

## Minutes Thursday, March 7, 2013

Mr. Schroeder moved to approve the bond in the amount of \$5,000.00 for Kim Diamond, director of Job & Family Services. Bond will be for one year beginning April 8, 2013.

Mr. Jerwers seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 103, Pages 11,12

Mr. Jerwers moved to approve the Lexis Advance Subscription Agreement for state/local governments. The agreement is for 6 employees, Judge Basinger, Judge Niese, Judge Borer, Prosecutor Lammers, Asst. Prosecutor Todd Schroeder and Asst. Prosecutor Barry Schroeder.

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 103, Pages 13,14,15,16

Mr. Jerwers moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners approved a resolution in 2008 that increased the rate of sales tax in Putnam County by one-quarter percent effective January 1, 2009 for five years, namely 2009, 2010, 2011, 2012 and 2013.  
and

**WHEREAS**, Due to the efficiency of county officials over the past years the county has been able to pay off extra amount of debt for the jail and landfill thus saving taxpayers a one and one-half million dollars in interest.  
and

**WHEREAS**, The commissioners have had meetings with Robert Benroth, Auditor who agrees with the commissioners that the one-quarter percent sales tax does not have to be renewed.  
now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby agree to let the five year one-quarter percent sales tax increase expire at the conclusion of the five-years, (December, 2013).

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 103, Page 17

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners have done office and warehouse renovations to the Putnam County Agricultural Service Complex located adjacent to the Putnam County Fairgrounds  
and

**WHEREAS**, Lease agreements for office and warehouse space have been signed.  
and

**WHEREAS**, The Board of County Commissioners made a verbal agreement among all three that all rent money of the Putnam County Agricultural Service Complex be paid directly to the Putnam County Agricultural Society.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby confirm that all rent money from the Putnam County Agricultural Service Complex be paid directly to the Putnam County Agricultural Society to assist them in their endeavors of maintaining and preserving of the fairground buildings including the Putnam County Agricultural Service Complex.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes      Mr. Schroeder yes      Mr. Jerwers yes

Comm. Jrl. 103, Page 18

Mr. Jerwers moved the adoption of the following Resolution:

**WHEREAS**, Bids for the Road 1 open ditch relocation were opened and tabled on the 5th day of March, 2013.

now therefore, be it

**RESOLVED**, That after a review of the bids by the Putnam County Engineer's department, and upon his recommendation, the Board of County Commissioners does hereby award the bid for the Road 1 open ditch relocation to:

**Forster Trucking & Excavating, Continental, Ohio**

**Bid amount: \$ 38,014.47**

Mr. Love seconded the motion.

Vote: Mr. Love yes      Mr. Schroeder yes      Mr. Jerwers yes

Comm. Jrl. 103, Page 19

Mr. Jerwers moved the adoption of the following Resolution authorizing the Board of County Commissioners to file an application to the State of Ohio, to participate in the Small Cities Community Development Block Grant Community Housing Improvement Program:

**WHEREAS**, The State of Ohio, Department of Development, provides financial assistance to local governments for the purpose of addressing local needs, and

**WHEREAS**, Putnam County desires to participate in the Community Housing Improvement Program to benefit low and moderate income residents of the county by improving homes owned by low and moderate income persons residing in the county, and

**WHEREAS**, Putnam County has the authority to apply for financial assistance and to administer the amounts received from the State of Ohio, Department of Development, through its Community Housing Improvement Program (CHIP) and

**WHEREAS**, the Board of Commissioners of the County of Putnam must direct and authorize the contact person to act in connection with the application and to provide such additional information as may be required;

now therefore, be it

**RESOLVED**, By the Board of County Commissioners of Putnam County, Ohio, all members thereof concurring:

Section 1. That the Board authorizes Travis Jerwers, Chairman, as the official representative of the Board to participate in the State of Ohio, Department of Development Program, and provide all information and documentation required in said application for submission.

Section 2. That the Board hereby approves filing an application for financial assistance in the amount of \$400,000.00 under the Community Housing Improvement Program. Section 3. That

the Board hereby understands and agrees that participation in the Program will require compliance with program guidelines and assurances.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 103, Page 20

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses.

now therefore,

**BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO**, hereby approve payment of the expenses per the attached list in accordance with Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices and be if further

**RESOLVED**, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.

Mr. Jerwers seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 103, Page 21,22

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 016, Ditch Maintenance  
R 6, Advance Out.....\$ 40,000.00

and be it

RESOLVED, that per the request of the Putnam County Commissioners for the purpose of the County General Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
R 6, Advance Out	A 25A, Advance In	\$ 40,000.00
	(Repay County General for Advance in April, 2012)	

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

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Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General  
14 D 1, Various settlements.....\$ 26,725.88

Fund 068, Mental Health

AA 11, Other expense.....\$ 2,458.62

Fund 100, E-911 System  
100 MS, Miscellaneous.....\$ 11,638.30

Fund 022, Brookhill Center School  
8 E 7, Miscellaneous expenses..... \$ 21,038.43

Fund 063, Health  
E 12, Other expense.....\$ 5,811.54

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes      Mr. Schroeder yes      Mr. Jerwers yes

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Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

142 TR, Transfer Out.....\$ 48.38

and also

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2013, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 142, General Tax, Second Half (142 TR, Transfer Out)...\$7.01...to.....Fund 042, General Tax (42TRN, Transfer In).....\$ 48.38

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes      Mr. Schroeder yes      Mr. Jerwers yes

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Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 138, Landfill Closure/Maintenance  
138 ENG, Engineering.....\$ 12,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes      Mr. Schroeder yes      Mr. Jerwers yes

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### **Now and Then Purchase Orders**

**Computerization, Juvenile....Purchase order 22446**

**Computerization, Probate.....Purchase order 22447**

**County**.....Purchase order 22680  
**E-911**.....Purchase order 21436  
**Engineer**.....Purchase order 22877, 22878  
**Indigent Guardianship**.....Purchase order 22448  
**Landfill Closure/Maint.**.....Purchase order 22676  
**Sheriff**.....Purchase order 22833  
**Solid Waste Dist. Disp.Fees.**.....Purchase order 22681  
**Youth Subsidy**.....Purchase order 22463

Mr. Jerwers moved to approve

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Exceptions: Mr. Love none Mr. Schroeder yes the jail P.O. Mr. Jerwers yes the jail P.O.

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### **Purchase orders and travel requests.....**

**Board of Elections**.....Blanket P.O. for compensation of election workers for May 7 special election \$1,000.00; P.O. for ballots for May 7 election \$5,000.00; P.O. for lease for Advanced Ballot Solutions for 2<sup>nd</sup> quarter, \$3,150.00;

Mr. Love moved to approve the purchase orders and travel requests

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Exceptions: Mr. Love none Mr. Schroeder none Mr. Jerwers none

### **8:30 a.m.**

Commissioner Love moved to open the business session.

Commissioner Jerwers seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

### **9:00 a.m. – 9:15 a.m.**

Joe Moenter, Veterans Service Commission, met with commissioners Jerwers, Love and Schroeder and administrator Jack Betscher regarding increasing the mileage amount for transportation to and from meetings.

### **10:00 a.m.**

Agenda Present were commissioners Jerwers, Schroeder and Love; administrator Jack Betscher; clerk Betty Schroeder and Leslie Noia of the Sentinel.

### **11:25 a.m.**

Mr. Jerwers moved to go into executive session to discuss personnel. Present in the meeting was Jack Betscher, administrator.

Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

**12:12 p.m.**

Mr. Jerwers moved to come out to executive session.

Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

No action was taken.

**12:15 p.m.**

WLIO came in to interview the chairman about the Sales Tax Reduction.

**12:15 a.m.**

Mr. Love moved to adjourn for lunch.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

**1:25 p.m.**

Mr. Love moved to resume the business session.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

**2:00 p.m. – 3:55 p.m.**

Commissioners Jerwers, Schroeder and Love attended the final hearing on the Miley Ditch held in the assembly room.

Mr. Jerwers moved to adjourn to change the method of assessment for the rock from equal acres to each landowner, and to allow time for the commissioners to meet with Gary Steffan and Dick Miley regarding the assessment of rock and then have a continued meeting at a later date with new assessments being sent.

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

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**3:55 p.m.**

Some of the landowners Richard Miley and Gary Steffan, pertaining to the Miley ditch came in after the ditch hearing to discuss some project issues with Commissioners Schroeder, Jerwers and Love. A 40/ 60 split was agreed upon by the commissioners and Mr. Miley and Mr. Steffan. With 40% paid by Miley and Steffan and 60% paid by remaining property owners on rip rap charges estimated at \$155,000.

**4:20 p.m.**

Commissioner Jerwers left the meeting to leave for the day.

**4:30 p.m.**

Commissioner Love moved to adjourn

Commissioner Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Jerwers absent Mr. Love yes

## **Friday, March 8, 2013**

### **8:30 a.m.**

Mr. Jerwers moved to open the business session

Mr. Love seconded the motion.

Mr. Love yes      Mr. Schroeder yes      Mr. Jerwers

### **10:00 a.m. –**

Catherine Kourns Born of Clemans Nelson & Associates met with commissioners Jerwers, Schroeder and Love and administrator Jack Betscher, and Gary Lammers, prosecutor Sheriff Chandler joined the meeting also.

Mr. Jerwers moved to go into executive session to discuss personnel

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes      Mr. Schroeder yes      Mr. Jerwers yes

11:30 a.m. Sheriff Chandler left the meeting

11:45 a.m. Commissioner Jerwers left the meeting

### **12:10 p.m.**

Mr. Schroeder moved to close the executive session.

Mr. Love seconded the motion.

Vote: Mr. Love yes      Mr. Schroeder yes      Mr. Jerwers absent

### **12:15 p.m.**

Commissioners Love and Schroeder administrator Jack Betscher met with Mike Schroth, Dog Warden to discuss hours worked as dog warden for time and a half pay.

Mr. Love moved that the minutes be approved as read. Mr. Schroeder seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Love yes      Mr. Schroeder yes