

## Minutes for Thursday, December 29, 2011

Mr. Jerwers moved to approve the letter from Abel Quintero as administrator of Putnam Acres Care Center. The letter states he is declining the 2% increase in wages for 2012.

Mr. Love seconded the motion and applauded him

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Mr. Jerwers moved the adoption of the following Resolution:

**WHEREAS**, The Putnam County Board of County Commissioners approved a resolution on November 22, 2011, setting the date for the view and the first hearing on the Tom Balbaugh Single County Ditch #960.

and

**WHEREAS**, It is now necessary to change the date for the view and first hearing.

now therefore, be it

**RESOLVED**, The Board of County Commissioners of Putnam County, Ohio, does hereby agree to change the date for the view to Thursday, February 9, 2012, at 2 p.m. at the upper terminus of the improvement and the first hearing to Thursday, February 23, 2012, at 2 p.m. in the General Assembly Room of the Putnam County Court House, Ottawa.

and be it further

**RESOLVED**, That notice of said view and first hearing be given, as required by law.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Ditch Jrl. 5, Page \_\_\_\_

Mr. Love moved to approve the rental agreement to allow AOK to rent the assembly room at a cost of \$40.00 on scheduled dates throughout 2012.

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 100, Pages 77, 78, 79

Mr. Love moved to approve the lease agreement with Job & Family Services for lease of the building at 1225 E. Third Street, Ottawa. The lease is from Dec. 1, 2011 to November 30, 2012.

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 100, Pages 80, 81

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, The Village of Ottawa has increased their rates for 2012 from \$7.26 per hundred cubic feet to \$7.48 per hundred cubic feet (3.03% increase) and the Board of County Commissioners deems it necessary to adjust the rates to accommodate the increase.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby set the monthly fees for Sewer District No. 1 as follows:

Residences outside village boundaries.....\$91.00 per month (was \$88.00)

Residences inside village boundaries.....\$25.00 per month (did not increase)

and be it further

**RESOLVED**, Said increase is for service effective January 1, 2012.

and be it further

**RESOLVED**, The Board agrees to continue to invoice the residents on a monthly basis. Invoices will be mailed approximately the 15<sup>th</sup> of each month, and a penalty of ten percent (10%) will be assessed if the previous billed amount is not paid by the first of the following month billed.

Mr. Love moved to amend to \$27.00 inside village boundaries due to the maintenance improvements that have been done this year.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Mr. Love moved to approve the resolution as amended.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers no Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 100, Page 82

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, Residences of Sewer District No. 2, are currently charged \$83.00 per month for sewer usage.

and

**WHEREAS**, The Village of Ottawa has increased their rates for 2012 from \$7.26 per hundred cubic feet to \$7.48 per hundred cubic feet (3.03% increase) and the Board of County Commissioners deems it necessary to adjust the rates to accommodate the increase.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby agree that the monthly fees for Sewer District No. 2 will increase to \$86.00 per month.

and be it further

**RESOLVED**, Said increase is for service effective January 1, 2012.

and be it further

**RESOLVED**, The Board agrees to continue to invoice the residents on a monthly basis. Invoices will be mailed approximately the 15<sup>th</sup> of each month, and a penalty of ten percent (10%) will be assessed if the previous billed amount is not paid by the first of the following month billed.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers no Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 100, Page 83

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2011, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

**Minus appropriations:**

**Fund 138, Landfill Closure/Maintenance....**

**138 EQ, Equipment.....\$2,500.00**

**138 MNT, Maintenance.....\$ 500.00**

**138 MISC, Miscellaneous.....\$ 839.06**

**138 CS Contract Services.....\$ 8.30**

**138 FR, Fringes.....\$ 185.31**

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 100, Page 84

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2011, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

**Minus appropriation:**

**Fund 081, EMA**

**W 6A, Hospital Insurance...\$ 8,200.00**

**W 9, Other.....\$14,500.00**

**W 11, Grant 1.....\$ 3,000.00**

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 100, Page 85

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2011, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

**Minus appropriation:**

**Fund 021, Putnam Acres Care Center**

**6130-0-1, Nurse Aide Salary.....\$94,700.00**

**6125-0-1, LPN Salary.....\$16,000.00**

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 100, Page 86

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2011, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

**Fund 119, GHS DVITASK**

**119 SA, Salaries.....\$ 1,000.00**

**Fund 152, DNA Stim R & R**

**152 SA STIM, Salaries Stim.....\$ 769.00**

**152 PTJ STIM, Part time Jail Stim.....\$ 666.00**

**152 PTS STIM, Part time Sheriff Stim.....\$ 229.00**

**152 COM STIM, Comp/overtime cash-in.....\$ 516.00**

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 100, Page 87

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2011.

For Sheriff

From..... 6 A 14D1, Maintenance Contracts....to... 6 A 14D, Misc.....\$ 2,000.00  
 From....6 A 4, Equipment.....to....6 A 9, Marine Patrol.....\$ 560.00  
 Mr. Schroeder seconded the motion.  
 Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes  
 Comm. Jrl. 100, Page 88

Mr. Schroeder moved that the following appropriation modification be made for the year ending December 31, 2011.

For Solid Waste District Disposal Fees  
 From...35 FR, Fringes.....to....35 EXP, Other Expenses.....\$1,000.00  
 Mr. Jerwers seconded the motion.  
 Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes  
 Comm. Jrl. 100, Page 89

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2011.

For EMA  
 From.....W 2, Supplies.....to.....W 1, Salaries.....\$ 1,088.84

For Office of Public Safety  
 From...120 SA3, Full time employees....to....120 SA7, Transfer Crew.....\$ 2,667.50  
 Mr. Schroeder seconded the motion.  
 Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes  
 Comm. Jrl. 100, Page 90

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2011.

Engineer...  
 From....12 A 9B, Tax Map Fringes.....to..... 12 A 9, Tax Map Salary.....\$1,591.00  
 Mr. Schroeder seconded the motion.  
 Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes  
 Comm. Jrl. 100, Page 91

Mr. Schroeder that the following appropriation modification be made for the year ending December 31, 2011.

For Common Pleas...  
 From.....2 B 10, Travel.....to...2 B 2, Comp. of Employees.....\$ 323.71  
 From.....2 B 12D, Other Exp....to...2 B 2, Comp. of Employees.....\$2,152.97  
 From.....2 B 10, Travel.....to...2 B 2H, Employee Fringes.....\$ 14.60  
 From.....2 B 8, Witness fees...to...2 B 3, Supplies.....\$ 195.98  
 From.....2 A 7, Other Exp.....to...2 B 9, Transcripts.....\$ 524.83  
 From.....2 B 1, Salary.....to...2 B 9, Transcripts.....\$ 75.17  
 Mr. Jerwers seconded the motion.  
 Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 100, Page 92

**Now and Then Purchase Orders.....**

- County**.....Purchase order 91399, 91557
- Ditch Maintenance**.....Purchase order 91558
- Dog & Kennel**.....Purchase order 91559
- Jail**.....Purchase order 91426-91429, 91431,91435
- Juvenile**.....Purchase order 91661, 91662
- MR/DD Residential Services**..Purchase order 91582
- Probate Supervision**.....Purchase order 89072, 89073,89074
- Sheriff**.....Purchase order 91425,91430
- Solid Waste Dist. Disp. Fees**...Purchase order 91397, 91398
- Youth Subsidy**.....Purchase order 91663

Mr. Schroeder moved to approve.

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Exceptions: Mr. Jerwers none Mr. Love none Mr. Schroeder none

Comm. Jrl. 100, Page 93

**Purchase orders and travel requests.....**

**Commissioners**.....Staples, supplies for office \$14.74;

**Sheriff**..... Blanket P.O. for Tim Kramer for uniforms \$150.00;

Mr. Schroeder moved to approve the purchase orders and travel requests.

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Exceptions: Mr. Jerwers none Mr. Love none Mr. Schroeder none

**9:00 a.m.**

Sealed bids for the sale of four (4) steel recycling bins were opened.

The following bid was received:

Putnam County Community Thrift Store, 101 West Main St., Ottawa, Ohio 45875

Amount of bid.....\$101.00 for each for a total of \$404.00

Mr. Schroeder moved to award the bid to the Putnam County Community Thrift Store, Ottawa, Ohio, in the amount of \$404.00.

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 100, Page 94

**10:00 a.m.**

Agenda. Present were commissioners Schroeder, Love and Jerwers; administrator Jack Betscher; clerk Betty Schroeder and Marlena Ballinger of The Sentinel.

**11:00 a.m.**

Treasurer Tracy Warnecke and a representative of Polygon met with commissioners Schroeder, Love and Jerwers in the treasurer's office regarding mold on records in the attic.

Mr. Jerwers moved that the minutes be approved as read. Mr. Love seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Jerwers yes      Mr. Love yes      Mr. Schroeder yes