

Minutes for Thursday, April 23, 2015

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, The Putnam County Engineer has contacted the firm of Bockrath & Associates, LLC, 115 South Fair Ave., Suite A, Ottawa, to perform construction inspection and keeping of records and documents, construction administration and testing as may be authorized by the County Engineer for a bridge replacement project identified as PUT-BR Old SR 12-16.40.

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby agree to enter into an agreement with Bockrath & Associates for said project.

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 161

Agreement recorded in Comm. Jrl. 107, Pages 162-165

Mr. Schroeder moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 035, Solid Waste District Disposal Fees

35 SU, Supplies.....\$ 4,400.00

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 166

Now and Then Purchase Orders...

ADAMHS Board.....Purchase order 28494, 28495

County.....Purchase order 28796

Juvenile Court.....Purchase order 28257,28258

Treasurer.....Purchase order 28516

Mr. Jerwers moved to approve the now and then purchase orders

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

Comm. Jrl. 107, Page 167

Purchase orders and Travel Requests...

Airport Operations....Fultz Signs, extra amount need for sign \$275.00;

Board of Elections...Travel for Karen Lammers to attend Ohio Registered Election Official Program in Delaware June 17, estimated cost \$222.80; travel for Rebecca Hermiller to attend same program on June 16, estimated cost \$242.80;

CDBG.....Village of Ottawa, home repair emergency wter tap \$6,031.25;
Quality Mechanical, emergency home repair \$1,950.00

Solid Waste Dist. Disp. Fees...Ely Enterprises, Inc., 1 box of bale wire \$4,400.00;

Mr. Schroeder moved to approve the purchase orders/travel requests.

Mr. Jerwers seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

8:30 a.m.

Commissioner Love moved to open the business session.

Commissioner Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

9:00 a.m. – 10:00 a.m.

Karen Lammers and Becky Hermiller of the Board of Elections; Chris Bellman and Gretchen Lammers of Home Health;d Steve Ford and Kim Diamond of Job & Family Services;d Tim Schnipke head maintenance and Joe Burkhart IT director, met with commissioners Love, Schroeder and Jerwers and the administrator regarding the O-G Road Complex. Joe said have to talk about door situations, verified with electrician, outside public doors, locked 24-7, not open to public. We can program to be open 8-5, but what about level 3? Joe thinking easier to use a key. Joe wants input. Karen said we can use the conference room as a meeting room and Kim said have to be put on a schedule. Karen said told from Commissioners we can share the conference room. Karen said the Board meets the second Tuesday of every month at 8:30 and election coming up special meeting and then trainings in April and October – 8 -10 sessions during the day. She said trainings last 2 hours long. Karen concerned about handicap restrooms for the public. Will have to sign in and sign out to use employee restrooms. Kim said the lease will completely change because of sharing the conference room and the hall. Karen said if need projector and screen you will take care of it. Kim said we have our own. Could get a 46" TV. Vince said we should probably do that. Tim said at different times maintenance will have to get into your areas. Karen said postmaster told her they will go into different areas, need suite numbers. Kim said they have their sign made up, they are Suite 1. Board of Elections will be Suite 2; and Home Health will be Suite 3. Board of Elections will have a new phone number but can forward their current number forever, and Job & Family said forever. Board of Elections will not be able to intercom to courthouse.

Karen asked about going to courthouse and getting a car, and Vince said would not pay to have a car, you will probably be paid mileage. Karen concerned about postage, could go to Glandorf. Mr. Betscher talked about cleaning services, Home Health will need restroom cleaning and so does Board of Elections. Jack said cleaning service that JFS uses. Jack said can do recycling for Home Health. Karen asked about handicap parking signs and will get signs and do asphalt next year. The Village of Glandorf does the cross walk to the parking lot across the street. Kim said they use Callos temp

agency for cleaning. Karen said so Board of Elections under same cleaning group and Jack said yes. Karen said sweeping, restrooms and trash.

10:00 a.m.

Agenda. Present were commissioners Schroeder, Jerwers and Love; administrator Jack Betscher; clerk Betty Schroeder and Nancy Kline of the Putnam County Sentinel.

10:40 a.m. – 12:00 noon

Tracy Warnecke, treasurer invited Eileen Stanic and Jason Headings of Meeder Investment Agency to meet with commissioners Love, Schroeder and Jerwers and administrator Jack Betscher. Tracy Warnecke, treasurer said they would actually be the portfolio managers, we would give them money and they in turn would be investing. Also 25 years with public. They deal with 23 of the Ohio counties. 7.5 billion dollars public fund dollars in Ohio. He said think of us as an extension of your staff. He is in the Dublin lines and Eileen is in Berea. Home office is in Dublin. They do schools, counties. They target on 80% of the investments. Columbus schools has 3 investment advisors but with counties, only one investment advisor. He said some larger schools have their own investment advisors. They keep us up-to-date on investments.

11:55 a.m.

Mr. Jerwers left

12:05

Mr. Love moved to adjourn for lunch

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Love yes

12:45 p.m.

Mr. Jerwers moved to resume the business meeting

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

1:00 p.m. – 2:20 p.m.

Albert Maag of Soil & Water Conservation District met with commissioners Love, Schroeder and Jerwers and the administrator regarding several issues. He talked about their recycle tire day on August 1st. Cost is \$2,700 for a truck load. Yesterday the N.W. Ohio Environthon was held and this is where high school students compete and Ft. Jennings finished second and will advance to state level. Today is tree day for people that ordered trees.

Next Tuesday night, planning on going ahead and commit on putting another staff person. They have been awarded 3 grants and think will get 4 grants...Potentially 1.5 million, earmarked for payment to people who willing to put in conservation practices, no administration. Will help nutrient loss.

Albert said permanent position when John asked about funds.

BRWP their funding source running out, 1 year grant for \$30,000 for hiring person, this money will go to BRWP, because we have local people on that board. Will fund Phil Martin's salary.

Great Lakes Commission Grant. Board said ok to submit.

Albert said again do not get any administration from the grants.

Received a quote from Joe Schroeder to remodel 1,440 sq. ft. John said \$40 a sq.ft. He said Joe Burkhart said just move phones into the new section. Albert said Joe said he could do it on time and material. Commercial building, might take more time. Albert said wouldn't ask if didn't have experts here. Jack said all the blame comes back here, if it doesn't go well. Albert said they are voted into the position and they are the best board around. Albert said call me or call them if you have questions. Albert said here to offer solutions.

John said big issues, said water service comes in, in that corner, and there is a transformer there, and we don't know about pit yet and then the leak problem.

He said Joe Schroeder said easy to build the floor up. He said move wire and transformer to next available spot in complex. Wondering about who would pay for the remodeling. Albert said instead of a cheap drop ceiling, would put in a hard ceiling and could actually go up there, because lot of areas could not get up there. They have 925 sq. ft. Albert said the extension office would like to move, Jason wants a meeting room. Albert received a quote from Joe Schroeder.

Wondering about paying for it, and Albert said Soil & Water District would consider paying for it. Vince said let us talk it over and we will get back with you on Tuesday. Their meeting is at 8 p.m. Tuesday. Albert said if can't come to meeting perhaps I could have something in writing. He said bi-fold type door for water coming in and room will be heated, so won't need heat tape any more, and then underground pit Joe will build an opening so can open it up. John said we don't even know what that is. Albert said the pit is 8 ft. deep and has a manhole cover over it, and we don't know what it is. This remodeling is the board's best proposal Albert said. Mentioned Job & Family Services, if that is better, and said our situation now isn't the best, because conversations are going into each other.

Vince said we will let you know Tuesday or Tuesday evening.

3:00 p.m. – 3:35 p.m.

Joe Burkhart, IT director stopped in to meet with commissioners Love, Schroeder and Jerwers and administrator and told him he would have at least 40 hours to get the phone lines to the proposed new S&W offices. He said minimum of \$500.00 for material. Joe asked about the O-G Road Complex, if he has been stepping my boundaries and commissioners said no. Mr. Schroeder said we don't know that stuff. He said spending a lot of time at O-G Rd. Complex. He said he talked to Amber from Technicon who wanted to key more rooms. He is eliminating 6 doors but adding 3 or 4. He said everything should be neutral. He said hoping to get Home Health to neutral also. He is going to invite Home Health and Board of Elections to come to the meeting. He said painters should be done next week. Joe said he has been making changes and initialing them and commissioners said ok. Job & Family has 20 cameras in new building.

3:35 p.m.

Mr. Jerwers left.

3:40 p.m.

Tim Schnipke, head maintenance, stopped in and commissioners said Albert from Soil and Water was here and said he talked to Tim Schnipke and said this and that not much effort. And you could take fork lift and move transformer that only has 2 wires. Commissioners showed him the quote. Tim said he can move the transformer but it takes time, he said you are my bosses. Jack asked about office, Tim said we have enough on our plate this summer. Tim said not big on where he wants to put it, but if that is what you want. He said the roof issue should be solved before long. Concerning water line, asked what goes on outside proposed new offices, can't put paneling or drywall. Tim said this is not my first choice if he needs more space. Regarding water, if in conditioned space, and don't like water drain comes down about 3 or 4 feet from door where you walk in warehouse. Tim feels drain tiles are undersized at the ag complex. Tim said could they wait a year. Vince said they want to hire a person now. Tim said they have a room. Asked if contract about the fairgrounds is ok. Mr. Love asked if he has a list of items to do from the fairgrounds. He is getting quote for electrical for pony barn, electric for campers. He said most part what you spent the other year were huge improvements. He said interior and exterior lighting is in good shape. He said Nathan is pretty proactive and in charge of concessions. Tim likes the idea of doing it during the day and having Aaron and Brady helping. He said there may be overtime. Vince asked about enough power and Tim said not enough on island, we put pipes underground and put on pole on other side. Tim said they have 200 amps on a pole. He said 28 poles, not counting the campers. Commissioners told Tim about AEP wanting to charge fairgrounds power usage based on the one week when they use it the most. He said when he talked to Albert he didn't volunteer to do anything. We said things could be done. Tim said we would need permits because changing occupancy from warehouse to office. Sprinkler system above board of elections is not being replaced, said that is newest one, and Tim told Tony wanted a leak test.

4:30 p.m.

Mr. Love moved to adjourn

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes

Mr. Jerwers moved that the minutes/discussion notes be approved as read.

Mr. Schroeder seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes