

# Minutes for Thursday, December 27, 2012

Mr. Jerwers moved to approve the minutes and the discussion notes from Thursday, December 20, 2012.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Mr. Jerwers moved the adoption of the following Resolution:

**WHEREAS**, The district technician for the Putnam Soil and Water Conservation District, Jeffery Giesige has informed the Board of County Commissioners that extra work had to be performed for the Shawn Recker SCS #957 ditch improvement.

and  
**WHEREAS**, The following extra work is required in order to satisfy the construction standards and specifications.

Extra work item # 3, Slope Protection.....\$ 898.05  
Total extra work.....\$ 898.05

now therefore be it

**RESOLVED**, The Board of County Commissioners does hereby approve the above extra work item as recommended by the Putnam Soil and Water Conservation District:

<b>ORIGINAL CONTRACT PRICE.....</b>	<b>\$ 17,320.50</b>
<b>EXTRA WORK (APPROVED 11-8-12.....</b>	<b>\$ 3,189.00</b>
<b>CHANGE ORDER (APPROVED 11-27-12).....</b>	<b>(\$ 3,893.20)</b>
<b>PREVIOUS CONTRACT PRICE.....</b>	<b>\$ 16,616.30</b>
<b>THIS CHANGE ORDER (EXTRA WORK).....</b>	<b>\$ 898.05</b>
<b>TOTAL CONTRACT PRICE.....</b>	<b>\$ 17,514.35</b>

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Ditch Jrl. 5, Page\_\_\_

Mr. Schroeder moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2012, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

**Minus appropriation:**

**Fund 081, EMA**

**W 9, Other Expenses.....\$4,000.00**

**W 3, Equipment.....\$ 8,000.00**

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 102, Page\_232

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2012, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

**Fund 008, Capital Improvements**

N 1, Contracts/Projects.....\$ 6,129.20  
(complex)

Fund 016, Ditch Maintenance  
R 5, Ditch Maintenance.....\$ 1,515.00

Fund 001, County General  
15 A 17A, Contingencies & Misc.....\$ 843.69

Fund 018, General Ditch  
Q 27, Contracts/Service.....\$898.05

Mr. Schroeder seconded the motion.  
Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes  
Comm. Jrl. 102, Page 233

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2012, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 002, Auto License & Gas  
K 24, Garage Miscellaneous.....\$ 6,077.46

Mr. Schroeder seconded the motion.  
Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes  
Comm. Jrl. 102, Page 234

Mr. Schroeder moved that the following appropriation modification be made for the year ending December 31, 2012.

For Commissioners  
From.....14 A 1, Ins. Co. Bldgs. & Liab.....to....1 A 7, Contracts, Repair.....\$ 891.37  
From....14 A 1, Ins. Co. Bldgs. & Liab.....to.... 4 A 3, Janitor Supplies.....\$ 430.12  
From...14 A 1, Ins. Co. Bldgs & Liab .....to... 1 A 2, Compensation.....\$999.44  
From 14 A 1 Ins. Co. Bldgs. & Liab....to...2 F 1A, Asst Coroner & Port Mort  
.....\$230.81  
From 14 E 1, Bank Fees.....to 4 A 2, Compensation of Janitors \$1,308.25  
From 14 E 1, Bank Fees...to 4 B 19 A, Compensation of Employees  
\$282.20

For Dog and Kennel  
From....B 18, Supplies, auditor.....to....B 14, Travel.....\$ 280.00

Mr. Love seconded the motion.  
Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes  
Comm. Jrl. 102, Page 235

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2012.

For Jail/Sheriff  
From....6 A 14D, Other Expenses.....to...6 A 9, Marine Patrol.....\$ 200.00

Mr. Schroeder seconded the motion.  
Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes  
Comm. Jrl. 102, Page 236

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2012.

For E-911

From..100 TRN, Training.....to....100 SER, Contract Serv.....\$3,000.00  
From..100 SA-3, Non Union Comp.....to....100 SA, Salaries Union Emp...\$1,000.00

Mr. Schroeder seconded the motion.  
Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes  
Comm. Jrl. 102, Page 237

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2012.

For Board of Elections...

From...3 A 2, Comp of Employees.....to....3 A 6, Service Agreements..\$4,700.00  
From...3 A 2B, Comp of Judges/clerks..to....3 A 6, Service Agreements..\$ 3,300.00  
From...3 A 2P, Employer share PERS...to....3 A 6, Service Agreements..\$ 845.00  
From...3 A 2T, Employee training..... to....3 A 6, Service Agreements..\$ 1,400.00  
From...3 A 3, Computer Fees..... to....3 A 6, Service Agreements..\$ 2,800.00  
From...3 A 3A, Stationary & Supp..... to....3 A 6, Service Agreements..\$ 1,900.00  
From...3 A 3B, Ballots & absentee env. to....3 A 6, Service Agreements..\$ 6,500.00  
From...3 A 4, Equipment.....to....3 A 6, Service Agreements..\$ 4,700.00  
From...3 A 5, P/T Compensation..... to....3 A 6, Service Agreements..\$ 5,300.00  
From...3 A 5A, P/T Election support..... to....3 A 6, Service Agreements..\$ 3,000.00  
From...3 A 7, Travel..... to....3 A 6, Service Agreements..\$ 2,700.00  
From...3 A 9D,Other Expenses..... to....3 A 6, Service Agreements..\$ 500.00  
From...3 A 9D1, Employee fringes..... to....3 A 6, Service Agreements...\$ 1,045.00  
From...3 A 11, Rentals.....to...3 A 6, Service Agreements...\$ 400.00

Mr. Schroeder seconded the motion.  
Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes  
Comm. Jrl. 102, Page 238

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2012.

Fund 021, Putnam Acres Care Center

From..6095-0-1, Home Office Cost...to..6022-0-1, Electric Bills.....\$ 2,707.07  
From..6095-0-1,Home Office Cost..to..7000-0-1, Dietitian Contract.....\$785.00  
From ..6095-0-1, Home Office Cost...to..9715-0-1,Laboratory.....\$222.49  
From...6095-0-1, Home Office Cost...to..6050-0-1, Hazardous Waste.....\$514.92  
From...6095-0-1, Home Office Cost...to...6100-0-1, Medical Director's Fee..\$50.00  
From...6095-0-1, Home office Cost...to...7056-0-1, Supplements.....\$800.00

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 102, Page 239

Mr. Schroeder moved the adoption of the following resolution that to provide for the unanticipated revenues for the fiscal year ending December 31, 2012, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 021, Putnam Acres Care Center

6120-0-1, RN Salary.....	\$ 1,781.00
7210-0-1, Other Admin Salary.....	\$ 2,005.00
7240-0-1, Housekeeping Supervisor Salary.....	\$ 181.00
6600-0-1,Physical Therapy.....	\$9,000.00
6600-0-1,Occupational Therapy.....	\$4,100.00
6620-0-1,Speech Therapy.....	\$700.00
7255-0-1, Universal Precaution Supply.....	\$925.00
7285-0-1, Data Service Contract.....	\$1,100.00

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 102, Page 240

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2012, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 022, Brookhill Center School

8 E 7E, Hospital Insurance.....	\$15,000.00
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Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 102, Page 241

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2012.

For Community Corrections....

From..103 SA PSI 12, Salaries & Fringes..to...103 SA PSI 13,Salaries & Fringes .....	\$ 304.06
From..103 TR PSI 12, Training & Transport..to..103 SA PSI 13,Salaries & Fringes.....	\$13.00
From..103 SU PSI 12, Supplies & Equip..to 103 SA PSI 13,Salaries & Fringes...	178.52
From 103SU PSI 13,Supplies & Equip..to..103 SU PSI 13, Salaries & Fringes...	\$485.00

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 102, Page 242

Mr. Jerwers moved to approve the employment agreement between the Putnam County Board of Commissioners and Kim T. Diamond beginning January 2, 2013 for a three year term.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 102, Page 243-245

Mr. Schroeder moved to approve the Management contract between the Putnam County Airport Authority and Kenneth Decker, DeckAir Flying Service, LLC beginning January 1, 2013.

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 102, Page 246-249

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2012.

For Auditor..Appr. Real Property

From..1 B 2, Appr. Real Property Salaries....to.....1 J 1 Salaries.....\$ 484.30

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 102, Page 250

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2012, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 018, General Ditch

Q 29, Compensation of Employees.....\$ 177.10

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 102, Page 251

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2012, the following sum be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 035, Solid Waste District Disposal Fees

35 SA, Salaries.....\$ 1,144.32

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 102, Page 252

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2012.

For Law Library

From...54 PUB, Publications.....to....54 FR, Fringes.....\$ 4.53

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 102, Page 253

**Now and Then Purchase Orders**

- Capital Improvements**.....Purchase order 21996
- Commissioners**.....Purchase order 22183,22187,22190,22192-22194, 22196-22199,22201
- Developmental Disabilities**.....Purchase order 21028
- Ditch Maintenance**.....Purchase order 22185
- Dog and Kennel**.....Purchase order 22188
- E-911**.....Purchase order 21391
- General Ditch**.....Purchase order 22184
- Jail**.....Purchase order 22047-22053
- Office of Public Safety**.....Purchase order 2038
- Recorder Equipment**.....Purchase order 21374
- Sheriff**.....Purchase order 22046, 22055
- Solid Waste Dist. Disp. Fees**.....Purchase order 22189, 22191,22195,22200
- Putnam Acres**.....Purchase order 21660-21689
- NEG**.....Purchase order 7960,7961
- EMS**.....Purchase order 1987, 1988

Mr. Schroeder moved to approve.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

Comm. Jrl. 102, Page 254

**Purchase orders and travel requests**.....

**Board of Elections**.....Triad, election systems & software, 3 year payment of service agreements for voting machines, \$40,367.40;

**County**.....Putnam County Library, storm damage reimbursement \$843.69;

Mr. Love moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

**9:00 a.m.**

Commissioners Schroeder, Love and Jerwers met with Ashley Siefker to discuss sewer tap-in fees for Sewer District #1 and new sewer rated for the year 2013.

**10:00 a.m.**

Commissioners Schroeder, Love and Jerwers and Jack Betscher administrator, and Leslie Noia for the Sentinel and Cindy Landwehr grant coordinator were present for the business agenda.

**11:45 a.m.**

The Commissioners Vincent Schroeder, John Love and Travis Jerwers and Bob Benroth discussed the letter and bills submitted by Gary Lammers on December 6, 2012 for bar association and other membership dues. The commissioners have decided that the past bills will not be approved but the expenses will be paid going forward.

**12:00 p.m.**

Commissioners adjourned for lunch.

**1:00 p.m.**

The Commissioners Vincent Schroeder, John Love and Travis Jerwers along with Jack Betcher, Gary Lammers, Catherine Kouns Born, Aaron Weare, Jim Beutler and Mike Chandler went into executive session regarding research matter and personnel issues.

Vote: Mr. Schroeder yes, Mr. Love yes; Mr. Jerwers yes

Mr. Jerwers motioned to go into executive session and Mr. Love second at 1:13 p.m. Mr. Jerwers motioned to adjourn executive session at 2:39 p.m. and Mr. Schroeder second.

Vote: Mr. Schroeder yes, Mr. Love yes, Mr. Jerwers yes

**2:45 p.m.**

Mr. Jerwers left for the day.

## **Friday, December 28, 2012**

**8:30 a.m.**

Mr. Jerwers moved to open the business day.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

**9:00 a.m.**

Commissioners Love, Schroeder and Jerwers and administrator Jack Betscher discussed the budget and the potential vehicles purchases by Trilogy.

**9:30 a.m. – 11:00 a.m.**

Commissioners Love and Schroeder left to got to the complex to meet with Ohio Logistics, a potential renter at the complex.

**10:00 a.m.**

Commissioners Jerwers left.

**11:15 a.m.**

A representative of Plante Moran called to discuss Putnam Acres Care Center with commissioners Love and Schroeder and administrator Jack Betscher.

**11:45 a.m.**

Commissioners Love and Schroeder and administrator Jack Betscher discussed personnel policies and procedures with Sherri Haas of Clemans Nelson & Assoc.

**12:30 p.m.**

Mr. Schroeder moved to adjourn.

Mr. Love seconded the motion.

Vote: Mr. Schroeder yes Mr. Love yes

Mr. Jerwers moved that the minutes be approved as read. Mr. Schroeder seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes