

## Minutes for Thursday, October 23, 2014

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2014, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 138, Landfill Closure/Maintenance  
138 TO, Transfer Out.....\$ 30,000.000

and also

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2013, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From...Fund 038, Landfill Closure/Maintenance (138 TO, (Transfer Out) ...to....Fund 035, Solid Waste District Disposal Fees, (35 TI, Transfer In).....\$ 30,000.00

Mr. Love seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes

Comm. Jrl. 106, Page 164

Mr. Love that the following appropriation modification be made for the year ending December 31, 2014.

For E-911

From.100 SA, Salaries-Union      To      100 SA-2, Union Emp-Holiday.\$20,000.00

Mr. Jerwers seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes

Comm. Jrl. 106, Page 165

Mr. Love moved the adoption of the following Resolution: that to provide for the unanticipated revenues for the fiscal year ending December 31, 2014, the following sum be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 035, Solid Waste District Disposal Fees  
35 RECD, Recycle Day.....\$10,663.25

(Rader Environmental)

Mr. Jerwers seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes

Comm. Jrl. 106, Page 166

Mr. Love moved the adoption of the following Resolution: that the following appropriation modification be made for the year ending December 31, 2014

For Youth Subsidy FDCC...

From....111B14, Other Expenses...to....11PS15, Personal Services.....\$ 7,728.82

And also, to provide for the unanticipated revenues for the fiscal year ending December 31, 2014, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows

Fund 111, Youth Subsidy FDCC  
111B15, Other Expenses.....\$ 7,728.82

Mr. Schroeder seconded the motion.  
Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes  
Comm. Jrl. 106, Page 167

Mr. Love moved the adoption of the following Resolution:  
that to provide for the unanticipated revenues for the fiscal year ending December 31, 2014, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 081, Putnam Co. EMA  
W 15, Grant 5.....\$12,367.70

Mr. Schroeder seconded the motion.  
Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes  
Comm. Jrl. 106, Page 168

Mr. Jerwers moved the adoption of the following Resolution:  
**WHEREAS**, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses.  
now therefore,

**BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO**, hereby approve payment of the expenses per the attached list in accordance with Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices and be if further

**RESOLVED**, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.  
Mr. Schroeder seconded the motion.  
Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes  
Comm. Jrl. 106, Page 169-170

**Now and Then Purchase Orders**

**Board of Elections**....Purchase order 26274  
**GHS OVI Task**.....Purchase order 27293  
**Solid Waste Dist Disposal fee**...Purchase order 27022  
**AL & Gas**.....Purchase order 27104, 27105

Mr. Jerwers moved to approve the now and then purchase orders  
Mr. Schroeder seconded the motion  
Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes  
Exceptions: Mr. Love none Mr. Jerwers none Mr. Schroeder none  
Comm. Jrl. 106, Page 171

**Purchase orders and travel requests.....**

**Auditor.....**Travel for Jeremy Maag to attend ODA 21-day training session in Reynoldsburg Nov. 12,13, estimated cost \$191.95;

**Commissioners.....**Travel for John Love to attend CCAO/CEAO winter conference in Columbus, Dec. 7-9, estimated cost \$320.00;

**911....**Travel for Brad Brubaker and Joe Burkhart to attend the Next Gen 911 Presentation in Columbus on October 22, 2014, no expenses.

**EMS...**purchase order for blanket for vehicle maintenance for \$3,000.00, purchase order to D5 Creation for PCOPS website theme for \$59.99, blanket purchase order for equipment for 2014 for \$600.00.

**EMA...**purchase order to Village of Kalida for 50% reimbursement EMPG '13 Special Projects Grant for \$12,367.70.

Mr. Love moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes

Exceptions: Mr. Love none      Mr. Jerwers none      Mr. Schroeder none

**8:30 a.m.**

Commissioner Love moved to open the business session.

Commissioner Jerwers seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes

**8:45 a.m.**

Tim stopped in to reschedule his meeting to 11:00 due to a previously scheduled webinar at 9:00 a.m.

**9:00 a.m.**

Commissioners Schroeder, Jerwers and Love discussed the procedure for billing the departments for Cost Allocation.

**10:00 a.m.**

Business agenda was held with Commissioners Schroeder, Jerwers and Love, Administrator Jack Betscher, Nancy Kline, Putnam County Sentinel, and Cindy Landwehr, Grant Coordinator.

**11:00 a.m.**

Tim Schnipke came in to give a quick update on maintenance issues, the progress on the roof at the O-G road complex, and the roof improvements needed at the Ag Complex. Tim said there is still a mold issue at the Complex the warehouse tenants (Odenweller & Macke) are complaining that mold is growing on their items being stored.

A gas meter needs to be installed if the building is going to be heated. There are a couple painting projects that need to be completed before winter. The Commissioners want to go look at Putnam Acres before it is vacated to see what is going to be left. Tim suggested shelving to begin with for the record storage. John said there will be no renovations. Tim talked about renovations in the attic to move and install servers. The Commissioners also discussed a free standing maintenance department. Tim suggested a meeting with Commissioners, Sheriff, and himself to explain how this is proposed to work. All the maintenance people are currently working out well, there are enough projects to keep everyone busy. The Commissioners asked if help was needed for snow removal, Mike Schroth could help out. Tim is willing to work with the IT department on any project needed. Carol Bunn was brought into the meeting to discuss her future plans and a schedule for a new prospect for the custodial job. Carol would like to cut back on her hours for personal reasons. She would be willing to stay on to train the new person. The Commissioners have received a few resumes of interested applicants. Carol suggested a later shift (mostly evenings) for cleaning to avoid disrupting the other employees and the visitors to the courthouse. Carol composed a possible schedule for two part time (20hr. each) people. The custodial staff would notify the maintenance department if anything comes up that needs attention (buffing and waxing floors).

**12:30 p.m.**

Mr. Schroeder moved to close the business session for lunch.

Mr. Love seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes

**1:30 p.m.**

Mr. Jerwers moved to resume the business session.

Mr. Love seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes

**1:45 p.m.**

Commissioner Love left to do a building inspection in Ottoville.

**3:00 p.m.**

Commissioner Love returned to the office.

**3:15 p.m.**

Commissioner Jerwers left for the day.

**3:30 p.m.**

Mr. Love moved to adjourn

Mr. Schroeder seconded the motion

Vote: Mr. Love yes      Mr. Jerwers absent      Mr. Schroeder yes

**3:45 p.m.**

Commissioner Schroeder left for the day.

Mr. Jerwers moved that the minutes/discussion notes be approved as read.  
Mr. Schroeder seconded the motion and the roll being called upon its adoption, the  
vote resulted as follows: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes