

## Minutes for Tuesday, June 18, 2013

Mr. Jerwers moved to approve of the date of July 8 at 10 a.m. as the time and place of the view for the Warrington/Sugar Creek Joint County Petitioned Ditch Project #1304. .It will be held at the Bath High School Auditorium in Lima and also the first hearing to be held at Bath High School auditorium on the 18<sup>th</sup> day of July at 10 a.m.

Mr. Love seconded the motion.

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Jerwers yes

Ditch Jrl.\_\_\_\_\_, Page\_\_\_\_

Mr. Love moved to approve to enter into a community facility use agreement with the Bath Local Schools District for use of the auditorium for the view and reconvened first hearing for the Warrington/Sugar Creek Joint County Petitioned Ditch Project #1304.

Mr. Jerwers seconded the motion.

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Jerwers yes

Ditch Jrl.\_\_\_\_\_, Page\_\_\_\_

Mr. Schroeder moved to enter into a service contract with Tina Weber, independent contractor to provide services in collecting accounts receivable for Putnam Acres currently outstanding. The independent contractor shall be paid \$25.00 per hour for a maximum term of 100 hours.The commissioners will be responsible for all travel and on the job expenses incurred by the independent contractor.

Mr. Love seconded the motion.

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Jerwers yes

Comm. Jrl. 103, Pages 286, 287, 288

Mr. Schroeder moved the adoption of the following:

### COMMUNITY DEVELOPMENT BLOCK GRANT CITIZEN PARTICIPATION PLAN

In an attempt to provide local citizens with the opportunity to participate in the planning, implementation and assessment of the Community Development Block Grant (CDBG) Program. Putnam County will hold public hearings. Newspaper announcements, public notices and website announcements of the scheduled public hearings will appear at least ten (10) days prior to the hearing dates and will list the date, time, and location of each hearing. Hearing locations will be convenient and accessible to potential beneficiaries and will allow for handicapped accessibility. In the event a significant number of non-English speaking residents are reasonably expected to attend a public hearing, arrangements will be made to provide an interpreter/translator, and bi-lingual advertisements/notices will be provided, as necessary.

The first public hearing will be scheduled at the initial stage of application preparation.

The purpose of the hearing will be to discuss and explain all CDBG programs. The proposal application deadline for the Formula/Allocation Program will be announced at this hearing, as well as the date for the second public hearing.

The second public hearing will be held prior to final preparation of the funding application. The purpose of the second hearing is to solicit public comments and publicly announce the projects proposed for funding.

In addition to the newspaper advertisements, letters will be sent to local governments, public service agencies and other interested parties including groups which serve primarily persons from LMI households within the jurisdiction, advising officials of funding availability and the first public hearing date. Minutes of the public hearing will be on file in the office of the Board of County Commissioners within the Citizen Participation file. Records and information concerning the CDBG Formula Program are available for public viewing and copying during normal business hours at the office of the County Commissioners.

Citizens are invited to provide input and comments throughout the funding program. Any written complaints/grievances will be answered within fifteen (15) working days where practical.

Any groups representative of low-and-moderate-income persons who require assistance in application development may contact the county commissioners' office for technical assistance. The needs of all local governments and all residents will be considered in preparing the funding application.

This resolution will take effect upon signing.

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl.103, Page 289

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, the Board of County Commissioners has received notification from the Ohio Department of Development that the County has been allocated the sum of \$87,000 in Community Development Block Grant (CDBG) funds for formula year 2013; and

**WHEREAS**, the Board is to submit an application for funding to the Ohio Department of Development on or before June 21, 2013; and

**WHEREAS**, the Board proposes that the following projects and allocations, as presented at the second public hearing on the same held on June 11, 2013, be submitted as part of the County's grant application as follows:

1. Village of Ottawa	\$ 34,000
Court Street Improvements	
2. Village of Belmore	\$ 15,200
Main Street Improvements	
3. Village of Columbus Grove	\$ 20,400
Main Street Sidewalk Improvements	
4. Fair Housing	\$ 4,300
5. Administration	<u>\$ 13,100</u>
<b>TOTAL</b>	<b>\$ 87,000</b>

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, PUTNAM COUNTY, OHIO**, does hereby authorize the submission of an application to the Ohio Department of Development of FY 2013 Community Development Block Grant (CDBG) funding as per the above noted projects and corresponding allocations; and be it further

**RESOLVED**, that the Board hereby authorizes its President or Vice President to execute the grant application for FY 2013 on behalf of the County.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Jerwers yes  
Comm. Jrl.103, Page 290

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, The Village of Cloverdale has been granted \$20,000.00 for the FY '12 Formula project, and

**WHEREAS**, The Village of Cloverdale advertised for said bids for the Mahoning Street resurfacing project and received said bids on the 11th day of June, 2013 at which time the bids were opened, publicly read, and tabled for further study, and

**WHEREAS**, the Village of Cloverdale sent a letter recommending that the contract for Mahoning St. Sidewalk Improvements be awarded to Ward Construction, 385 Oak St. Leipsic, Ohio 45856, based on their base bid of \$19,089.00, plus Alternate Bid A1 for \$4,930.00 for a total contract price of \$24,019.00.

now therefore, be it

**RESOLVED**, That after review of bids received and preparation of bid tabulation by Poggemeyer Design Group, the Board of County Commissioners does hereby award the contract for the Cloverdale project, to Ward Construction Company, 385 Oak St., Leipsic, Ohio 45856, based on their total bid of \$24,019.00.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Jerwers yes  
Comm. Jrl.103, Page 291

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, The Village of Dupont has been granted \$18,000.00 for the FY '12 Formula project, and

**WHEREAS**, The Village of Dupont advertised for said bids for the Village Hall Improvement project and received said bids on the 11th day of June, 2013 at which time the bids were opened, publicly read, and tabled for further study,

**WHEREAS**, the Village of Dupont sent a letter recommending that the contract for the Village Hall Improvements be awarded to Schimmoeller Construction, 452 W. Main St. Kalida, Ohio 45853, based on their total bid of \$22,100.00.

now therefore, be it

**RESOLVED**, That after review of bids received and preparation of bid tabulation by Poggemeyer Design Group, the Board of County Commissioners does hereby award the contract for the Dupont project, to Schimmoeller Construction Inc, 452 W Main St., Kalida, Ohio 45853, based on their total bid of \$22,100.00.

Mr. Jerwers seconded the motion.

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Jerwers yes  
Comm. Jrl.103, Page 292

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, The Putnam County Commissioners received a request from the Probate and Juvenile Department to establish appropriation lines for Fund 111, Youth Subsidy FDCC.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby request the Putnam County Auditor to add the following appropriation lines:

111B14            Other Expenses

111PS14 Personal Services  
111FR14 Fringes

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl.103, Page 293

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 085, CDBG

T 5, Formula Expenses...\$38,000.00

(Projects-Cloverdale,Dupont)

Fund 084, HOME

84 IC, HOME Implentation Costs.....\$2,200.00

(Lead Assessment-Korte, Frankhouser, addt' soft costs)

Mr. Jerwers seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl.103, Page 294

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

For ADAMHS

AA 3, Equipment.....\$ 4,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl.103, Page 295

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

For Putnam Acres Care Center

9715-0-1, Laboratory.....\$.322.44

9805-0-1, Ambulance.....\$ .. 78.22

7265-0-1, Accounting Contract.....\$3,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl.103, Page 296

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General  
6 A 17, Legal Fees Sheriff.....\$ 5,806.35

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes      Mr. Schroeder yes      Mr. Jerwers yes

Comm. Jrl.103, Page 297

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2013.

For Data Processing

From....1J 4, Computer Maint....to.....1 J 4A, Contract-software.....\$1,000.00

Mr. Love seconded the motion.

Vote: Mr. Love yes      Mr. Schroeder yes      Mr. Jerwers yes

Comm. Jrl.103, Page 298

### **Now and Then Purchase Orders**

**ADAMHS Board**.....Purchase order 23541-23543

**County**.....Purchase order 23584

**EMA**.....Purchase order 2109

**Home Funds**.....Purchase order 22509

**Juvenile Court**.....Purchase order 23343

**Putnam Acres Care Center**....Purchase order 23586, 23587

**Sheriff**.....Purchase order 23460, 23461

**Solid Waste Dist. Disp.Fees**...Purchase order 23589

**Youth Subsidy**.....Purchase order 23335

Mr. Schroeder moved to approve the now and then purchase orders

Mr. Love seconded the motion

Vote: Mr. Love yes      Mr. Schroeder yes      Mr. Jerwers yes

Exceptions: Mr. Love none      Mr. Schroeder none      Mr. Jerwers none

Comm. Jrl. 103, Page 299

### **Purchase orders and travel requests.....**

**CDBG**.....Ward Construction, Cloverdale Mahoning St. sidewalks \$20,000.00;  
Schimmoeller Construction, Dupont Village Hall \$18,000.00;

**EMA**.....Blanket P.O. for NW Ohio EMA directors meeting luncheon expenses  
June 19, \$100.00;

**Office of Public Safety**.....Zoll Medical Corp., lifebands for autopulse \$1,300.00;Travel  
for Anita Stechsulte and Steve Odenweller to attend Ohio EMS Chiefs Assn. meeting  
June 20 at Delaware with P.O. for \$30.00;

**Putnam Acres Care Center.....**Tina Weber, service contract, 100 hours, independent contractor collect accounts receivable for Putnam Acres currently outstanding \$3,000.00;  
Mr. Jerwers moved to approve the purchase orders and travel requests  
Mr. Love seconded the motion  
Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes  
Exceptions: Mr. Love none Mr. Schroeder none Mr. Jerwers none

**8:30 a.m.**

Mr. Love moved to open the business day.  
Mr. Jerwers seconded the motion.  
Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

**10:00 a.m.**

Agenda. Present were commissioners Love, Schroeder and Jewers; clerk Betty Schroeder; and Alex Woodring and Ann Coburn-Griffis of the Sentinel.

**11:00 a.m.**

Mr. Jerwers left for lunch.

**11:00 a.m. – 11:40 a.m.**

Mike Schroth, dog warden, met with commissioners Jerwers, Schroeder and Love regarding if ok, going to have to hire someone else.

**11:40 a.m.**

Mr. Schroeder moved to adjourn for lunch.  
Mr. Love seconded the motion.  
Vote Mr. Love yes Mr. Schroeder yes

**1:10 p.m. – 2:00 p.m.**

Commissioner Love left with Gary Hermiller of Ohio Sanitary Services to look at the sewage leak in Sewer District No. 2.

**1:20 p.m.**

Commissioner Jerwers returned from lunch

**1:30 p.m.**

Mr. Jerwers moved to resume the business session.  
Mr. Love seconded the motion.  
Vote Mr. Love yes Mr. Jerwers yes

**2:30 p.m.**

Don Horstman, superintendent of Kalida schools, gave the commissioners copies of the letters that were sent to the sheriff, the prosecutor and Job & Family Services thanking them for their assistance when one of their teachers was a convicted sex offender.

**4:30 p.m.**

Commissioner Love moved to adjourn.

Commissioner Jerwers seconded the motion.

Vote: Mr. Jerwers yes      Mr. Love yes

Mr. Jerwers moved that the minutes be approved as read. Mr. Love seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Love yes      Mr. Schroeder yes      Mr. Jerwers yes