

Minutes for Thursday, November 8, 2012

Mr. Schroeder moved to sign the ditch contract with Buckeye Pool Service & Trucking for work, labor and materials for the Al Kramer Ditch #964. Contract is in the amount of \$13,203.90.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Ditch Jrl. 5, Page_____

Mr. Jerwers moved the adoption of the following Resolution:

WHEREAS, The district technician for the Putnam Soil and Water Conservation District, Jeffery Giesige has informed the Board of County Commissioners that extra work had to be performed for the Shawn Recker SCS #957 ditch improvement.

and

WHEREAS, The following extra work is required in order to satisfy the construction standards and specifications.

Extra work item # 1, Excavation.....	\$ 1,467.00
Extra work item #2, Slope protection.....	\$ <u>1,722.00</u>
Total extra work.....	\$ 3,189.00

now therefore be it

RESOLVED, The Board of County Commissioners does hereby approve the above extra work item as recommended by the Putnam Soil and Water Conservation District:

ORIGINAL CONTRACT PRICE.....	\$ 17,320.50
EXTRA WORK REQUESTED.....	3,189.00
TOTAL CONTRACT PRICE.....	\$ 20,509.50

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Ditch Jrl. 5, Page_____

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, Extra work for the Hilty SCS Ditch #549 (Co. #955) was approved on the 3rd day of August, 2012, for Sarka Electric to repair the damaged electrical line belonging to the Pandora Missionary Church.

and

WHEREAS, The district technician for the Soil & Water, Jeff Giesige, has informed the commissioners that on October 22, 2012, Mike George, representing the Pandora Missionary Church, came into his office to deliver an invoice for the repair of the damaged electrical line. Mr. George explained that the church asked Woodworking By George to repair the electrical line due to the fact that the Pandora Missionary Church was unsatisfied with the length of time it was taking Sarka Electric to complete the work. Mr. George gave the S. & W. technician an invoice that amounted to \$900.00 from Woodworking by George and stated that the church was satisfied with the work that Woodworking by George had completed. The district technician further stated he contacted Sarka Electric via telephone to discuss the situation with them and they were aware that the church was no longer expecting them to perform the work and that they were canceling the work order.

and

WHEREAS, The district technician recommends paying \$900.00 to Woodworking by George as payment in full for the repair of the damaged electrical line.

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby approve of paying Woodworking by George the amount of \$900.00 for the repair of the damaged electrical line and cancel the work order for Sarka Electrical for the same repair.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Ditch Jrl. 5, Page _____

Mr. Schroeder moved to approve the employment contract with Justin Wilson as an IT technician. The contract is from Oct. 30 thru Dec. 31 and Mr. Wilson will be paid \$12.50 per hour.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 102, Pages 53, 54

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, It has been deemed necessary to advertise for sealed bids to re-roof Building #13 at the Putnam County Agricultural Service Complex, located at 1206 East Second Street, Ottawa, Ohio.

now therefore, be it

RESOLVED, All bids shall be sealed and addressed to the Board of Putnam County Commissioners, 245 E. Main Street, Ottawa, Ohio 45875 and marked "Sealed bid – re-roof building #13 at Agricultural Service Complex" on the outside of the envelope.

and be it further

RESOLVED, Sealed bids will be opened publicly and read in the office of the Putnam County Commissioners, Court House, Ottawa, Ohio, at 11:00 a.m. on the 29th day of November, 2012, to re-roof Building #13 at the Putnam County Agricultural Service Complex, located at 1206 East Second Street, Ottawa, Ohio.

and be it further

RESOLVED, Each bid must contain the full name of the party submitting the bid and the bidder is required to furnish with his bid, either a bond for the full amount of the bid or a certified check, cashier's check or a letter of credit as per Chapter 1305 of the Ohio Revised Code equal to ten (10%) of the bid.

and be it further

RESOLVED, Bidders must comply with the prevailing wage rates on Public Improvements in Putnam County, Ohio as determined by the State of Ohio.

and be it further

RESOLVED, Said party shall provide the following:

1 (Name of other party) shall maintain a comprehensive commercial general liability insurance policy (including premises-operations: contractual liability; product liability and completed operation; broad form property damage) with liability limits of \$1,000,000 or greater and property damage limits of \$1,000,000 or more.

2 (Name of other party) agrees to furnish a copy of a certificate of insurance to the Putnam County Commissioners that indicates that the above required insurance coverage is in place.

3 A policy or similar agreement or addendum as noted above which contains a provision that states (Name of other party insurance coverage) shall be primary insurance as respects the Putnam County Commissioners, its' appointed officials, employees and volunteers and that any

insurance maintained by the Putnam County Commissioners, its appointed officials, employees or volunteers shall be excess to the vendor/contractor's insurance and shall not contribute to it.

4 A policy or similar agreement or addendum as noted above which contains a provision that states (Name of other party) agrees to hold the Putnam County Commissioners harmless and indemnify Putnam County, its elected officials, employees and volunteers for any and all claims resulting from the actions of the entity, its' officials and employees.

and be it further

RESOLVED, Bid specifications are available in the Putnam County Commissioners Office located on the first floor of the Putnam County Court House.

and be it further

RESOLVED, The Putnam County Commissioners reserve the right to reject any or all bids or to accept the lowest legal bid deemed in the best interest of the county, and to waive informalities per ORC 9.31.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 102, Page 55, 56

Mr. Schroeder moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2012, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 018, General Ditch

Q 33, PERS, Workers Comp.....\$ 200.00

Q 27, Contracts Service.....\$ 3,126.06

(Shawn Recker Ditch 957)

Fund 001, County General

4 B 19B, Employer share PERS, complex.....\$500.00

4 B 19C, Fringes, complex.....\$874.80

14 A 5, Officials Bonds.....\$105.65

Fund 033, Recycle Grant

33 RL2, Equipment.....\$ 112.90

(protection equipment)

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 102, Page 57

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2012, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 057, Airport Construction Grant

57 CT, Airport Construction Grant.....\$ 162,322.06

Fund 110, Airport Operations

110 OTH, Other Expenses.....\$ 18,035.78

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes
Comm. Jrl. 102, Page 58

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2012, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 021, Putnam Acres Care Center
6004-0-1, Pharmacy Legend Rx Drugs...\$10,000.00

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes
Comm. Jrl. 102, Page 59

Mr. Schroeder moved that the following appropriation modification be made for the year ending December 31, 2012.

Fund 021, Putnam Acres Care Center
From....6095-0-1, Home Office Cost...to...9805-0-1, Transportation.....\$ 1,500.00
From....6095-0-1, Home Office Cost...to...6002-0-1, Pharm Non-Legend Dr.\$2,000.00
From....6095-0-1, Home Office Cost...to...9713-0-1, Clinic/Consult.....\$ 69.02

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes
Comm. Jrl. 102, Page 60

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2012.

For Solid Waste District Disposal Fees
From...35 REP, Repairs.....to.....35 FR, Fringes.....\$ 1,500.00

For Common Pleas
From.....2 B 12D, Other Exp.....to.....2 B 2P, PERS.....\$ 800.00

For Commissioners
From...4 B 12, Equipment.....to.... 4 B 13, Contracts, repair.....\$ 2,000.00

For Auditor
From.....1 B 7A, Travel, sealer.....to.....1 B 3A, Supplies.....\$ 100.00

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes
Comm. Jrl. 102, Page 61

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2012:

For Clerk of Courts....
From....2 E 2, Comp. of Employees....to...2 E 3, Supplies.....\$ 2,000.00
From....2 E 2H, Employee Fringes.....to....2 E 3, Supplies.....\$ 2,000.00

For Municipal Court.....

From...2 G 2, Comp. of Employees.....to...2 G 3, Supplies.....\$ 3,000.00
 From...2 G 2H, Employee Fringes.....to.. 2 G 3, Supplies.....\$ 1,000.00
 From...2 G 2, Comp. of Employees.....to...2 G 2P, Employer share PERS.\$ 400.00

For Title Administration...

From...52 FR, Fringes.....to....52 SA. Salaries.....\$ 4,000.00
 From...52 WC, Workers Comp.....to...52 OT, Other Expenses.....\$ 1,700.00
 From...52 FR, Fringes.....to....52 OT, Other Expenses.....\$ 3,500.00

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 102, Page 62

Now and Then Purchase Orders

Airport Construction Grant.....Purchase order 21728
Airport Operations.....Purchase order 21730
Common Pleas.....Purchase order 21488
County.....Purchase order 21729
DD Board.....Purchase order 20999, 21000
Putnam Acres Care Center.....Purchase order 21607-21614, 21617

Mr. Schroeder moved to approve.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

Comm. Jrl. 102, Page 63

Purchase orders and travel requests.....

CDBG.....Quality Mechanical Services, home repairs, \$8,185.00;

Commissioners.....Travel for Tim Schnipke and Brian Siefker to pick up generator in Missouri Nov. 8, 9, estimated cost \$252.00; Davis & Newcomer Elevator, elevator repairs \$2,000.00;

General Ditch.....Sand Ridge Excavating, extra work, Shawn Recker Ditch# 957, \$3,189.00;

Putnam Acres Care Center.....Brooky's, fuel for automobiles \$1,000.00; Mobile XUSA, x-rays, \$210.00;

Recycle Grant.....Uline, personal protection equipment for recyclers at complex, \$400.00;

Mr. Schroeder moved to approve the purchase orders and travel requests.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

8:30 a.m.

Commissioner Jerwers moved to open the business session.

Commissioner Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

8:30 a.m.

Rich Niese met with commissioners Love, Schroeder and Jerwers regarding the elevator.

9:00 a.m. – 9:25 a.m.

The investment meeting was held in the commissioners office. Present were commissioners Love, Schroeder and Jerwers; administrator Jack Betscher; treasurer Tracy Warnecke and clerk of courts Teresa Lammers.

9:25 a.m.

Tim Schnipke talked to Carl with Turf Concepts yesterday about the complex.

Tim asked for permission to go to Missouri to pick-up a 60 K W generator. He said it is on its own trailer. Tim said have to have it picked up by Saturday.

10:00 a.m.

Commissioners Love, Schroeder and Jerwers left for a bid opening at the Allen County Commissioners office.

12:30 – 1:30 p.m.

Commissioners Love, Schroeder and Jerwers attended the lunch n learn at the OSU Extension office in the complex

1:30 p.m.

Agenda. Present were commissioners Love, Schroeder and Jerwers; administrator Jack Betscher and clerk Betty Schroeder.

2:00 p.m.

Milton Shelton of FEMA met with commissioner Love regarding the items not covered by insurance from the windstorm in June.

4:30 p.m.

Commissioner Love left, the other two commissioners left earlier.

Mr. Jerwers moved that the minutes be approved as read. Mr. Love seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes