

Minutes for Tuesday, May 15, 2012

Mr. Jerwers moved the adoption of the following Resolution:

WHEREAS, On the 26th day of April a hearing on the petition to clean out or repair the Dan Osting Ditch #920 filed by the prosecutor was held in the Board of County Commissioners Office.
and

WHEREAS, The petition was filed per the request of the Putnam County Engineer who informed the prosecuting attorney that the cleaning out and/or repair of the above noted ditch and the additional repair assessment for the damages, therefore, is made necessary and whole or in part by the negligent acts or omissions of Kathryn Fought, Sue Grone, and/or John Minning who are the owners of the land upon which said cleaning and/or repair is made necessary. The prosecuting attorney adds that the movant further states that the cleaning, repair, or other maintenance work on said ditch is necessary to rectify any damages or problems in the drainage of said ditch.

and
WHEREAS, During the hearing Larry Fought stated he will clean the said area of debris within 60 days of the hearing date.

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby agree to give Larry Fought until June 25, 2012 to have area cleaned, after which time the engineer will inspect the area. If the area is not cleaned according to the engineer's specifications by June 25, 2012, the Board of Commissioners orders the engineer to clean the area and prepare a maintenance assessment on said parcel of property for the 2012 tax duplicate.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Ditch Jrl. 5, Page _____

Mr. Jerwers moved the adoption of the following Resolution:

WHEREAS, This 8th day of March, 2012, the Clerk of this Board gave notice to the Board of County Commissioners of Putnam County, Ohio, on the filing with her of a petition signed by Daniel Schroeder and others, to clear brush and reconstruct ditch to adequate size and depth.

and
WHEREAS, It appears to the Board that the proper bond has been filed with the Clerk, approved, conditioned for the payment of costs of notices, plus any other incidental expenses, except the costs incurred by the Engineer in making his preliminary reports, if the prayer of the petition is not granted, or if the petition is for any cause dismissed, unless the Board decides to pay the Engineer's costs from the bond in accordance with Section 6131.09 of the Ohio Revised Code.

now therefore, be it

RESOLVED, By the Board of County Commissioners never formally did a resolution prior to setting the date of the 5th day of May, 2012, at 2:00 p.m. at the upper terminus of the improvement as the time and place for the view thereon;

and be it further

RESOLVED, That the 24th day of May, 2012, at 2:00 p.m. in the General Assembly Room of the Putnam County Court House, Ottawa, Ohio, be and the same is hereby fixed as the time and place for the first hearing on the petition.

and be it further

RESOLVED, That notice of said view and hearing be given, as required by law.

Notices were mailed to landowners on April 19, 2012 and the publication in the newspaper was on April 25, 2012 and May 2, 2012.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Ditch Jrl. 5, Page_____

Mr. Jerwers moved the adoption of the following Resolution:

WHEREAS, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses.

now therefore,

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO, hereby approve payment of the expenses per the attached list in accordance with Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices and be if further

RESOLVED, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 100, Pages 491-492

Mr. Jerwers moved the adoption of the following Resolution:

WHEREAS, It has been deemed necessary to advertise for the construction of a project known as the Putnam County Road 18 ditch relocation, Section 20, Palmer Township.

now therefore, be it

RESOLVED, Sealed proposals will be received at the office of the Putnam County Commissioners, Court House, Ottawa, Ohio, until 9:30 a.m. on the 28th day of June, 2012, at which time they will be opened and publicly read aloud for the construction of a project known as the Putnam County Road 18 ditch relocation, Section 20, Palmer Township. The project consists of approximately 4,390 cubic yards of open ditch excavation, backfill and compaction, 40 lf of 42" R.C.P. installation, ditch bank and berm seeding and mulching, rock placement and tile end pipe installations. All in accordance with the plans and specifications.

and be it further

RESOLVED, The Putnam County Commissioners reserve the right to reject any and all bids and to accept the lowest legal bid deemed in the best interest of Putnam County and to waive informalities.

and be it further

RESOLVED, Project is to be completed by September 21, 2012.

and be it further

RESOLVED, Bid documents and construction plans for the proposed work are available in the Putnam County Engineer's Office located on the second floor of the Putnam County Court House in Ottawa.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 100, Pages 493

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, Bids for the cash renting of 9.480 acres of deeded land located on the Putnam Parkway, Ottawa, were opened and tabled on the 26th day of April, 2012.

now therefore, be it

RESOLVED, After a review of the bids, The Board of County Commissioners does hereby award the bid to D & D Farms, Richard Schroeder, 13514, Road I, Ottawa, Ohio 45875, in the amount of \$75.00 per acre.

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 100, Pages 494

Mr. Schroeder moved to sign the lease agreement with D & D Farms for lease of the land on Putnam Parkway.

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Lease recorded in Comm. Jrl. 100, Page 495

Mr. Love moved the adoption of the following Resolution:

WHEREAS, The Treasurer of Putnam County has submitted to the Board of Commissioners, her estimate for the aggregate amount of public moneys at any one time during the next four year depository contract to be Fifteen Million Dollars (\$15,000,000.00).

and

WHEREAS, The additional services needed by the Treasurer are:

1. Wire transfers, Treasurer's checks, deposit slips, handling of deposits, incoming ACH's and redeem county warrants at no charge.
2. Any fee on a service not included in item #1 must be invoiced and not debited to our account.
3. No charge for stop payment of any checks.
4. No charge on electronic federal or state tax payment.
5. Provide deposit stamps at no extra charge.
6. All service charges waived.
7. Interest on sweep account balance.
8. To provide lock box service and payment of bills through ACH.
9. Redeposit NSF check twice before return with no return check charge.
10. Capable of having a public funds (money market) account that accumulates interest comparable to Star Ohio.
11. Supply information immediately of any discrepancies in any bank transaction, including deposit slips and warrants cleared by the bank.
12. Cleared warrants are to be viewed on line (front and back) by the Treasurer's office for up to one year at no charge.
13. Approximate number of warrants to be redeemed in a period of one year is 27,000.
14. Provide a monthly bank statement – with CD of canceled checks.
15. Direct deposit of payroll to various banks.
16. To provide money bags, straps and coin wrappers at no extra charge.
17. To provide internet banking and internet software training at no charge.
18. To have adequate collateral on all deposits at all times, as per Ohio Revised Code.

now therefore, be it

RESOLVED, That the Board of County Commissioners deems it necessary pursuant to Ohio Revised Code, Section 135.33 to notify all eligible institutions in the County of Putnam that the designation as Public Depositor of Active Deposits will be made at 9:00 a.m. on July 19,

2012. The amount estimated to be available for deposit during the four year Depository Contract is \$15,000,000.00 and the last date to submit application is June 4, 2012. Applications must be submitted on the form prescribed by the Ohio Revised Code, Section 135.33.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 100, Pages 496-497

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2012, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 085, CDBG

T 7B, CDBG CHIP Administration Costs....\$30.00

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 100, Page 498

Mr. Schroeder moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2012, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General

1 A 15E, IT Travel.....\$3,100.00

Fund 138, Landfill Closure/Maintenance

138 EQ, Equipment.....\$ 2,000.00

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 100, Page 499

Now and Then Purchase Orders

- Concealed Handgun**.....Purchase order 20170
- Engineer**.....Purchase order 20003
- Juvenile**.....Purchase order 92852, 92853
- Putnam Acres Care Center**.....Purchase order 92953
- Sheriff**.....Purchase order 20171
- Title Equipment**.....Purchase order 92788
- Youth Subsidy**.....Purchase order 92860, 92861

Mr. Schroeder moved to approve the now and then purchase orders

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

Comm. Jrl. 100, Page 500

Purchase orders and travel requests.....

CDBG.....Putnam Co. Council on Aging, booth fee for Senior Expo, \$30.00;
County.....Clemans-Nelson & Associates, Inc., legal services \$560.00;
 State of Ohio, annual fee assessment for two tanks at airport \$1,600.00;

E-911.....Travel for Sue Williams to attend "Essential Skills for the First-Time Supervisor" June 11 in Lima, with P.O. for \$239.00;

IT Travel.....Travel for Greg Luersman and Joe Burkhart to attend GIS conference July 22-28 with P.O. for \$3,156.75; travel for Greg Luersman to attend GIS conference July 22-28 with P.O. for \$356.00;

Landfill Closure/Maintenance.....Niese Leasing, brake shoes, valves, oil change on leachate truck \$2,000.00;

Office of Public Safety.....Collier & Co., EMS Week awards \$750.00; blanket P.O. for medic 301-303 uniforms \$1,825.00;

Putnam Acres Care Center.....Travel for Cheryl Schroeder and Barb Meyer to attend OANAC spring conference in Columbus May 25 with P.O. for \$190.00;

REA.....Travel for Robert Benroth to attend County Auditor's summer conference in Toledo, June 6, 7, estimated cost \$218.20;

Mr. Schroeder moved to approve the purchase orders.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

9:00 a.m. – 9:45 a.m.

Commissioners Love, Schroeder and Jerwers and administrator Jack Betscher met with Village of Ottawa personnel Jack Williams and Jason Philips regarding water and sewer.

9:50 a.m. - 10:10 a.m.

Rick Weaver of Poggemeyer Design Group met with commissioners Love, Schroeder and Jerwers said state of Ohio have a Moving Forward Grant Program.

10:15 a.m.

Agenda. Present were commissioners Love, Schroeder and Jerwers; administrator Jack Betscher; clerk Betty Schroeder and Marlena Ballinger of the Sentinel.

10:30 a.m. – 11:15 a.m.

Jessica Trinko, former administrator at Putnam Acres Care Center, and now employed at Shawnee Manor (owned by HFC) and Scott Unverferth and

John Fischbach of HFC, met with commissioners Love, Schroeder and Jerwers and administrator Jack Betscher regarding administrative duties at Putnam Acres Care Center. Also present was Marlena Ballinger of the Sentinel.

11:30 a.m. – 12:15 a.m.

Commissioners Love, Schroeder and Jerwers and administrator Jack Betscher met with the billing clerk and the director of nursing at Putnam Acres Care Center regarding the operations of the nursing home.

1:00 p.m.

Rick Anderson of Perfection Group met with commissioners Love, Schroeder and Jerwers and administrator Jack Betscher regarding the request for proposals for the energy savings program. He discussed the meeting to be held May 29.

2:30 p.m. – 2:55 p.m.

A conference call was held this date with Tom Evans who wants to put a wetland at the closed landfill. Present were commissioners Love, Schroeder and Jerwers and administrator Jack Betscher.

4:00 p.m. – 4:10 p.m.

Chastity Tietje of Crime Victim Services, met with commissioner Love about Abel Quintero who is on their board. Should we be concerned? Mr. Love said availability, he does not live in the county.

Mr. Jerwers moved that the minutes be approved as read. Mr. Love seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes