

Minutes Thursday, December 18, 2014

Mr. Jerwers moved to approve the continuing software support and related services agreement and addendum with MFCD, LLC, Upper Sandusky, Ohio. Term of the agreement is January 1, 2015 thru December 31, 2015, and the cost per month is \$3,860.00.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

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Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2014, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Minus appropriation:

Fund 037, General Tax Pre-pay

37 SA, Salaries.....\$ 62.00

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

Comm. Jrl. 106, Page 392

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2014, the following sums be and the same are hereby minus appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Minus appropriation:

Fund 035, Waste Disposal Fees

35 AO, Advance Out.....\$ 5,000.00

35 TR, Transfer Out.....\$ 5,000.00

35 EQ, Equipment.....\$ 6,744.96

Fund 040, Sewer District No. 2

Q 43, Repairs.....\$ 2,866.74

Fund 113, PutCo Water/Sewer

113 WATER, Water Services.....\$ 45,000.00

113 CON-W, Connection chg., water.....\$ 2,000.00

113 CON-S, Connection chg., sewer.....\$ 2,000.00

113 MNT-W, Maintenance, water.....\$ 2,500.00

113 MISC, Misc. expenses.....\$ 5,000.00

Fund 016, Ditch Maintenance

R 6, Advance Out.....\$ 40,000.00

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2014, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 008, Capital Improvements
N 1, Contracts/Projects.....\$ 1,550.00

Fund 088, Revolving Loan Fund
88 ADM, Administration\$308.21
(2014 program income 4th qtr)

Fund 018, General Ditch
Q 27, Contracts Service.....\$10,764.09

Fund 016, Ditch Maintenance
R 5, Ditch Maintenance.....\$ 4,664.50

Fund 159, VAWA Grant
159 SER, Services.....\$ 6,863.64

Mr. Jerwers seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

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Mr. Schroeder moved that the following appropriation modification be made for the year ending December 31, 2014.

For IT

From...1 A 15E, Travel.....to.....1 A 15D, Supplies.....\$ 196.08

From...4 A 4, Equipment.....to.....1 A 15D, Supplies.....\$1,065.72

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

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Now and Then Purchase Orders

Board of Dev. Disabilities...Purchase order 27478

Capital Improvements.....Purchase order 27580

Commissioners.....Purchase order 27579

Ditch Maintenance.....Purchase order 27898

E-911.....Purchase order 27532

General Ditch.....Purchase order 27897

Revolving Loan Fund.....Purchase order 27277

Sheriff.....Purchase order 27780

Mr. Jerwers moved to approve the now and then purchase orders

Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes
Exceptions: Mr. Love none Mr. Jerwers none Mr. Schroeder none
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Purchase orders and travel requests.....

Commissioners..... Source Code, computer \$1,400.00;

VAWA grant.....Crime Victim Services, share of VAWA grant \$6,863.64;

Mr. Love moved to approve purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

Exceptions: Mr. Love none Mr. Jerwers none Mr. Schroeder none

8:30 a.m.

Commissioner Love moved to open the business session.

Commissioner Jerwers seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

8:45 a.m.

Joe Burkhart, IT met with commissioners Schroeder, Jerwers and Love, and administrator Jack Betscher about the Glandorf building. He said lots of things that are wrong. He talked to Tim Schnipke and said have to do change orders. Joe talked to Amber at TDG yesterday. Joe told them about all the errors. Commissioners told him to come to the 3 p.m. meeting today.

9:00 a.m.

Investment meeting was held in the commissioners office. Present were commissioners Schroeder, Jerwers and Love and treasurer, Tracy Warnecke.

9:30 a.m.

Bid opening for 2016 bus for Board of Developmental Disabilities were opened.

Bids were received from the following:

Bidder.....Cardinal Bus Sales, Lima, Ohio

Bid deposit.....Bid bond, full amount

Bid amount....\$83,588.00 base bid
4,200.00 trade-in allowance
Minus 200.00 early pay discount

Bidder.....Rush Bus Centers, Findlay

Bid deposit...Bid bond, full amount

Bid amount...\$81,657.00 base bid
3,800.00 trade-in

Bidder.....Myers Equipment Corp., Canfield, Ohio

Bid deposit...Bid bond, full amount

Bid amount...\$82,867.00 base bid
\$ 3,500.00 trade-in

Mr. Love moved to table the bids for review and recommendation by the Board of Developmental Disabilities as to the lowest and best bid.

Mr. Jerwers seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

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10:00 a.m.

Agenda. Present were commissioners Schroeder, Jerwers and Love; administrator Jack Betscher; clerk Betty Schroeder and Nancy Kline of the Putnam County Sentinel.

10:30 a.m. – 10:50 a.m.

Two reps of IMS met with commissioners Schroeder, Jerwers and Love regarding upgrading our postage machine.

New postal changes beginning January, 2015.

Commercial based pricing discount and electronic discounts.

We already used \$60,000 is postage. They asked permission to .do evaluations of our certified mailing. If send electronically can save \$1.35 each.

Certain mailings can get discount if apply bar code.

IMPB..mandated in January..free..Label 400..require put on because pieces have to be tracked. They want to do an assessment and go to each department to check their postage being mailed. Commissioners gave their commission to have them go to each office.

11:45 a.m.

Mr. Schroeder moved to adjourn for lunch

Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

12:45 p.m.

Mr. Jerwers moved to resume the business session

Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

1:30 p.m. – 2:55 p.m.

Carol Bunn, contracted janitorial employee, met with commissioners Schroeder, Jerwers and Love and administrator Jack Betscher.

3:00 p.m. – 4:30 p.m.

Tim Schnipke, maintenance, and Joe Burkhart, IT director, met with commissioners Schroeder, Jerwers and Love and administrator Jack Betscher regarding the Glandorf complex and the change orders.

4:15 p.m.

Mr. Jerwers left.

4:30 p.m.

Mr. Love moved to adjourn

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

Mr. Jerwers moved that the minutes/discussion notes be approved as read.

Mr. Love seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes