

## Minutes for Thursday, September 18, 2014

Mr. Jerwers moved the adoption of the following Resolution:

**WHEREAS**, Sealed bids for the Harry Hicks (Hitchcock) Single County Ditch Project #966 were opened and tabled on the 11th day of September, 2014.

and

**WHEREAS**, The following bids were received:

Bidder.....J & M Excavating, Inc., 23272 Road N-22, Cloverdale, Ohio 45827

Bid deposit.....bid bond, full amount

Bid amount.....\$21,491.00

Bidder.....Precision Ag Drainage, 1511 Converse Roselm Rd., Grover Hill, OH 45849

Bid deposit....certified check \$ 2,212.00

Bid amount....\$22,121.00

Bidder.....Sand Ridge Excavating, 20251 Road I-17, Cloverdale, Ohio 45827

Bid deposit.....bid bond, full amount

Bid amount.....\$19,055.00

Bidder.....Zenz Farms Incorporated, 12563 Co. Rd. 8, Delta, Ohio

Bid deposit.....none received

Bid amount.....\$20,538.00

Bidder.....Calvelage Vault & Excavating, 19163 St. Rt. 190, Ft. Jennings, OH 45844

Bid deposit.....bid bond \$23,500.00

Bid amount..., \$23,500.00

Bidder.....Fenson Contracting, 17642 St. Rt. 190, Ft. Jennings, OH 45844

Bid deposit.....bid bond, 100% of bid

Bid amount.....\$16,950.00

Bidder.....Buckeye Pool Service & Trucking, LLC, 272 N. Agner, Ottawa, OH 45875

Bid deposit....bid bond, 100% of bid

Bid amount....\$16,740.10

now therefore, be it

**RESOLVED**, After a review of the bids by the engineers for the project, the Putnam County Engineering Department, and upon their recommendation, the Board of County Commissioners does hereby award the bid to Buckeye Pool & Trucking in the amount of \$ 16,740.10.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

Ditch Jrl. 6, Page

Mr. Jerwers moved to sign the ditch contract with Buckeye Pools & Trucking for labor and materials on the Harry Hicks Ditch #966 in the amount of \$16,740.10.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes  
Ditch Jrl. 6, Page

Mr. Love moved to approve the professional service agreement between Woolpert, Inc. and Putnam County to obtain and produce new color aerial oblique imagery. Total cost is \$191,650.96.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes  
Comm. Jrl. 106, Page 57-80

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, The Putnam County Planning Commission met this date in the Assembly Room of the Putnam County Court House.  
and

**WHEREAS**, The purpose of the meeting was to vacate Jefferson Street from Charles Street South in Vaughnsville, and also Mill Street from Center Street East in Vaughnsville, Sugar Creek Township, per the request of the Sugar Creek Township Trustees.

and

**WHEREAS**, The Putnam County Planning Commission has approved the vacation of Jefferson Street from Charles Street South in Vaughnsville, and Mill Street from Center Street East in Vaughnsville, Sugar Creek Township.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby order the vacation of Jefferson Street from Charles Street South in Vaughnsville and Mill Street from Center Street East in Vaughnsville, Sugar Creek Township.

and be it further

**RESOLVED**, A map showing the portion of streets now vacated and the resolution request from Sugar Creek Township is attached and becomes a part of this Resolution.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes  
Comm. Jrl. 106, Page 81-84

Mr. Schroeder moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners has become aware that it is necessary to create a web page for the 6119 Water/Sewer program.

and

**WHEREAS**, Marketing QuarterBack Consulting, a local firm, is capable of creating a web page to be linked to the county's website.

now therefore, be it

**RESOLVED**, The Board of County Commissioners has agreed to contract with Marketing QuarterBack Consulting, 916 E. 5<sup>TH</sup> Street, Ottawa, Ohio, to create a website for the 6119 Water/Sewer program.

and be it further

**RESOLVED**, The Board of County Commissioners will prepare a purchase order for \$500.00 as their in-kind contribution toward the 6119 water/sewer program.

Mr. Love seconded the motion.  
Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes  
Comm. Jrl. 106, Page 85

Mr. Schroeder moved to approve the consulting proposal and agreement from Thomas Liebrecht, Marketing QuaterBack Consulting for a new website design building and publishing, on-going updates and maintenance of website and internet listings. Cost is a one time fee is \$250.00 for the design building and publishing of website and one-going monthly hosting, updates and maintenance of websites and domain at a rate of \$5.00 per month. Any updates and maintenance for the website will be performed on an "as needed" and "as agreed to" basis. Hourly rate to perform these services is \$75 per hour. Hourly amount will be prorated for actual time spent on updates and maintenance. For example if 15 minutes is spent the billing would be \$18.75.

Mr. Love seconded the motion.  
Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes  
Comm. Jrl. 106, Page 86-88

Mr. Schroeder moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners deems it necessary to establish a revenue line in Fund 069, Equipment Fees - Recorder.  
now therefore be it

**RESOLVED**, The Board of County Commissioners does hereby request the Putnam County Auditor to create the following revenue line for Fund 069 Equipment Fees - Recorder:

69 AI – Advance In

Mr. Love seconded the motion.  
Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes  
Comm. Jrl. 106, Page 89

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2014, the following sum be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 148, Mfg. Hsg. Tax 2<sup>nd</sup> Half  
148 AO, Advance Out.....\$ 13,592.32  
(Advance back to County General)

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Mfg. Hsg. Tax/2<sup>nd</sup> Half Fund the following advance of funds is authorized:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
148 AO, Advance Out	A 25A Advance In	\$13,592.32
(Repay County General for advance made to Fund 148 Mfg. Hsg. Tax/2 <sup>nd</sup> Half Fund )		

Mr. Love seconded the motion.  
Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes

Mr. Love moved that for the purpose of the Recorder Equipment Fees Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Fund 001, County General 15 A 15A, Advances Out	69 AI, Advance In	\$ 5,000.00
(Advance needed for Fund 069, Recorder Equipment Fees)		

and also

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2014, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 069, Recorder Equipment  
69 EQ, Recorder Equipment.....\$ 5,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

Comm. Jrl. 106, Page 90

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2014, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

For ADAMHS

AA 5, Contract Services.....\$ 140,000.00

Fund 21, Putnam Acres Care Center  
6530-0-1, Employee Fringes.....\$ 7,425.96

Fund 018, General Ditch  
Q 27, Contracts/Service.....\$ 59,551.64

Fund 002, Auto License & Gas  
K 24, Other Expenses.....\$ 14,866.32

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

Comm. Jrl. 106, Page 92

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2014, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 004, Child Support Enforcement Agency  
2 B 28, Equipment.....\$ 6,000.00

Fund 006, Job & Family Services  
H 34, Other Expenses.....\$6,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes  
Comm. Jrl. 106, Page 93

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2014, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 120, Office of Public Safety  
120 SU2, Care Supplies.....\$1,500.00  
120 TPH, Telephone.....\$3,500.00  
120 VM2, Heavy Rescue Maint.....\$1,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes  
Comm. Jrl. 106, Page 94

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2014, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General  
4 B 11MP, Medical for prisoners.....\$ 35,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes  
Comm. Jrl. 106, Page 95

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2014, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 085, CDBG  
T 7A, CDBG CHIP Program Costs.....\$1,210.00

Mr. Love seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes  
Comm. Jrl. 106, Page 96

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2014, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 064, EZ COMPENSATION  
64 TWP, Township Comp Payments.....\$20.44  
64 VIL, Village Compensation Payments.....\$2,119.14  
64 COM, Commissioner Comp Payments.....\$326.99  
64 SCH, School Comp Payments..... \$1,220.08  
(2014 E-Z Compensation Payments JB Machining correction)

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes

Comm. Jrl. 106, Page 97

Mr. Love moved that the following appropriation modification be made for the year ending December 31, 2014.

For Jail/Sheriff

From....4 B 11CM, Jail Comp/Time Cash-in..to..6 A 2B, Sheriff Comp/time Cash-in..\$5,369.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

Comm. Jrl. 106, Page 98

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2014.

For Commissioners

From.....15 A 15, Transfer Out....to...1 A 15D, Supplies.....\$ 4,000.00

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

Comm. Jrl. 106, Page 99

### **Now and Then Purchase Orders**

**ADAMHS Board**.....Purchase order 26399-26400

**Commissioners**.....Purchase order 26984

**Concealed Handgun** .....Purchase order 26503

**E-911**.....Purchase order 26772

**Enterprise Zone Compensation**..Purchase order 25447, 26106

**Office of Public Safety**.....Purchase order 2336

**Sheriff**.....Purchase order 26504

**Veterans Service Commission**...Purchase order 26430

Mr. Love moved to approve the now and then purchase orders

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

Exceptions: Mr. Love none Mr. Jerwers none Mr. Schroeder none

Comm. Jrl. 106, Page 100

### **Now and Then Purchase Orders**

**Jail**.....Purchase order 26492

Mr. Love moved to approve the now and then purchase orders

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Jerwers no Mr. Schroeder yes

Comm. Jrl. 106, Page 101

### **Purchase orders and travel requests**.....

**Auditor**.....Travel for R. Benroth and P. Dixon to attend combined NW/SW Auditors Assoc. District meeting at Findlay Sept. 26, estimated cost \$30.00;

**CDBG**.....Quality Mechanical Services, Home repairs for three homes, \$26,335.00;

**CSEA**.....CDW Government, Inc., CSEA server \$5,711.62;

**Commissioners**...Marketing QuaterBack Consulting, in-kind contribution for 6119 program, \$500.00; Armour Fire Protection, test and certify fire pump at complex \$950.00; CDWG, antivirus, back-up CD, back-up, servers, batteries for panic buttons \$4,857.23;

**Enterprise Zone Compensation**....Village of Ottawa, Steel Tech, Whirlpool, D-4 and RJR Kahle, \$1,955.65;

**General Ditch**.....Fenson Contracting, LLC, improvement to Miley Ditch \$59,569.05;

**Job & Family**.....CDW Government, Inc., SS server \$5,711.62;

**Office of Public Safety**.....Croy's Mowing, moving/landscaping/snow removal at house \$500.00; CLIA Laboratory Program, ODH CLIA certificate renewal \$150.00; Blanket P.O. for mo svc charges/modems \$3,500.00 blanket P.O. for disposal care supplies \$1,500.00;

**Sheriff**.....Travel for Corp. Greg Westrick and Sale Clerk Melinda Kesler to attend sheriff's civil process refresher course at Kenton Oct. 9 with P.O. for \$25.00;  
Mr. Jerwers moved to approve the purchase orders and travel requests.  
Mr. Schroeder seconded the motion.  
Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes  
Exceptions: Mr. Love none Mr. Jerwers none Mr. Schroeder none

**8:30 a.m.**

Commissioner Jerwers moved to open the business session.  
Commissioner Love seconded the motion.  
Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

**9:00 a.m.**

Commissioners Schroeder, Jerwers and Love attended the planning commission meeting held in the assembly room.

**10:00 a.m.**

Agenda. Present were commissioners Schroeder, Jerwers and Love, administrator Jack Betscher; clerk Betty Schroeder and Nancy Kline of the Putnam County Sentinel.

**11:45 a.m.**

Commissioner Love moved to adjourn for lunch

Commissioner Schroeder seconded the motion

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

**12:45 p.m.**

Commissioner Love moved to resume the business session

Commissioner Jerwers seconded the motion

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

**1:30 p.m.**

John Brownlee, CCAO, and Rob Fawcett, local insurance representative, explained insurance costs to commissioners Schroeder, Jerwers and Love and administrator Jack Betscher. Mr. Brownlee was here also to do the audit inspection

**3:00 p.m.**

Prosecutor Gary Lammers met with commissioners Schroeder, Jerwers and Love; administrator Jack Betscher and grants/wage coordinator Cindy Landwehr about Susan Meyer's residence. Gary came in to discuss the findings of the exploratory digging done at Susan Meyer's home on Monday, September 15. Tim Schnipke was at the site to represent the commissioners and he submitted pictures and notes from the digging. The pictures were reviewed and the notes were discussed. According to the notes it was found that the specifications for the project were followed as written. Gary Hermiller dug two holes along the base of the house one on the northeast corner and one in the mid back of the house to determine if the backfill was done according to spec. In the hole at the corner of the house it was dug down to the level of the perimeter tile to check if the tile was working properly. Water was run into the tile to determine if it was working. The tile seemed to work as it should, it was discovered in the outside sump pump hole that the float switch on the pump was not working properly. Tim unplugged the float switch and had the pump run manually to pump the hole empty. So the pump ran but not through the power of the float switch. In this discussion it was thought to be determined that there was no fault of the contractor on the wall replacement that was done. The Commissioners want to talk to Tim directly to confirm the conclusion of the exploratory digging. They also want to see WSOS' report of the findings. It was discussed to inquire if the specifications written by WSOS should be analyzed by certified person.

**4:00 p.m.**

Jeff Giesige of the Soil & Water Conservation met with commissioners Schroeder, Jerwers and Love about approving the Jeannie Rader Ditch.

**4:30 p.m.**

Mr. Love moved to adjourn

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

**Friday, September 19, 2014**

**8:30 a.m.**

Mr. Love journeyed to Columbus to attend the CCAO meeting.

**9:00 a.m.**

Tim Schnipke stopped in the office and Vince asked him about the exploratory digging at Susan Meyer's so Tim explained to commissioner Schroeder and Jerwers what he saw and confirmed the conclusion from the previous meeting with Gary Lammers. The findings from WSOS were not available yet. Tim also said it should be recommended to Susan to check the outside pump on a regular basis and replace the float switch to ensure it is working properly.

**10:00 a.m.**

Cliff Clark and Dennis Layton of Belmore met with commissioners Schroeder and Jerwers and talked about the proposed water to Belmore, and if it goes in our taxes will go up and we would never recoup that much equity. Vince said why would your property taxes go up and Cliff said somebody has to pay it.

He said if natural gas goes thru your property, property values will increase if you sell. Cliff said told automatically put in it. Jerwers said you would have to request they can't force you against your will. Vince said most of your taxes are for the school (70%), a small percentage to your town, EMS and Brookhill Center. Vince said EPA would check and a lot of sewage in ditches, then they would get with the people who drain into that ditch. Cliff said everybody septic systems in town overflow from leach beds in and hook into tile. Vince said once this happens puts your town under pressure. Vince said you hear county going under water and sewer district that is not true, what we are doing is getting a board to handle water and sewer instead of commissioners.

Mr. Jerwers moved that the minutes/discussion notes be approved as read.

Mr. Love seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes