

Minutes for Thursday, February 21, 2013

Mr. Jerwers moved to approve the 2013 rental agreement for AOK to rent the assembly room at a rate of \$40.00 per date for 4 separate dates in 2013.

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Agreement recorded in Comm. Jrl. 102, Pages 477-478-479

Mr. Love moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners have named the following to be on the Putnam County Safety Committee for 2013:

Steve Odenweller, Deb Kaufman, Randy Brinkman, Sheriff Mike Chandler, Steve Ford, Lisa Gerdeman, Ruth Gerding, Andrea Hammond, Laura Huff, Jack Betscher, Tim Schnipke and Betty Schroeder

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 102, Page 480

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, The terms of Brad Brubaker and Steve Leopold as members of the Putnam County Planning Commission expire on February 25, 2013.
and

WHEREAS, Both have expressed an interest of again serving on the Board.
now therefore, be it

RESOLVED, The Board of County Commissioners does hereby re-appoint Brad Brubaker and Steve Leopold to another three year terms as members of the Putnam County Planning Commission.

and be it further

RESOLVED, The following, in addition to the three county commissioners, are members of the Putnam County Planning Commission:

Term Expires March 30, 2013

Mr. Roger Kruse, 10695 St. Rt. 12, Columbus Grove, Ohio 45830

Telephone 419-659-2722

Term Expires May 23, 2013

Mr. Brad Price, % Putnam Co. Health Dept., 256 Williamstown Rd., P.O.

P.O. Box 330, Ottawa, OH 45875 Telephone 523-5608 business

Term Expires July 26, 2014

Mr. Terrence Recker, 920 E. Seventh St., Ottawa, Ohio 45875

Telephone 523-4059 home; 523-6931 business

Ms. Bonnie Schnipke, 11612 Road G, Ottawa, Ohio 45875

Telephone 876-3375 home; 523-8712 business

Term Expires March 1, 2015

Mr. Leonard Ebbeskotte, 12663 Road 11-J, Ottawa, Ohio 45875

Telephone 538-6483-home

Term Expires July 31, 2015

Mr. David Wieging, 465 South Water Street, Ft. Jennings, Ohio 45844
Telephone 286-2774

Term Expires February 25, 2016

Mr. Brad Brubaker, % Sheriff's Office, 1035 Heritage Trail, Ottawa, Ohio 45875
Telephone 659-5919 home; 523-3208 business

Mr. Steve Leopold, 11226 St. Rt. 15, Ottawa, Ohio 45875
Telephone 523-4124

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 102, Page 482, 483

Mr. Jerwers moved the adoption of the following Resolution:

WHEREAS, It has been deemed necessary to change the date for the bid opening for the for the furnishing of the necessary materials and construction of the PUT-CR5-2.00 road widening.

now therefore, be it

RESOLVED, Sealed bids will be received by the Putnam County Commissioners, at the office of Putnam County Commissioners, 245 East Main Street, Suite 101, Ottawa, Ohio, until 9:30 a.m. (local time) on the 21st day of March, 2013, at which time they will be publicly opened and read aloud for the furnishing of the necessary materials and construction of the PUT-CR5-2.00 road widening. The scope of the work consists of widening and resurfacing 5 miles of C.R. 5 from SR 12 to USR 224. Additional work includes intersection improvements, drainage improvements and other related work.

and be it further

RESOLVED, Only ODOT pre-qualified contractors are eligible to submit bids for this project. Pre-qualification status must be in force at the time of bid, at the time of award, and through the life of the construction contract. Subcontractors are not subject to the pre-qualification requirement. The "prime" contractor must perform no less than 30 percent of the total original contract price. The DBE goal for this project is 6.0%.

and be it further

RESOLVED, The contract documents including plans and specifications, are on file at the office of the Putnam County Engineers and the Engineer – Poggemeyer Design Group, Inc., (PDG). A set may be obtained from Becker Impressions, 4646 Angola Road, Toledo, Ohio 43614, telephone 419-385-5303, www.pdgplanroom.com. A non-refundable deposit in the amount of \$100.00 will be required for each set of plans and specifications, check must be made payable to Becker Impressions.

and be it further

RESOLVED, The engineer for the project is Poggemeyer Design Group, Inc., 1168 North Main Street, Bowling Green, Ohio 43402.

and be it further

RESOLVED, All bids must be signed and submitted on the blanks which are bound in the booklet. Bids must state the unit prices in the blanks provided and be enclosed in a sealed envelope marked – **PUT-CR5-2.00 ROAD WIDENING** - and addressed to the Putnam County Commissioners, 245 East Main Street, Suite 101, Ottawa, Ohio 45875-1968.

and be it further

RESOLVED, The bid guaranty may be of two forms:

- 1) A bid guaranty and contract bond using the form in the contract documents. (The amount of the bid does not have to appear on this form.)
- 2) A certified check, cashier's check or letter of credit in favor of the Putnam County Commissioners, in the amount of 10% of the bid. If the contract is awarded, a contract bond will be required which is 100% payment and performance bond.

and be it further

RESOLVED, After the award of the contract let by competitive bid and prior to the time the contract is entered into, bidders shall submit the affidavit required under the Ohio Revised Code, Section 5719.042 that the bidder was not charged with any delinquent personal property and real estate taxes in Putnam County, Ohio.

and be it further

RESOLVED, The successful bidder will be required to pay Davis-Bacon Wage Rates.

and be it further

RESOLVED, The Putnam County Commissioners reserve the right to reject any and all bids and to waive any irregularity in any bid and to determine the lowest and best bidder.

and be it further

RESOLVED, No bidder may withdraw his bid for a period of 60 days after the scheduled closing time for the receipt of bids.

and be it further

RESOLVED, The estimate for the cost of construction is \$2,890,000.00.

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers no

Comm. Jrl. 102, Page 482,483

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General

1 A 15C, IT Contract.....\$ 1,487.50

Fund 008, Capital Improvements

N 1, Contracts/projects.....\$ 500.00

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 102, Page 484

Mr. Jerwers moved the adoption of the following resolution that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 021, Putnam Acres Care Center
7110-0-1, Phamaceutical.....\$ 90.55
7225-0-1, Communications.....\$ 47.52
8000-0-1, Capital Costs.....\$652.28

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 102, Page 485

Now and Then Purchase Orders

ADAMHS Board.....Purchase order 21317
Capital Improvements.....Purchase order 22665
County.....Purchase order 22857
Ditch Maintenance.....Purchase order 22668
Putnam Acres Care Center....Purchase order 22856,22858,22859

Mr. Love moved to approve

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Exceptions: Mr. Love none Mr. Schroeder none Mr. Jerwers none

Comm. Jrl. 102, Page 486

Purchase orders and travel requests.....

County.....Ottawa Chevrolet, 2013 Chevy Cruze, \$19,465.41; Justin Wilson, contracted service for IT department \$4,000.00; travel for Travis Jerwers to attend West Central Ohio Safety Council meeting in Lima April 9, estimated cost \$15.00; EWE, yearly testing of the glycol and closed looped testing 3 times a year at courthouse \$472.99;

General Ditch.....Warren Printing, 1,000 #10 window envelopes \$125.00;

Putnam Acres Care Center....Ohio Treasurer Josh Mandel, Ohio Public Works Commission, loan for sanitary sewer \$652.28;

Sheriff.....Travel for B. Nelson, M. Chandler, B. Siefker, G. Smith and T. Recker to attend Regional CORSA training in Lima April 1, no cost listed;

Mr. Love moved to approve

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Exceptions: Mr. Love none Mr. Schroeder none Mr. Jerwers none

Mr. Love moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners signed a resolution on February 14, 2013, and recorded in Comm. Jrl. 102, Page 466, to allow employees to donate their

vacation hours and or compensation time hours to a fellow employee who has used all their sick time.

and

WHEREAS, The Board of County Commissioners has compiled a leave donation policy along with an application to receive donated leave and application to donate vacation and compensatory time

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby approve the attached:

- 1) Policy XXXV111: Leave donation policy
- 2) Application to receive donated leave
- 3) Application to donate vacation or compensatory time

and be it further

RESOLVED, Said policy and the two applications are hereby attached and become a part of this resolution.

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 102, Pages 487-492

8:30 a.m.

Commissioner Love moved to open the business session.

Commissioner Jerwers seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

9:30 a.m. – 10:00 a.m.

Teresa Lammers, Clerk of Courts, was asked to come to meet with commissioners Jerwers, Love and Schroeder and administrator Jack Betscher regarding the law library.

10:00 a.m.

Agenda Present were commissioners Jerwers, Schroeder and Love; clerk Betty Schroeder and Leslie Noia of the Sentinel.

12:00 a.m.

Mr. Love moved to adjourn for lunch.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

1:00 p.m.

Mr. Love moved to resume the business session.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

4:30 p.m.

Commissioner Jerwers moved to adjourn

Commissioner Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Jerwers yes

Friday, February 22, 2013

8:30 a.m.

Kim Diamond met with commissioners Love and Jerwers and administrator Jack Betscher to give an update on the river crew. Albert Maag also stopped in to discuss working in adverse weather and ice.

9:00 a.m.

Commissioners Love and Jerwers attended the Housing Advisory Council in the assembly room.

Mr. Jerwers moved that the minutes be approved as read. Mr. Love seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Love yes Mr. Schroeder yes Mr. Jerwers