

Minutes for Tuesday, February 3, 2015

Mr. Jerwers moved the adoption of the following Resolution:

WHEREAS, It has been recommended by Technicon Design Group, architects for the renovations at the O-G Road Complex, that the following change orders be approved for Lake Erie Electric of Toledo, Inc:

CHANGE ORDER..E-002

- 1) Install new single duplex receptacle(device, conduit, boxes and wiring) where noted as existing receptacles on sheet E301 rooms 108,109, 111,114, 118,144,153,154 & 157.....\$915.00
- 2) Delete & credit outlet for telephone/data in women's R.R.110.....\$ -0-
- 3) Add data outlet at West wall of Resource Room 106 for printer.....\$ 68.00
- 4) Add 2 gang boxes with a 2 gang ring and a 1" conduit sleeve to corridor at the south wall of Nurses 428.Add a data outlet at the north wall and a data outlet on the east wall.....\$289.00
- 5) Add a quad receptacle in room Nurse 428 with each duplex on its own circuit. Relocate the existing duplex receptacles on the south wall closer to the group of six desks.....\$568.00
- 6) Add two outlets for telephone/data in Conference 451; one in the ceiling and one on the North wall.....\$153.00
- 7) Add receptacle in ceiling in Conference 451 Locate as directed for video projector.....\$208.00
- 8) Delete and credit 3 data outlets on North wall in room Equipment Room 309.....minus \$ 234.00
overhead.....\$ 244.50
profit.....\$ 187.45
sub total.....\$2,398.95

CHANGE ORDER...E-004

- 1) Eliminate and credit for CATV receptacle on north wall in Lounge 202
.....minus \$ 61.00
- 2) Eliminate and credit for 4 of the receptacles labeled microwave on the north wall in Lounge 202. Keep only the receptacle labeled microwave farthest to the east
.....minus \$334.00
- 3) Add 1 receptacle for general use on the north wall in Lounge 202.\$ 43.00
- 4) Add one CATV receptacle on the north wall in PCJFS Conference Room 164. Center above cabinetry and mount @ 60"a.f.f.\$ 63.00
- 5) Eliminate and credit the 2 jacks labeled SM in rooms 104 & 107
.....minus \$110.00
- 6) Move the CATV receptacle and the TV antenna recept. on the south wall in Lobby 105 to the north wall of Lobby 105.....\$ 0
minus overhead.....\$ 48.15
minus profit.....\$ 36.92
minus subtotal.....\$ 484.07
total.....\$1,914.88

Original contract
 price.....\$248,300.00
 Increase this change order\$ 1,914.88
 Contract price with all change orders.....\$250,214.88

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby approve the above change order as recommended by the architect, Technicon Design Group, Inc.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

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Mr. Schoeder moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 008, Capital Improvements
 N 1, Contracts/Projects.....\$ 55,000.00

Fund 100, E-911
 100 CUPG, Communications Upgrade.....\$40,000.00

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

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Now and Then Purchase Orders...

Capital Improvements.....Purchase order 28599
Commissioners.....Purchase order 28603, 28606
E-911.....Purchase order 28415, 28416, 28417
Engineer.....Purchase order 28470
Landfill Closure/Maint.....Purchase order 28605
Sewer District No. 2.....Purchase order 28607
Sheriff.....Purchase order 27881

Mr. Jerwers moved to approve the now and then purchase orders

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

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Purchase orders and Travel Requests...

Capital Improvements.....3-M Contractor's, Inc., remove overhead door southwest corner of building, cut opening for new door and install new overhead door \$7,750.00; Lake Erie Electric of Toledo, change order electric at O-G Road Complex, \$1,914.88;

Commissioners.....Ottawa Oil Co., 43-\$50.00 gas cards, \$2,150.00; Brooky's, 43-\$50.00 gas cards, \$2,150.00; travel for Jack Betscher to attend Affordable Care Act Changes, Present and Future at Lima Feb. 25, no cost listed;

Jail.....Travel for corrections officers Brooke Babcock, Becky Young and Renee Cygan to attend basic corrections academy at Bowling Green March 9-April 1, with P.O. for \$1,380.00;

Office of Public Safety.....Physio Control, Inc., heart monitor upgrade and repair \$17,740.00; Vendtek Wholesale Equip., parts to repair medic machine \$550.00; International Fuel Systems, additional amount for head gasket repair, unit 306, \$1,000.00; Mr. Jerwers moved to approve purchase orders and travel requests. Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes
Exceptions: Mr. Love none Mr. Jerwers none Mr. Schroeder none

8:30 a.m.

Commissioner Love moved to open the business session.
Commissioner Schroeder seconded the motion.
Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

9:00 a.m. – 10:00 a.m.

Commissioner Schroeder hosted the elected officials meeting in the lunch room. Mr. Love and Jerwers also attended.

10:10 a.m.

Agenda. Present were commissioners Love, Schroeder and Jerwers; administrator Jack Betscher; clerk Betty Schroeder and Nancy Kline of the Putnam County Sentinel.

10:30 a.m. -11:15 a.m.

Mike Grothaus met with commissioners Love, Schroeder and Jerwers regarding several plats in Jennings Township. Mike said 5 lots have houses on and the rest could go anytime. Each lot is 105 feet wide he said. Heritage Meadows Subdivision...in city of Delphos. They want bigger back yards. Take 50 feet deep off his farmground and sell. Mr. Love asked about deed restriction and Mike said only buildings on skids and grass. Paul Dixon, deputy auditor, came down and explained the 5 parcel split of the planning commission. Paul said let's make a copy and I will show it to Greg Luersman, planning commission representative and then we can call you. Mike's home phone is 419-692-1116, and his number is cell 419-302-9722

11:15 a.m. – 12:20 p.m.

Tim Schnipke, head maintenance, met with commissioners Love, Schroeder and Jerwers and administrator Jack Betscher regarding being fringed on a vehicle he took home last year. A phone call was received from Tony in the Allen County auditor's office, and they tax employees \$3.00 a day for driving to and from work. They do it on a quarterly basis, but can do annually. Tony explained an IRS audit they went through.

Tony said need a policy and need it retroactive, he said IRS doesn't care if you have a policy. Mr. Schnipke said when was I told about this, when was a lease signed? He said now I was told it was going to be \$300.00 a month. 210 days x \$3.00 \$610.00. Tim said don't believe it is fair. Tim said issue is how it is calculated. Tim said nothing in 2014 handbook how it is established. Tim said I would it if it was based on \$3.00 a day. Tim said according to your handbook on Page 17, vacation leave, line #2, he has 7 years on Kalida Village Council, counts as 2.6 years..so if add ..get copy and give to us and we will add it on. Tim said you did not lease the vehicle. Mr. Betscher said we can do an amended W-2. Mr. Love said we will make the auditor's office aware of this. In another matter, Tim said PACC should we be changing the lots, things keep disappearing. Mr. Love said we need a date when Trilogy will be out of there. Tim said lots of keys out there for that building.

12:30 p.m.

Mr. Schroeder moved to adjourn for lunch

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

1:20 p.m.

Mr. Schroeder moved to resume the business session

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

1:30 p.m. – 2:30 p.m.

Commissioners Love, Schroeder and Jerwers and grants/wage coordinator Cindy Landwehr met with Don Corley, Terry Jacobs and Tiffany Shaver of WSOS regarding the CHIP FY 15 application. Don presented the updates to the FY 15 CHIP program which included the still available activities and the option of partnering with another entity to apply for funding. There would be a new activity to include on the HOME funding side of Rental Repair with the tenant income being used for qualification and the need of 50% of hard costs up front from the owner. Our option for partnering would be to apply with another neighboring county – Allen since they are on the same funding cycle as Putnam. Van Wert is also on the same funding cycle but their past performance has not been the best. The Commissioners were not in favor of partnering at this time. They may consider in the future if needed. The maximum amount Putnam can apply for is \$400,000. There will be a difference in the reporting program income, it will be the difference of the promised funds and available funds. There is a new draw form that is to be used from now on. The distress information for Putnam County was reviewed compared to other counties. Putnam is not as distressed as some other surrounding counties but is comparable. Don also presented a calendar showing the timing of things that need to happen before the application is submitted in May. A Housing Advisory Committee meeting was scheduled for March 13, 2015 at 9:00 a.m. to be held in the Assembly Room of the Court House. The Committee members will be sent surveys prior to the meeting so the information gathered can be discussed at the meeting.

2:50 p.m.

Auditor Robert Benroth, Chief of maintenance Tim Schnipke, chief of IT department Joe Burkhart and Jack Betscher, administrator met with commissioners Love, Schroeder and Jerwers regarding the Putnam Acres building.

Mr. Love moved to go into executive session to discussion on possible real estate purchase.

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love

2:55 p.m. – 3:35 p.m.

Mr. Schroeder left

4:00 p.m.

Mr. Jerwers moved to dismiss the executive session

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

4:05 p.m.

Mr. Jerwers left

4:30 p.m.

Mr. Love moved to adjourn

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Love yes

6:00 p.m.

Mr. Love attended the Veterans Service Commission meeting held in their chambers.

Mr. Jerwers moved that the minutes/discussion notes be approved as read.

Mr. Love seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes