

## Minutes for Tuesday, November 18, 2014

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses.  
now therefore,

**BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO**, hereby approve payment of the expenses per the attached list in accordance with Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices  
and be it further

**RESOLVED**, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.

Mr. Jerwers seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes  
Comm. Jrl. 106, Pages 235, 236

Mr. Jerwers moved the adoption of the following Resolution:

**WHEREAS**, the director of the Putnam County Job and Family Services has informed the commissioners that it was necessary to close Job and Family Services due to a water leak repair which left the agency without water and facilities between the hours of 1:00 PM and 4:30 PM on Thursday, November 13, 2014 and from 8:00 until noon on November 14, 2014  
and

**WHEREAS**, the director of the Putnam County Job and Family Services has requested that employees who were scheduled to work be compensated in view of the fact that the closure was of no fault of their own.  
now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby allow employees to receive their regular hourly compensation for the hours that the agency was closed.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes  
Comm. Jrl. 106, Page 237

Mr. Jerwers moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners deems it necessary to advertise for sealed bids for the purchase of one 2016 conventional handicap bus for the Putnam County Board of Developmental Disabilities.  
now therefore, be it

**RESOLVED**, That sealed bids will be received at the office of the Board of County Commissioners until 9:30 a.m. on the 18th day of December, 2014, at which time they will be publicly read aloud for one 2016 conventional handicap bus. Chassis and body specifications for a 60 passenger rated, three-wheelchair position school bus can be picked up at Brookhill Center, 7989 St. Rt.108, Ottawa, Ohio.  
and be it further

**RESOLVED**, Any bidder unable to comply with the specifications is urged to submit a bid. However, all exceptions to the specifications must be completely indicated and thoroughly explained to the satisfaction of the purchaser.

and be it further

**RESOLVED**, The trade-in is Bus #3.

and be it further

**RESOLVED**, Bids must be accompanied by 100% of bid either in bid bond or ten percent (10%) in a certified check.

and be it further

**RESOLVED**, The purchaser reserves the right, where bidders do not bid specifications, to make all decisions as to substitute specifications. The Putnam County Board of Development Disabilities and the Board of County Commissioners reserve the right to accept or reject any or all bids, or any parts thereof. Also the Putnam County Board of Developmental Disabilities may accept any bid deemed most favorable for the program.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes

Comm. Jrl. 106, Page 238

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2014, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 120, Office of Public Safety  
120 OTH, Other.....\$ 5,000.00

Fund 005, Dog and Kennel  
B 2, Salaries.....\$ 850.00

Fund 018, Ditch Maintenance  
R 5, Ditch Maintenance.....\$3,558.00

Fund 110, Airport Operations  
110 OT, Other Expenses.....\$4,400.00

Mr. Love seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes

Comm. Jrl. 106, Page 239

Mr. Love moved that the following appropriation modification be made for the year ending December 31, 2014.

For Dog and Kennel...  
From....B 3, Supplies.....to....B 2, Salaries.....\$ 500.00  
From...B 3A, Gasoline & Oil.....to...B 2, Salaries.....\$ 500.00  
From..B 7, Veterinary Service...to...B 2, Salaries.....\$ 1,000.00  
From..B 14, Travel.....to...B 2, Salaries.....\$ 650.00

Mr. Schroeder seconded the motion.  
Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes  
Comm. Jrl. 106, Page 240

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2014.

For Sewer District No. 1  
From.....P 15, Other Expenses.....to.....P 8, Contracts Projects.....\$ 600.00

For Airport  
From...5 A 6, Contracts/services....to..5 A 5, Contracts/repairs.....\$ 9.00  
From...5 A 4, Equipment.....to..5 A 5, Contracts/repairs.....\$100.04  
From....5 A 3, Supplies.....to..5 A 5, Contracts/repairs.....\$114.96  
From....5 A 2, Salaries.....to..5 A 5, Contracts/repairs.....\$ 14.00

Mr. Schroeder seconded the motion.  
Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes  
Comm. Jrl. 106, Page 241

**Now and Then Purchase Orders**

**Airport**.....Purchase order 27039, 27041  
**Airport Operations**.....Purchase order 27042  
**Ditch Maintenance**.....Purchase order 27038  
**GHS DVI Task Force**.....Purchase order 27308  
**Jail**.....Purchase order 27317  
**Municipal Court**.....Purchase order 26382  
**Sheriff**.....Purchase order 27319, 27320  
**Veterans Service Comm**....Purchase order 27222

Mr. Love moved to approve the now and then purchase orders  
Mr. Jerwers seconded the motion  
Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes  
Exceptions: Mr. Love none Mr. Jerwers none Mr. Schroeder none  
Comm. Jrl. 106, Page 242

**Purchase orders and travel requests.....**

**Airport Operations**...Buckeye Oil Equipment Co., annual fuel tank inspection \$500.00;

**Commissioners**.....Village True Value Hardware, 6 pallets, road salt \$1,797.00;

**Home Funds**.....Putnam Co. Commissioners, Christine Smith payoff, home program income \$577.82;

**Landfill Closure/Maintenance**....Bockrath & Assoc. Eng. & Surveying LLC, surveying at landfill for new well configuration \$700.00;

**Office of Public Safety**....Blanket P.O. for replace Village Continental door \$1,000.00;

**Sewer District No. 1...**Kahle Electric, hour meter and labor in S.D.# 1, \$600.00;

Mr. Love moved to approve purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

Exceptions: Mr. Love none Mr. Jerwers none Mr. Schroeder none

**8:30 a.m.**

Commissioner Love moved to open the business session.

Commissioner Jerwers seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

**9:00 a.m. – 9:45 a.m.**

Dave Brinkman and Ryan Moran of the engineer's office discussed a ditch petition with commissioners Schroeder, Jerwers and Love filed by Ron Nickey.

A question will asked to be asked to the prosecutor if the commissioners can participate because the petition runs through the landfill.

**10:00 a.m.**

Agenda. Present were commissioners Schroeder, Jerwers and Love; administrator Jack Betscher; clerk Betty Schroeder and Nancy Kline of the Putnam County Sentinel.

**10:30 a.m. – 11:15 a.m.**

Tony Hovest and Gary Ungerer of Technicon Design Group came in to meet with commissioners Schroeder, Jerwers and Love and administrator Jack Betscher and Tim Schnipke head maintenance and Kim Diamond of Job & Family Services regarding the Glandorf complex. Presented a letter of recommendation to Kuhlman Building; plumbing contract to Babcock; HVAC contract to Gast P&H; electrical contract to Lake Erie Electric and for protection contract to Armor Fire Protection base of \$137,000.00 plus alternate of \$6,400.00.

Once contracts are signed notice to proceed will be sent and signed to contractors. Fire alarm is inside the electrical bid Tony said. Tony said they designed parts of the building. Timeline? Tony said need to award then send to contractors to sign. Total of approximately 1.3 million dollars.

We are in charge of disposing the piping-recycling and the general contractor in charge of rest of garbage. **Betty put award and notice to proceed on Thursday's agenda.**

**11:30 a.m.**

Mr. Jerwers left

**12:20 a.m.**

Mr. Jerwers returned

**1:00 p.m. – 1:25 p.m.**

Anna Mae Blankemeyer, attorney, met with commissioners Schroeder, Jerwers and Love and administrator Jack Betscher. She said she has been doing search titles for 30

years, always loved working here and over 30 years and now last two years on other end of spectrum. She said other counties are giving us a bad name. Tried talking to Theresa Lammers and Cathy Recker about the software they use. She said the system is bad, unreliable and antique. Others counties use ACS. She said we did have ACS, Encore, Fidler and now Landmark.

She said Henry, Hancock, Defiance, Paulding, Van Wert all use that system, she said heard it is expensive.

John said recorder has been on multiple systems. Anna Mae said last ten years 4 different systems. Cathy said had no support with Encore, she went to Fidler- and Fidler was awful. She said Landmark is better than Fidler, lesser of two evils.

She said ACS is so much faster. She said if don't use it for like 20 miles it will turn off and she said not easy to get back in. She said it is slow and unreliable.

Regarding Clerk of Courts they use Court View system. Allen County using Court View and different search screen. Allen County says Theresa doesn't have money to update. She said it is slow. Anna Mae said it is a brand new monitor in clerk of courts. She said I talked to both offices.

Microfilm readers in probate court... she said 1 to 1 ½ years ago could read but couldn't print, so took upstairs to court. Then Court said there's not working, error, message, print page, error page, then print. She said lots of information but cant print. She said one doesn't print (at Probate), then Clerk's office prints but takes long time to print.

#### **1:30 p.m. – 2:10 p.m.**

Steve Leopold met with commissioners Schroeder, Jerwers and Love and said interested in farming 1 ½ to 2 acres across from the landfill. Steve said he mowed it last year because it was all weeds. \$150-\$200,, 3-4 yr contract. Steve asked about washout. Vince said we will fix it or we will pay you to fix it.

#### **3:00 p.m.**

Mr. Jerwers left

#### **4:30 p.m.**

Mr. Love moved to adjourn

Mr. Schroeder seconded the motion

Vote: Mr. Love yes      Mr. Jerwers absent      Mr. Schroeder yes

Mr. Jerwers moved that the minutes/discussion notes be approved as read.

Mr. Love seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes