

Minutes for Thursday, December 12, 2013

Mr. Jerwers moved to sign the PRI renewal for Century Link.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 104, Pages 312-313

Mr. Love moved to approve the annual fire alarm inspection agreement with Simplex Grinnell for the Glandorf Complex. Total annual investment is \$545.00.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 104, Pages 314-321

Mr. Jerwers moved to approve the memorandum of understanding to provide Paulding County with jail related services for its inmates and prisoners. Paulding County will pay Putnam County \$250,000.00 annually to be paid \$62,500.00 quarterly. The contract is from October 1, 2013 thru Dec. 31, 2015.

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder no Mr. Jerwers yes

Comm. Jrl. 104, Pages 322-323

Mr. Jerwers moved the adoption of the following Resolution:

WHEREAS, The date set for the annexation hearing filed by Curtis J. Croy, director of the Putnam County CIC, praying that certain territory be annexed to the Village of Leipsic was held in the office of the Board of County Commissioners on Tuesday, the 5th day of November, 2013.

and

WHEREAS, The petition was filed on August 21, 2013 in the Board of County Commissioners office. The petition states **“PETITION FOR ANNEXATION ON APPLICATION OF OWNERS PURSUANT TO OHIO REVISED CODE 709.022”**

and

WHEREAS, According to Ohio Revised Code, section 709.022, annexations filed under this code must unanimously request annexation.

and

WHEREAS, During the annexation hearing held on November 5, 2013, it was brought to the attention of the commissioners and the commissioners agreed that not all landowners consented to the proposed annexation.

now therefore, be it

RESOLVED, Based on the fact that the petition, filed pursuant to Section 709.022, the Board of County Commissioners does hereby formally deny the annexation petition filed by Curtis Croy, director of the Putnam County CIC, because not all landowners unanimously requested annexation.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 104, Page 324

Mr. Jerwers moved the adoption of the following Resolution:

WHEREAS, A tornado hit the Village of Cloverdale on Sunday, November 24, 2013, causing severe damage to surrounding establishments including, but not limited to the church, businesses, residential and agricultural buildings.

and

WHEREAS, The construction debris, caused by the damaging winds, was taken to the Defiance County Landfill.

and

WHEREAS, A generation fee is collected by surrounding landfills when debris/garbage is taken in from another county.

now therefore, be it

RESOLVED, In an effort to assist those affected by the tornado in Cloverdale, the Board of County Commissioners does hereby agree to waive the generation fee for the construction debris taken to the Defiance County Landfill.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 104, Page 325

Mr. Love moved the adoption of the following Resolution:

WHEREAS, Sealed proposals for consulting services concerning the county's medical, dental, prescription drugs and optical benefit plan for 2014 and 2015 were opened and tabled on the 26th day of November, 2013.

and

WHEREAS, The Board of County Commissioners reviewed the proposal from The King Agency, Inc. Ronald L. King CEO who submitted a cost of \$80.00 per hour not to exceed \$40,000.00 annually and the proposal from Fortman Insurance Services and Fawcett, Lammon, Recker & Associates who submitted a cost of 1.25% commission added to the base premium.

and

WHEREAS, The Board of County Commissioners agree it would be less expensive to pay a 1.25% commission than to pay a rate of \$80.00 per hour, because of less calculating time involved establishing local health fairs for county employees, wellness initiatives and time involved assisting individual employees' health needs related to wellness, health care coverage and complex health care compliance issues.

now, therefore, be it

RESOLVED, The Board of County Commissioners, does hereby award the proposal to Fortman Insurance Services and Fawcett, Lammon, Recker & Associates as follows:

Proposal submitted by ...Catherine Fortman for Fortman Insurance Services and Dennis J. Recker for Fawcett, Lammon, Recker & Associates

Proposal for 2014 and 2015.....1.25% commission added to base premium

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 104, Page 326

Mr. Love moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners may, in addition to the county director of job and family services, appoint additional unclassified civil service administrators to oversee services provided by the county department of job and family services,
and

WHEREAS, Ohio Revised Section 329.021 allows a county with a population of less than forty thousand to appoint one unclassified civil service administrator in addition to the agency director,
and

WHEREAS, To continue succession planning for job and family services the director of job and family services shall interview and hire an assistant director, now therefore, be it

RESOLVED, The Board of County Commissioners of Putnam County does hereby approve the hiring of an assistant director to serve in unclassified civil service at the pleasure of said board. The assistant director position will be entitled to earn sick, vacation and paid personal leave in accordance with the policies set forth in the Putnam County Job and Family Services Personnel Handbook. Hourly compensation will be set in accordance with the Putnam County Job and Family Services salary schedule and job and family services longevity and education schedules.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 104, Page 327

Mr. Love moved the adoption of the following Resolution:

WHEREAS, Putnam County is a member of the County Risk Sharing Authority.
and

WHEREAS, CORSA has compiled a personnel policy manual for member counties which includes 1) Equal Employment Opportunity Policy; 2) Americans With Disabilities Act Policy; 3) Unlawful Discrimination and Harassment policy/policies; and 4) Family Medical Leave Act Policy.
now therefore, be it

RESOLVED, The Board of County Commissioners does hereby approve the following policies as compiled by the CORSA team:

1) Equal Employment Opportunity Policy; 2) Americans With Disabilities Act Policy; 3) Unlawful Discrimination and Harassment policy/policies; and 4) Family Medical Leave Act Policy

and be it further

RESOLVED, Said policies are hereby attached and become a part of this resolution,

and be it further

RESOLVED, These policies approved this date by the Board of County Commissioners supersede any previous named policies adopted by the Board of County Commissioners.

and be it further

RESOLVED, The clerk is hereby ordered to forward a copy of said resolution to each elected official and department head.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes
Comm. Jrl. 104, Pages 328-343 and 343A,B,C

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 052, Title Administration

52 TS, Transfer Out.....\$ 4,100.00

and also

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2013, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 052, Title Administration (52 TS, Transfer Out).....to.....Fund 001, County General (A 26, Transfer In).....\$ 4,100.000

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Clerk of Courts

2 E 2, Employee Compensation.....\$ 150.00

2 E 2H, Employee Fringes.....\$ 3,500.00

Municipal Court

2 G 2H, Employee Fringes.....\$ 450.00

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes
Comm. Jrl. 104, Page 344

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 008, Capital Improvements

N 2, Advance Out.....\$20,000.00

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Capital Improvements Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
N 2, Advance Out	A 25A, Advance In	\$20,000.00
(Repay County General for advance made to Fund 008, Capital Improvement)		

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes
Comm. Jrl. 104, Page 345

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General
15 A 15A, Advances Out....\$ 6,000.00
(For GHS OVI Grant)

and also

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the GHS OVI Task Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advances Out (Advance needed for GHS OVI Task Fund)	119 AI, Advance In	\$ 6,000.00

and also

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

For Fund 119
119 SA, Salaries.....\$6,000.00

Mr. Jerwers seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes
Comm. Jrl. 104, Page 346

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General
15 A 15A, Advances Out....\$ 590.24
(For Ditch Maintenance)

and also

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Ditch Maintenance Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out (Advance for Ditch Maintenance Fund)	R 5, Advance In	\$ 590.24

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes
Comm. Jrl. 104, Page 347

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 007, DARE

7 SA, Salaries.....\$ 452.46

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 104, Page 348

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General

15 A 17A, Contingencies/Misc.....\$9,011.22
(CVS grant)

1 E 1A, Assistant Prosecutor.....\$1,636.54

Fund 078, Computerization, Probate Court

78 FE, Computerization.....\$ 559.53

For Mental Health

AA 1, Salaries.....\$ 7,000.00

For EMA

W 1, Salaries.....\$ 8,500.00

Mr. Jerwers seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 104, Page 349

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2013.

For Commissioners

From.....1 A 10, Prof. Service, legal.....to....4 A 4, Equipment.....\$ 821.00

From.....1 A 10, Prof. Service, legal.....to....4 A 3, Supplies for janitor.....\$ 3,000.00

From.....1 A 10, Prof. Service, legal.....to....4 A 2, Comp. of Janitors.....\$ 1,000.00

From.....1 A 10 Prof. Service, legal.....to...4 B 19A, Comp. of Employees.\$ 1,000.00

For IT

From.....1 A 10, Prof. Service, legal....to...1 A 12OT, Other Expenses.....\$ 200.00

For Airport

From....5 A 10E, Utilities.....to...5 A 3, Supplies.....\$ 100.00

For Veterans Service Commission

From....9 C 6, Relief Allowance.....to....9 D 3, Burials/plots,markers..\$ 40,000.00

From....9 D 8E, Vet. Hospital Transp.....to....9 C 9D, Other expense.....\$ 8,000.00

For Dog Warden

From...B 3, Supplies & Repairs.....to...B 2, Salary of Dog Warden.....\$ 3,000.00

For Solid Waste Dist. Disp. Fees

From...35 SU, Supplies.....to....35 EXP, Expenses.....\$ 500.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 104, Page 350

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2013.

For Auditor.

From..1 B 7A, Travel, Sealer.....to.....1 B 3A, Supplies, Sealer.....\$ 200.00

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 104, Page 351

Mr. Love moved that the following appropriation modification be made for the year ending December 31, 2013.

Engineer...

From.....K 24, Garage Misc....to...K 39, Road 5 Roadwork.....\$55,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 104, Page 352

Mr. Love moved that the following appropriation modification be made for the year ending December 31, 2013.

For Jail/Sheriff

From....4 B 11FU, Comp F/T Jail.....to...6 A 2, Comp F/T Union.....\$ 35,000.00

From....6 A 2C, Comp F/T Sheriff.....to...6 A 2, Comp F/T Union.....\$ 6,500.00

From....4 B 11CM, Comp Time Pay Off...to...6 A 2, Comp F/T Union.....\$ 5,000.00

From....4 B 11, Emplr Share PERS....to...4 B 11FN, Comp F/T Non Un...\$ 9,000.00

From....4 B 11PE, Comp P/T Emp.....to...4 B 11FN, Comp F/T Non Un. \$ 500.00

From...4 B 11PC, Prof. Contracts.....to...4 B 11MP, Prisoner Medical....\$ 225.00

From...4 B 11TR, Training.....to...4 B 11MP, Prisoner Medical....\$ 371.00

From...6 A 14D2, Gasoline.....to...4 B 11MP, Prisoner, Medical...\$ 1,755.00

From...6 A 2B, Comp Time Pay Off.....to...4 B 11MP, Prisoner, Medical...\$ 660.00

From...4 B 11EQ, Equipment.....to..4 B 11MTR, Jail maint.....\$ 1,692.00

From...4 B 11FU, Comp F/T Union.....to..4 B 11FLW, Utilities.....\$ 1,700.00

From...6 A 14D1, Maint. Contracts.....to...4 B 11 FLW, Utilities.....\$ 1,100.00
 From...6 A 14D, Other Expenses.....to...4 B 11FLW, Utilities.....\$ 700.00
 From...6 A 3, Supplies, Sheriff.....to...4 B 11FLW, Utilities.....\$ 835.00
 From...6 A 7, Employee Training.....to...4 B 11FLW, Utilities.....\$ 260.00
 From...6 A 8, Ammunition.....to...4 B 11FLW, Utilities.....\$ 190.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 104, Page 353

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2013:

For Municipal Court.....

From...2 G 2, Comp. of Employees.....to...2 G 3, Supplies.....\$ 3,000.00
 From...2 G 2, Comp. of Employees.....to...2 G 9D, Other Expenses.....\$ 3,000.00

For Title Administration...

From...52 WC, Workers Comp.....to...52 SU, Supplies.....\$ 1,800.00
 From...52 MI, Miscellaneous.....to...52 OT, Other Expenses.....\$ 700.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 104, Page 354

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2013, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Minus appropriation:

Fund 035, Solid Waste Dist. Disposal Fees

35 EQ, Equipment.....\$32,000.00
35 CON, Consultants.....\$ 2,500.00
35 SER, Services.....\$ 1,000.00
35 PRO, Projects.....\$ 2,000.00
35 FR, Fringes.....\$ 5,000.00
35 FU, Fuel.....\$ 2,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

Comm. Jrl. 104, Page 355

Now and Then Purchase Orders

Computerization Mun. Ct...Purchase order 24445
County.....Purchase order 24810, 24811, 24812, 24813, 24815
E-911.....Purchase order 24102, 24103
Jail.....Purchase order 23879,23875
Juvenile Court.....Purchase order 24549, 24550
Municipal Court.....Purchase order 24437

Office of Public Safety.....Purchase order 2168, 2169
Solid Waste Dist. Disp.Fees.Purchase order 24809, 24814
Veterans Service Comm.....Purchase order 24513
WIA.....Purchase order 8108
Youth Subsidy.....Purchase order 24564
Mr. Jerwers moved to approve the now and then purchase orders
Mr. Schroeder seconded the motion
Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes
Exceptions: Mr. Love none Mr. Schroeder none Mr. Jerwers none
Comm. Jrl. 104, Page 356

Now and Then Purchase Orders

Engineer.....Purchase order 24372
Mr. Jerwers moved to approve the now and then purchase orders
Mr. Schroeder seconded the motion
Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers no
Comm. Jrl. 104, Page 357

Purchase orders and travel requests.....

County.....Crime Victim Services, 3rd quarter funding, VAWA grant \$9,011.22;
Mr. Jerwers moved to approve the purchase orders and travel requests.
Mr. Schroeder seconded the motion
Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes
Exceptions: Mr. Love none Mr. Schroeder none Mr. Jerwers none

8:30 a.m.

Commissioner Love moved to open the business meeting.
Commissioner Jerwers seconded the motion.
Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

8:30 a.m. – 9:00 a.m.

Head of maintenance Tim Schnipke met with commissioners Jerwers, Schroeder and Love regarding the Glandorf complex and other maintenance issues.

9:15 a.m. – 9:45 a.m.

Prosecutor Gary Lammers came in to discuss his budget and a grant with commissioners Jerwers, Schroeder and Love and administrator Jack Betscher.

10:15 a.m.

Agenda. Present were commissioners Jerwers, Schroeder and Love; administrator Jack Betscher and Betty Schroeder clerk.

10:40 a.m. – 11: 55 a.m.

Steve Odenweller, director of the Office of Public Safety met with commissioners Jerwers, Schroeder and Love regarding accounts receivable.

12:00 p.m.

Mr. Schroeder moved to adjourn for a family nutrition lunch at OSU Extension.

Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

1:00 p.m.

Mr. Schroeder moved to resume the business session

Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes

1:00 p.m.

John Albright & Bill Lippert of Perfection Group met with Commissioners Jerwers, Schroeder and Love and presented them with an energy saving award.

2:20 p.m.

Commissioners Jerwers, Schroeder and Love met with the Soil and Water Board consisting of Sara Gerten, Albert Maag, Jeff Duling, Mark Kahle, Dennis Maag regarding their budget.

3:00 p.m.

Jack Betscher, administrator met with commissioners Jerwers, Schroeder and Love regarding his contract.

4:00 p.m.

Mr. Jerwers left.

4:30 p.m.

Commissioner Love moved to adjourn.

Commissioner Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers absent

Friday, December 13, 2013

8:30 a.m.

Commissioner Love moved to open the business meeting.

Commissioner Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes

8:40 a.m. – 9:40 a.m.

Mr. Love left to do building inspections

8:45 a.m. -9:30

Mr. Jerwers left to meet with Keith Schierloh

10:00 a.m.

Rick Weaver of Poggemeyer Design Group, met with commissioners Jerwers, Schroeder and Love, prosecutor Gary Lammers and Jack Betscher regarding the Local Government Innovation Fund grant, since the county was awarded the grant for the organizing of the regionalized of the water and sewer district. Rex Huffman has agreed to be the legal advisor for the project.

Mr. Jerwers moved that the minutes be approved as read. Mr. Love seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Love yes Mr. Schroeder yes Mr. Jerwers yes