purchase order 91388**

**Landfill Closure/Maint.....Purchase order 91387**

**Office of Public Safety.....Purchase order 1783, 1784, 1833, 1834**

**Putnam Acres Care Center....Purchase order 91281-91306,91308,91309**

Mr. Jerwers moved to approve.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Exceptions: Mr. Jerwers none Mr. Love none Mr. Schroeder none

Comm. Jrl. 99, Page 56

**Purchase orders and travel requests.....**

**Solid Waste Dist. Disposal Fees....**Buckeye Pool & trucking, stones and hauling to transfer station, \$300.00;

Mr. Love moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Exceptions: Mr. Jerwers none Mr. Love none Mr. Schroeder none

**8:30 a.m.**

Agenda. Present were commissioners Schroeder, Love and Jerwers; administrator Jack Betscher; clerk Betty Schroeder and Marlena Ballinger of the Sentinel.

**9:00 a.m. – 10:10 a.m.**

Kim Diamond, Job & Family Services, met with commissioners Schroeder, Love and Jerwers and administrator Jack Betscher for his monthly report.

**10:00 a.m.**

The records commission meeting was held in the commissioners office. Present were commissioner Jerwers; recorder Cathy Recker; auditor Bob Benroth and clerk of courts, Teresa Lammers.

**11:00 a.m.**

Commissioners Schroeder and Love attended the Army Corps of Engineers meeting in Findlay.

**3:00 p.m. – 3:35 p.m.**

Commissioners Schroeder, Love and Jerwers and administrator Jack Betscher conducted the budget meeting held in the assembly room.

Mr. Jerwers moved that the minutes be approved as read. Mr. Schroeder seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes