

Minutes for Tuesday, February 11, 2014

Mr. Schroeder moved to sign the contract for professional services for implementation of the CDBG and the HOME program from September 1, 2013 to December 31, 2015 with WSOS Community Action Commission. Total cost is \$94,260.00.

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

Comm. Jrl. 105, Page 38-45

Mr. Love moved the adoption of the following Resolution:

WHEREAS, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses.

now therefore,

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO, hereby approve payment of the expenses per the attached list in accordance with Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices and be if further

RESOLVED, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

Comm. Jrl. 105, Page 46,47

Mr. Love moved the adoption of the following resolution.

WHEREAS, pursuant to Title IV-D of the Social Security Act; ORC §3125.13; and §3125.14; and Rule 5101:12-10-45, and its supplemental rules of the Ohio Administrative Code, the Board is authorized to enter into IV-D Services on behalf of the Putnam County Department of Job and Family Services;

THEREFORE, BE IT RESOLVED that the Putnam County Commissioners, on behalf of the Putnam County Department of Job and Family Services, hereby enter into the IV-D contract for IV-D legal services. Said contract reimbursement amount of \$28,468.92 unless otherwise amended by mutual agreement. The IV-D contract shall commence on February 1, 2014 and end January 31, 2015.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

Comm. Jrl. 105, Page 48

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, On certain days it may be difficult for scheduled employees to come into work due to excessive snow, ice, flooding or other weather related emergencies. In such cases, all employees are encouraged to make every reasonable effort to report to work even if they may arrive later than usual.

now therefore, be it

RESOLVED, If the county commissioners determine that conditions exist that warrant the close of the Putnam County Court House, the following will apply:

1. When the Board of Commissioners closes all offices due to weather or other emergency conditions, employees will be paid for those hours they were scheduled to work.
2. Employees not scheduled to work, on approved FMLA, sick leave, vacation, leave of absence or otherwise unavailable for work shall **not** be entitled to pay under this policy for hours in which Putnam County offices are closed due to weather or other emergency conditions.
3. A weather emergency necessitates **certain employees designated as “essential employees”**, by the Putnam County Commissioners, to come to work regardless of weather conditions (i.e. maintenance). When weather conditions are extremely severe, and where possible, arrangements may be made to pick-up these individuals at their homes.
4. These **required** working employees are entitled to time and one-half for all the hours worked during the period of the “emergency closing” of the Court House. This extra earned time may be paid or used as compensatory time at the mutual discretion of the employee and immediate supervisor. (e.g. Designated employee must work 4 hours to clear parking lots and walks while there is a level 3 weather emergency and the Court House is closed. This individual will be paid compensatory time for the hours worked.)

and be it further

RESOLVED, Said policy is retro-active to January 1, 2014.

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

Comm. Jrl. 105, Page 49

Mr. Love moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners deems it necessary to establish a revenue line for fees for administration into the County General Fund.

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby request the Putnam County Auditor to add the following revenue line to Fund 001, County General Fund:

A 420, Adm. Fees – Ottoville Sewer

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

Comm. Jrl. 105, Page 50

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2014, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 058, HAVA Grant

58 TR, Education & Training.....\$ 5,286.73

Fund 110, Airport Operations

110 OT, Other Expenses.....\$ 3,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

Comm. Jrl. 105, Page 51

Mr. Love moved that the following appropriation modification be made for the year ending December 31, 2014.

Engineer...

From....K 36, Emergency Bridge.....to.....K 39, Road 5, improvement.....\$ 5,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

Comm. Jrl. 105, Page 52

Now and Then Purchase Orders

ADAMHS Board.....Purchase order 25513

Airport Operations.....Purchase order 25603, 25604

Brookhill Center.....Purchase order 24771

Commissioners.....Purchase order 25601, 25605

Concealed Handgun.....Purchase order 25063

Engineer.....Purchase order 25371

Municipal Court, Clerk.....Purchase order 24448

Municipal Court, Judge.....Purchase order 24447, 24449, 24450

Probate Supervision.....Purchase order 25495

Sheriff.....Purchase order 25064

Title Administration.....Purchase order 24446, 24913

Mr. Love moved to approve the now and then purchase orders

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

Exceptions: Mr. Love none Mr. Jerwers n/a Mr. Schroeder none

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Purchase orders and travel requests.....

Board of Elections.....Thinking Farther, Inc., election support for May 6 primary election \$5,500.00;

Commissioners.....Westfield Insurance Co., flood insurance for 336 E. Main and 240 E. Main, \$2,207.00; Staples, 20 boxes 8 1/2x11 copy paper \$644.40;

Job & Family Services.....Blanket P.O. for PRC ehating program, \$10,000.00;

Mr. Love moved to approve the purchase order

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

Exceptions: Mr. Love none Mr. Jerwers n/a Mr. Schroeder none

8:30 a.m.

Mr. Love moved to begin the morning business session.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Jerwers absent

10:00 a.m.

Agenda was held with commissioners Schroeder and Love; administrator Jack Betscher; Betty Schroeder, clerk and Nancy Kline, Putnam County Sentinel.

10:30 a.m. – 11:30 a.m.

Auditor Robert Benroth and deputy auditor Paul Dixon met with commissioners Schroeder and Love and administrator Jack Betscher concerning special assessments for the landfill.

12:00 p.m.

Mr. Love moved to adjourn for lunch

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes

2:00 p.m.

Mr. Love moved to resume the business session

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes

4:30 p.m.

Mr. Love moved to adjourn

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes

Mr. Love moved that the minutes be approved as read. Mr. Schroeder seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Love yes Mr. Schroeder yes