

## Minutes for Tuesday, January 15, 2013

Mr. Jerwers moved the adoption of the following Resolution:

**WHEREAS**, The Putnam County Job and Family Services Agency (PCJFS) must from time to time contract or enter agreements for services necessary to fulfill its obligations and responsibilities.

and

**WHEREAS**, The Board of County Commissioners of Putnam County, Ohio, is often required to be parties to contracts or agreements regarding PCJFS and Putnam County Child Support Enforcement Agency.

and

**WHEREAS**, The Board of County Commissioners wishes to authorize Kim Diamond, Director of PCJFS to enter into agreements on behalf of the Board of Putnam County Commissioners, if the funds necessary to certify said contracts or agreements are within the funds budgeted to PCJFS and if said contracts or agreements fall into one of the following categories:

1. Foster/Adoptive Care Contracts and all related services.
2. Child Protective Services to Families Contracts and all related issues.
3. Child Care Providers Contracts including Centers, Type B Homes and related training contracts.
4. Adult Homemaker Provider Contracts and all related services.
5. Transportation Contracts and related services.
6. Contracts and agreements necessary to support the ongoing operation of the Department of Job & Family Services including, but not limited to equipment maintenance agreements, technical support contracts, training related contracts, and utility related services.
7. And any other powers and duties set forth in Section 329.04 of the Ohio Revised Code.
8. Any and all duties of the Child Support Enforcement Agency.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby authorize Kim Diamond, Director of PCJFS to enter into the types of contracts or agreements reference herein above under the limitations set forth herein on behalf of the Board of Putnam County Commissioners.

and be it further

**RESOLVED**, Said resolution is effective thru March 1, 2014.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes    Mr. Schroeder yes    Mr. Jerwers yes

Comm. Jrl. 102, Page 369

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, Sealed bids for the purchase of one 2013 conventional school bus for the Putnam County Board of Developmental Disabilities were opened and tabled on the 20th day of December, 2012.

and

**WHEREAS**, One bid was submitted and the developmental disabilities board states in their letter of recommendation "based on meeting the required specifications Cardinal Bus Sales, Lima, Ohio, submitted the lowest bid including the trade-in value of Bus #6 and the options at a net price of \$88,170.00".

now therefore, be it

**RESOLVED,** Upon the recommendation of the Board of Putnam County Developmental Disabilities, the Board of County Commissioners does hereby award the bid to:

**Cardinal Bus Sales & Service, Inc., 6280 Harding Hwy., Lima, Ohio 45801**

2013 conventional school bus, (meets specs as written).....	\$ 82,770.00
Alternate (roof-top air conditioner).....	9,600.00
Trade-in of Bus #6.....	4,000.00
Total.....	\$88,370.00
Early pay discount.....	\$ 200.00
Total.....	\$88,170.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 102, Page 370

Mr. Jerwers moved that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2013, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From...Fund 113, PutCo Water/Sewer District (113 TR-Transfer Out).....to....Fund 124, PutCo Water/Sewer Bond Repay (124 TRN-Transfer In).....\$ 1,497.57

and also

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 124, PutCo Water/Sewer Bond Repay

124 PRN, Principal.....	\$20,762.80
124 INT, Interest.....	\$ 3,238.42

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 102, Page 371

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 139, Jail Debt Service

139 PRN, Principal.....	\$ 15,000.00
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Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 102, Page 372

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General  
14 C 1, Taxes, Levies, Assessments.....\$ 4,000.00

Fund 110, Airport Operations  
110 OT, Other expenses.....\$ 1,116.00  
(flag pole-storm damage)

For Putnam Acres Care Center  
6060-0-2, Real Estate Taxes.....\$3,629.62

Mr. Jerwers seconded the motion.

Vote: Mr. Love yes      Mr. Schroeder yes      Mr. Jerwers yes  
Comm. Jrl. 102, Page 373

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 022, Brookhill Center School  
8 E 7C, PERS and Workers Comp.....\$ 12,140.00  
8 E 7L, Capital Contingencies.....\$ 75,000.00  
8 E 8, Contract Services.....\$ 10,000.00  
8 E 9, Waiver Admin.....\$280,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes      Mr. Schroeder yes      Mr. Jerwers yes  
Comm. Jrl. 102, Page 374

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 085, CDBG  
T 7A, CHIP Program Costs.....\$35.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes      Mr. Schroeder yes      Mr. Jerwers yes  
Comm. Jrl. 102, Page 375

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

**Minus appropriation:**

**Brookhill Center..**

**8 E 7A, Utilities.....\$ 10,000.00**

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes      Mr. Schroeder yes      Mr. Jerwers yes  
Comm. Jrl. 102, Page 376

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

**Minus appropriation:**

**DD Residential Services..**

**28 CS, Contract Services.....\$ 180,000.00**

Mr. Jerwers seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

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Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

**Minus appropriation:**

**Fund 002**

**K 36, Emergency Bridge Fund.....\$ 51,137.47**

**K 39, Road 5 Roadwork Dev. Grant.....\$100,000.00**

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 102, Page 378

Mr. Love moved that the following appropriation modification be made for the year ending December 31, 2013.

Engineer...

From.....K 12, Road Materials.....to...K 39, Rd 5, Construction....\$50,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers no

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Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2013.

For Commissioners

From...1 A 3, Supplies, Comm.....to....14 A 5, Official Bonds.....\$219.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

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**Now and Then Purchase Orders**

**ADAMHS Board.....Purchase order 21306-21311**

**Airport.....Purchase order 22597**

**Brookhill Center.....Purchase order 22363, 22364**

**County.....Purchase order 22588,22589, 22592, 22593, 22598,**

22599

**E-911**.....Purchase order 21406  
**Engineer**.....Purchase order 22730  
**Landfill Closure/Maint**.....Purchase order 22601  
**Office of Public Safety**.....Purchase order 2052  
**Putnam Acres Care Center**.Purchase order 21709  
**Sewer District No. 1**.....Purchase order 22590  
**Sewer District No. 2**.....Purchase order 22591  
**Veterans Service Comm**....Purchase order 22545  
**Water District No. 1**.....Purchase order 22594

Mr. Love moved to approve

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Exceptions: Mr. Love none Mr. Schroeder none Mr. Jerwers none

Comm. Jrl. 100, Page 381

### **Now and Then Purchase Orders**

**Engineer**.....Purchase order 22731 and 22732

Mr. Love moved to approve

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers no

Comm. Jrl. 100, Page 382

### **Purchase orders and travel requests**.....

**Airport Operations**.....VFW Emblem & Supply Dept., airport flag pole, \$1,116.00;

**County**.....Honeywell, repair of courthouse furnace \$700.00;

**Jail Debt. Service**.....Bank of New York, interest and principal due in 2013, \$254,318.75;

**Job & Family Services**.....Maximus Consulting Services, 2013 PET maintenance \$2,150.00;

**Municipal Court**..... Travel for Judge Chad Niese to attend AMCJO 2013 winter conference in Dublin Feb. 6-8 with P.O. for \$662.99 for registration and lodging;

**PutCo Water/Sewer**..... Union Bank Co., interest due June 1 and Dec. 1, \$3,238.42; principal due Dec. 1, \$20,762.80;

**Sheriff**.....Travel for Sheriff Michael Chandler to attend peace officer refresher course and exam at OPOTA, London, OH Feb. 6 and 7 with P.O. for \$130.00 for registration and P.O. for \$15.00 for lodging;

**WIA**.....Putnam County Commissioners, 2013 WIA cost allocation plan, \$3,180.00;

Mr. Jerwers moved to approve the purchase orders.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Exceptions: Mr. Love none Mr. Schroeder none Mr. Jerwers none

**8:30 a.m.**

Commissioner Jerwers moved to open the business session.

Commissioner Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

**9:00 a.m. – 9:35 a.m.**

Job & Family Services director Kim Diamond met with commissioners Jerwers, Schroeder and Love and administrator Jack Betscher regarding Title XX program.

**10:00 a.m. – 10:30 a.m.**

Agenda. Present were commissioners Jerwers, Schroeder and Love; administrator Jack Betscher; clerk Betty Schroeder, and Leslie Noia of the Sentinel.

**10:30 a.m.**

Members of the Board of Revision met in the commissioners office to reorganize. Those present were chairman of the commissioners Travis Jerwers; auditor Bob Benroth and treasurer Tracy Warnecke.

**11:00 a.m. – 11:30 a.m.**

Mike Schroth, dog warden, met with commissioners Jerwers, Schroeder and Love regarding year end report.

**11:30 a.m.**

Commissioners Jerwers left for lunch.

**12:00 noon**

Commissioner Schroeder moved to adjourn for lunch.

Commissioner Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes

**1:00 p.m.**

Commissioner Jerwers moved to resume the business session.

Commissioner Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

**2:00 p.m. – 3:35 p.m.**

Commissioners Jerwers, Schroeder and Love and administrator Jack Betscher met with Jill Welsh secretary of the law library, Lee Schroeder, attorney in Ottawa and Wendy of Lexis Nexis regarding the Lexis Nexis contract for the Law Library.

**3:35 p.m. – 4:10 p.m.**

Commissioners, Jerwers, Schroeder and Love and administrator Jack Betscher met with Dan Rieman of the Ottawa Fire Department, and Rob Fawcett insurance agent regarding fire protection

at the complex.

**4:30 p.m.**

Mr. Love moved to close the session.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Mr. Jerwers moved that the minutes be approved as read. Mr. Love seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes