

Minutes for Tuesday, February 12, 2013

Mr. Jerwers moved to approve the engineering services agreement with Kohli & Kaliher Associates, Inc. to complete the required annual inspection and inventorying of all bridges in the county. There is a total of 269 structures that will be inspected at a fee of \$182.63 per structure.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 102, Pages 434-442

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses.

now therefore,

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO, hereby approve payment of the expenses per the attached list in accordance with Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices and be if further

RESOLVED, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 102, Pages 443,444

Mr. Love moved the adoption of the following Resolution:

WHEREAS, It has been deemed necessary to advertise for the furnishing of the necessary materials and construction of the PUT-CR5-2.00 road widening.

now therefore, be it

RESOLVED, Sealed bids will be received by the Putnam County Commissioners, at the office of Putnam County Commissioners, 245 East Main Street, Suite 101, Ottawa, Ohio, until 10:30 a.m. (local time) on the 14th day of March, 2013, at which time they will be publicly opened and read aloud for the furnishing of the necessary materials and construction of the PUT-CR5-2.00 road widening. The scope of the work consists of widening and resurfacing 5 miles of C.R. 5 from SR 12 to USR 224. Additional work includes intersection improvements, drainage improvements and other related work.

and be it further

RESOLVED, Only ODOT pre-qualified contractors are eligible to submit bids for this project. Pre-qualification status must be in force at the time of bid, at the time of award, and through the life of the construction contract. Subcontractors are not subject to the pre-qualification requirement.

The "prime" contractor must perform no less than 30 percent of the total original contract price.

The DBE goal for this project is 6.0%.

and be it further

RESOLVED, The contract documents including plans and specifications, are on file at the office of the Putnam County Engineers and the Engineer – Poggemeyer Design Group, Inc., (PDG). A set may be obtained from Becker Impressions, 4646 Angola Road, Toledo, Ohio 43614, telephone 419-385-5303, www.pdgplanroom.com. A non-refundable deposit in the amount of \$100.00 will be required for each set of plans and specifications, check must be made payable to Becker Impressions.

and be it further

RESOLVED, The engineer for the project is Poggemeyer Design Group, Inc., 1168 North Main

Street, Bowling Green, Ohio 43402.

and be it further

RESOLVED, All bids must be signed and submitted on the blanks which are bound in the booklet. Bids must state the unit prices in the blanks provided and be enclosed in a sealed envelope marked – **PUT-CR5-2.00 ROAD WIDENING** - and addressed to the Putnam County Commissioners, 245 East Main Street, Suite 101, Ottawa, Ohio 45875-1968.

and be it further

RESOLVED, The bid guaranty may be of two forms:

- 1) A bid guaranty and contract bond using the form in the contract documents. (The amount of the bid does not have to appear on this form.)
- 2) A certified check, cashier's check or letter of credit in favor of the Putnam County Commissioners, in the amount of 10% of the bid. If the contract is awarded, a contract bond will be required which is 100% payment and performance bond.

and be it further

RESOLVED, After the award of the contract let by competitive bid and prior to the time the contract is entered into, bidders shall submit the affidavit required under the Ohio Revised Code, Section 5719.042 that the bidder was not charged with any delinquent personal property and real estate taxes in Putnam County, Ohio.

and be it further

RESOLVED, The successful bidder will be required to pay Davis-Bacon Wage Rates.

and be it further

RESOLVED, The Putnam County Commissioners reserve the right to reject any and all bids and to waive any irregularity in any bid and to determine the lowest and best bidder.

and be it further

RESOLVED, No bidder may withdraw his bid for a period of 60 days after the scheduled closing time for the receipt of bids.

and be it further

RESOLVED, The estimate for the cost of construction is \$2,890,000.00.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers no

Comm. Jrl. 102, Page 445, 446

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners are of the opinion that the flow of traffic in the Department of Job & Family Services will be at a minimum on Good Friday, March 29, 2013 and to allow employees to attend services if they so desire.

Now therefore, be it

RESOLVED, The Board of County Commissioners does hereby close the Putnam County Job & Family Services Department on Friday, March 29, 2013, as that department works four 10-hour days.

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 102, Page 447

Mr. Love moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners has received a request from Robert Benroth, auditor, to establish a revenue line and an appropriation line for Kalida Manufacturing, TIF in Fund 106, Tax Equivalent.

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby agree to have the Putnam County Auditor create the following revenue line in Fund 106, Tax Equivalent:

106 KMI

and be it further

RESOLVED, The Board of County Commissioners does hereby agree to have the Putnam County Auditor to create the following appropriation line:

106 KMI

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 102, Page 448

Mr. Jerwers moved the adoption of the following Resolution:

WHEREAS, pursuant to Title IV-D of the Social Security Act; ORC §3125.13; and §3125.14; and Rule 5101:12-10-45, and its supplemental rules of the Ohio Administrative Code, the Board is authorized to enter into IV-D Services on behalf of the Putnam County Department of Job and Family Services;

THEREFORE, BE IT RESOLVED that the Putnam County Commissioners, on behalf of the Putnam County Department of Job and Family Services, hereby enter into the attached IV-D contract for IV-D legal services. Said contract reimbursement amount of \$27,978.63 unless otherwise amended by mutual agreement. The IV-D contract shall commence on February 1, 2013 and end January 31, 2014.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 102, Pages 449 - 453

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General
15 A 15A, Advances Out...\$ 182,229.86
(For Workers Compensation)

and also

BE IT RESOLVED, That per the request of The Putnam County Auditor for the purpose of the Workers Compensation Group Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	46 AI, Advance In	\$ 182,229.86
(Advance for Workers Compensation)		

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 102, Page 454

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 160, OWDA Loan
160 SEPT, Septic Grant.....\$540.50

Mr. Jerwers seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 102, Page 455

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 057, Airport Construction Grant
57 CT, Airport Construction Grant.....\$ 226,719.59
(Shelly Co.)

Mr. Schroeder seconded the motion.
Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes
Comm. Jrl. 102, Page 456

Mr. Schroeder moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 008, Capital Improvements
N 1, Contracts/Projects.....\$ 111,300.00
(Bldg 13 at complex and storm damage-fairgrounds)

Fund 001, County General
For Jail
4 B 11MT, Maintenance, Salary.....\$ 156.00
4 B 11, Employer share PERS.....\$ 21.84
4 B 11HO, Employee fringes.....\$ 5.38

For Sheriff
6 A 14D2, Gasoline.....\$ 20.67

Fund 110, Airport Operations
110 OT, Other Expenses.....\$ 25,000.00
(Shelly Co.)

Mr. Love seconded the motion.
Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes
Comm. Jrl. 102, Page 457

Mr. Schroeder moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 021, Putnam Acres Care Center
6530-0-1, Employee Fringes.....\$ 4.03

Mr. Love seconded the motion.
Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes
Comm. Jrl. 102, Page 458

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending

December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 006, Job & Family Services

H 2, Supplies.....\$ 15,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 102, Page 459

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2013.

For Commissioners

From...1 A 7, Contracts-repair...to....14 A 5, Official Bonds.....\$100.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 102, Page 460

Now and Then Purchase Orders

ADAMHS Board.....Purchase order 21315, 21316

Airport Const. Grant.....Purchase order 22648

Airport Operations.....Purchase order 22647

Capital Improvements.....Purchase order 22649

Concealed Handgun Lic.....Purchase order 22810

County.....Purchase order 22645, 22650

E-911.....Purchase order 21422

Engineer.....Purchase order 22757

Jail.....Purchase order 22812

Juvenile Court.....Purchase order 22444

Sheriff.....Purchase order 22811

Solid Waste Dist. Disp. Fees.Purchase order 22651

Veterans Service Comm.....Purchase order 22550

Mr. Jerwers moved to approve

Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Exceptions: Mr. Love none Mr. Schroeder none Mr. Jerwers none

Comm. Jrl. 102, Page 461

Purchase orders and travel requests.....

Capital Improvements.....Miller Contracting, re-roof building 13 at complex \$109,400.00;

Commissioners.....Travel for John Love to attend CEBCO meeting in Columbus Feb. 27, no cost listed; Ottawa Oil Co., 2-\$25.00 gas cards and 8-\$10.00 gas cards \$130.00;

Job & Family Services.....CMRS-PB, postage meter refill \$13,000.00; travel for Carie Dotson to

attend OCAPS 29th annual conference March 15, estimated cost \$193.00;

OWDA Loan.....Bockrath & Associates, survey for Paul Duling \$540.50;

Office of Public Safety..... Penn Care Public Safety, EMS charts service, 2nd quarter \$1,359.00;

Mr. Love moved to approve

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Exceptions: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

8:30 a.m.

Commissioner Jerwers moved to open the business session.

Commissioner Love seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

10:00 a.m.

Agenda. Present were commissioners Jerwers, Schroeder and Love; clerk Betty Schroeder, and Leslie Noia of the Sentinel.

10:30 a.m. – 11:30 a.m.

Melissa Bodey of CEBCO; Cathy Fortman, Laurie Basinger and Adam Cupp met with commissioners Jerwers, Schroeder and Love regarding the 4th quarter report of health insurance.

12:00 noon

Commissioner Jerwers moved to adjourn for lunch.

Commissioner Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

1:00 p.m.

Commissioner Jerwers moved to resume the business session.

Commissioner Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

3:00 p.m. – 3:45 p.m.

Commissioners Jerwers, Schroeder and Love attended the revolving loan fund meeting held in the assembly room.

3:50 p.m.

Commissioner Jerwers left for the day.

4:30 p.m.

Mr. Love moved to close the session.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes

Mr. Jerwers moved that the minutes be approved as read. Mr. Love seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes