

Minutes for Thursday, August 27, 2015

Mr. Jerwers moved to approve the minutes from Tuesday, August 25, 2015

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

Mr. Love moved that for the purpose of the Local Government Innovation Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advances Out	166 AI, Advance In	\$10,000.00

(Advance needed for Local Government Innovation)

and be it further

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 166, 6119 Local Government Innovation
166 EXP-1, Other Expenses.....\$ 9,700.45

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

Comm. Jrl. 108, Page 24

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General
15 A 15A, Advances Out....\$ 22,000.00

(For Ditch Maintenance)

and also

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Ditch Maintenance Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	R 5, Advance In	\$ 22,000.00

(Advance for Ditch Maintenance Fund)

and also

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

R 5, Ditch Maintenance Projects.....\$22,000.00

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

Comm. Jrl. 108, Page 25

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 162, SAVE PUBLIC SAFETY

162 SA, Salaries.....\$1,792.09
162 FR, Fringes.....\$ 264.50

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

Comm. Jrl. 108, Page 26

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 159, VAWA Grant

159 SER, Services.....\$ 10,232.77

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

Comm. Jrl. 108, Page 27

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2015.

For Office of Public Safety

From....120 SA2, Board members....to.....120 EQ2, HR Equipment.....\$1,700.00

For Commissioners

From...14 A 1, Ins. Co. Bldgs.....to 1 A 10 Prof. Service Legal.....\$1,000.00

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

Comm. Jrl. 108, Page 28

Now and Then Purchase orders

CDBG.....Purchase order 29601

Commissioners.....Purchase order 29512

Computerization, Juvenile Ct......Purchase order 28265

Ditch Maintenance.....Purchase order 29507

Landfill Closure/Maint.....Purchase order 29510

6199 Local Gov. Innovation....Purchase order 29505, 29506

Youth Subsidy.....Purchase order 29305

Mr. Love moved to approve the now and then purchase orders

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

Exceptions Mr. Jerwers none Mr. Schroeder n/a Mr. Love none

Comm. Jrl. 108, Page 29

Purchase orders and travel requests

Airport Operations...Ohio Aviation Association, membership dues \$125.00;

CDBG.....All Excavating & Demolition, old jail demolition – 140 N. Hickory, Ottawa, \$42,400.00;

Commisioners.....Staples, 20 boxes 8 ½ x 11 copy paper \$579.80;

Mr. Love moved to approve the purchase orders/travel requests.

Mr. Jerwers seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder n/a Mr. Love none

Minutes for agenda held Thursday, August 27, 2015 at 3:30 p.m.

Mr. Jerwers moved the adoption of the following Resolution:

WHEREAS, The State of Ohio makes available funds to assist general aviation airports in Ohio;
and

WHEREAS, It is the intent of the Putnam County Airport to apply to the Ohio Department of Transportation, Division of Aviation for improvement grant funds in order to make capital improvements at the Putnam County Airport.
now therefore, be it

RESOLVED, The Board of County Commissioners does hereby authorize the Putnam County Airport Board to file an application and execute contracts with the Ohio Department of Transportation Division of Aviation on behalf of the Board of County Commissioners to make capital improvements at the Putnam County Airport.
and be it further

RESOLVED, That it is found and determined that all formal actions of this Board concerning and relating to the adoption of this legislation were adopted in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Revised Code Section 121.22.
and be it further

RESOLVED, This resolution shall be in full force and effect from and after the earliest period allowed by law.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

Comm. Jrl. 108, Page 33

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General
15 A 15A, Advance Out.....\$ 10,000.00

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes
Comm. Jrl. 108, Page 34

Purchase orders and travel requests

Commissioners.... West Central Ohio Safety Council, estimated extra amount needed Sept. thru Dec., \$47.36; Travel for Deb Kaufman to attend West Central Ohio Safety Council Sept. 8, estimated cost \$15.00;

Real Estate Assessment....Travel for R. Benroth, P. Schulte and C. Simon to attend NW Auditor's district meeting in Celina Aug. 28, estimated cost \$45.00;

Treasurer..... Travel for Tracy Warnecke to attend NW Ohio County Treasurers meeting in Delaware Sept. 3, no cost listed;

Mr. Jerwers moved to approve the purchase orders/travel requests.

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder n/a Mr. Love none

8:30 a.m.

Commissioner Love moved to open the business session.

Commissioner Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

9:15 a.m. – 9:20 a.m.

Judge Randall Basinger, Judge Mike Borer and Clerk of Courts Teresa Lammers met with Mr. Love about moving the security down to first floor. Judge Basinger said would like to put on agenda for Tuesday for discussion for changing security system around see how it might look and might work. Deputy Sheriff Harry Berger stopped in and said he would move it (magna conveyer) down in the elevator before Tuesday.

10:00 a.m.

Agenda. Present were commissioners Love and Jerwers; administrator Jack Betscher; clerk Betty Schroeder and Nancy Kline of the Putnam County Sentinel.

10:30 a.m.

Sealed bids for the county farm land approximately 174.3 acres were opened this date. Bids were received from the following:

Bidder..... Ellerbrock Farms, Greg Ellerbrock, 10702 Rd. 5-H, Ottawa, OH 45875

Bid deposit..... Cashier's check for \$6,798.05

Amount per acre.....\$195.01

Total contract for 2 years.....\$67,980.48

Bidder..... Clint Schroeder, 10188 Road D, Leipsic, OH 45856

Bid deposit..... Cashier's check for \$6,363.69

Amount per acre.....\$182.55

Total contract for 2 years.....\$63,636.93

Bidder..... Kyle S. Forney, 1436 Co. Rd. 86, Findlay, Ohio 45840

Bid deposit..... Cashier's check for \$6,379.38

Amount per acre.....\$183.00

Total contract for 2 years.....\$63,793.80

Bidder..... Matthew Wagner, 22565 St. Rt. 235, Ada, Ohio 45810

Bid deposit..... Cashier's check for \$9,369.67

Amount per acre.....\$268.78

Total contract for 2 years.....\$93,696.71

Mr. Jerwers moved to table the bids for further review

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes

Comm. Jrl. 108, Page 30

10:45 a.m.

Sealed bids for the Putnam Parkway land approximately 9.480 acres were opened this date. Bids were received from the following:

Bidder.....Clint Schroeder, 10188 Rd D, Leipsic, OH 45856

Bid deposit.....Cashier's check for \$280.61

Amount per acre.....\$148.00

Mr. Love moved to table the bid

Mr. Jerwers seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes

Comm. Jrl. 108, Page 31

11:00 a.m.

Sealed bids for the land surrounding the airport approximately 16.68 acres were opened this date. Bids were received from the following:

Bidder.....Matthew J. Wagner, 8789 St. Rt. 65, Ottawa, OH 45875

Amount of bid.....\$ 182.30 per acre

Total contract for 4 years....\$12,163.04....(\$3,040.76 per year)

Bid deposit.....cashier's check in the amount of \$1,216.31

Bidder.....Clint Schroeder, 10188 Road D, Leipsic, Ohio 45856

Amount of bid.....\$ 148.00 per acre

Total contract for 4 years.....\$9,874.56....(\$2,468.64 per year)

Bid deposit.....cashier's check in the amount of \$987.46

Bidder.....Ellerbrock Farms, Greg Ellerbrock, 10702 Rd. 5-H, Ottawa, OH 45875

Amount of bid.....\$ 145.00 per acre

Total contract for 4 years.....\$9,674.40...(\$2,418.60 per year)

Bid deposit.....cashier's check in the amount of \$967.44

Mr. Jerwers moved to table the bid

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes

Comm. Jrl. 108, Page 32

11:15 a.m. – 11:40 a.m.

Angie Hermiller, Jeremy Maag, Bob Benroth, Jack Betscher, Ashley Siefker, John Love and Travis Jerwers.

Revisiting the payroll issue when it comes to the 48 hour policy for agenda notices. At the end of the year funds tend to get short with insurance increases and other wage shortages that happen. Having to wait 48 hours to get these funds balanced and make sure that the money flows correctly can be a problem resulting in people getting paid. After a meeting with the prosecutor about the legality of this issue a resolution from 1994 stating that transfers could not be put into the payroll/fringes line item. If was the prosecutor's thought that this resolution should be rescinded and two others be put in its place. The first would rescind the original resolution. The second would be a resolution at the end of business agendas that would give the Auditor's office the ability to appropriate and or transfer money into salary and fringe line items on short notice. This would fulfill the 48 hour policy of this office, but it may not have any activity for every business agenda. Jeremy has some sample verbage for a potential resolution that would need to get passed based on past resolutions and the advice of the prosecutor. The prosecutor would like to review the resolutions before they are approved.

12:10 p.m.

Mr. Jerwers moved to adjourn for lunch

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

1:00 p.m.

Mr. Jerwers moved to continue with the business session

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

1:00 p.m. – 2:00 p.m.

Kim Diamond and Steve Ford of Job & Family Services met with commissioners Love and Jerwers and the administrator regarding the move to the building on O-G Road, sounds like it will be delayed. Mr. Diamond said may not get furniture there in September. Tell the staff would move November 9, 10, tentative date. They will be closed these days The Board of Elections is thinking about the week of November 16 Mr. Diamond said. They have talked to several moving companies. Mr. Jerwers will ask the Board of Elections if the week of November 16th is ok.

In another matter, people taking out loans, etc to inflate their resources, Medicare/Medicaid nursing home applicants. They were advised not to count the funds, Mr. Diamond doesn't feel comfortable because that is not the rule.

Prevention, Retention & Contingency..Steve distributed information, annual PRC plan is due to be renewed October 1. Basically the same, except will offer gas program for people working for 90 days if they have children, will run 11 months, this year they ran for 5 months, still limited to \$500.00 total. Each individual can be on for 4 months. Briefly discussed recycling. Mr. Diamond said Cecil is very concerned about safety. Tim said Jerry, the Medicaid driver picks up people to transport people home around 2 p.m. Mr. Betscher said things are getting stockpiled at the Ag Complex. Little concern over front entrance door, need to keep it open all the time. Kim said people could come in seven days a week.

2:15 p.m. – 2:40 p.m.

Mr. Jerwers went to the airport

2:20 p.m. – 3:15 p.m.

Mr. Love and the administrator went to the landfill to look at the pond.

4:15 p.m.

Mr. Jerwers left

4:30 p.m.

Mr. Love left

Mr. Jerwers moved that the minutes/discussion notes be approved as read.

Mr. Love seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Jerwers yes Mr. Love yes