

Minutes for Tuesday, July 28, 2015

Mr. Jerwers moved to approve the minutes from Friday, July 24, 2015

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Mr. Jerwers moved to approve the addendum which continues the memorandum of understanding dated Feb. 10, 2015 between Job & Family Services and Board of Developmental Disabilities. The MOU outlines the cost sharing considerations for a client shared in common by both agencies.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 428

Mr. Schroeder moved the adoption of the following resolution:

WHEREAS, Putnam County Local Emergency Planning Committee is responsible for maintaining and tracking the reporting of hazardous materials in Putnam County and responding to incidents where hazardous materials are released, now therefore be it

RESOLVED, that The Board of Putnam County Commissioners does hereby agree to add/renew the following as members of the Putnam County Local Emergency Planning Committee (LEPC):

LEPC MEMBERS:

Tom Bacome	5779 Old SR 224, Ottawa	8-15-15 to 8-14-17
Ruth Gerding	Health Dept., 256 Williamstown Rd, Ottawa	8-15-15 to 8-14-17
R. Heidenescher	Mayor of Dupont, 403 E. Cedar, Dupont	8-15-15 to 8-14-17
Michelle Williams	Red Cross, 336 E. Main #D, Ottawa	8-15-15 to 8-14-17
Nancy Kline	Putnam Co Sentinel, PO Box 149, Ottawa	8-15-15 to 8-14-17
John Love	Commissioner, 245 E Main, Ottawa	8-15-13 to 8-14-15
Michael C. Chandler	Sheriff's Office, 1035 Heritage Trail, Ottawa	8-15-15 to 8-14-17
W.D. Miller	Communications, Box 283, Ottoville	8-15-13 to 8-14-15
Michael L. Klear	Office of Public Safety, PO Box 370, Ottawa	8-15-15 to 8-14-17
Jan L. Osborn	School Superintendent, 124 Putnam Pkwy, Ottawa	8-15-13 to 8-14-15
Rick Rupert	Pro-Tec Coating, 5000 CR 5, Leipsic	8-15-15 to 8-14-17
Karen Vorst	St. Rita's Medical Center, 601 St Rt 224, Ottawa	8-15-15 to 8-14-17
Vincent T Schroeder	Commissioner, 245 E Main, Ottawa	8-15-15 to 8-14-17
Travis Jerwers	Commissioner, 245 E Main, Ottawa	8-15-15 to 8-14-17
David Niese	Township Chairman, 4633 Rd 13C, Leipsic	8-15-15 to 8-14-17
Dan Reiman	Ottawa Fire Department, 136 N. Oak, Ottawa	8-15-15 to 8-14-17
Nancy Erhart	Office of Public Safety, PO Box 370, Ottawa	8-15-15 to 8-14-17
Brad Brubaker	Sheriff's Office, 1035 Heritage Trail, Ottawa	8-15-15 to 8-14-17

LEPC OFFICERS:

Chairperson - R. Heidenescher	Mayor of Dupont, Dupont	8-15-15 to 8-14-17
Vice Chairperson - John Love	Putnam County Commissioner	8-15-13 to 8-14-15

Emergency Coordinator - Michael L. Klear Office of Public Safety 8-15-15 to 8-14-17
Information Coordinator - Stephanie Moore Office of Public Safety 8-15-15 to 8-14-17
Secretary - Deb Kaufman Office of Public Safety 8-15-15 to 8-14-17

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 420

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 040, Sewer District No. 2

Q 42, Other Expenses.....\$ 90.00

Fund 002, Auto License & Gas

K 24, Garage Misc.....\$ 10,143.57

(fuel used by 911, Auditor, Probate, Commissioners, EMS, Sheriff
Fairgrounds, recycling)

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 430

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2015.

For Office of Public Safety

From....120 SA2, Board members....to....120 VM2, HR Maintenance....\$800.00

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 431

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2015.

For Sheriff

From....6 A 17, Legal fees, sheriff...to...6 A 12A, Transp. of prisoners.....\$2,000.00

From....6 A 12, Travel.....to...6 A 7, Training.....\$ 100.00

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 432

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2015.

For Fund 157, GIS

From.....157 EQ, Equipment.....to157 TR, Travel.....\$318.00

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 433

Now and Then Purchase Orders...

Office of Public Safety.....Purchase order 2527

Mr. Jerwers moved to approve the now and then purchase orders

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

Comm. Jrl. 107, Page 434

Purchase orders and Travel Requests...

GIS.....Travel for Greg Luersman to attend GIS conference in Columbus, Sept. 21-23 estimated cost \$618.00;

Office of Public Safety...SYNCB/Amazon, Two 36 v Dewalt Batteries for HR 78, \$350.00; Okuley's Pharmacy, oxygen & cylinder lease \$4,900.00;

PutCo Water/Sewer.....Warren Printing, share of 1,500 billing cards \$42.00;

Sewer District No. 1....Warren Printing, share of 1,500 billing cards \$468.00;

Sewer District No. 2... Warren Printing, share of \$1,500 billing cards \$90.00;

Sheriff.....Travel for Dpt. Clint Friemoth and Brandi Anspach to travel to Tallahassee, Fla. on a warrant for Catherine Wilson July 28, 29 with P.O. for \$2,026.28; Travel for Dpt. Scott Meyer and Dpt. Troy Stevenson to attend criminal interdiction course at Wapakoneta July 27, 28 with P. O. for registration for \$100.00 and a P.O. for meals for \$80.00;

Water Dist. No. 1.....Warren Printing, share of 1,500 billing cards \$500.00;

Mr. Schroeder moved to approve the purchase orders/travel requests.

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

8:30 a.m. – 9:30 a.m.

Mr. Love and the administrator attended the construction meeting at the O-G Road Complex.

8:45 a.m.

Mr. Jerwers moved to open the business meeting

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love absent

10:00 a.m.

Agenda. Present were commissioners Love, Schroeder and Jerwers; clerk Betty Schroeder and Nancy Kline of the Putnam County Sentinel.

10:30 a.m. – 10:55 a.m.

Catherine Bourne of Clemans Nelson Assoc. told commissioners Love, Schroeder and Jerwers and administrator she is leaving Clemans Nelson, Assoc. Friday is her last day. Fred Lord will be handling Putnam County. She will be the HR director for the 190 employees at Allen County MRDD/Industries.

11:05 a.m. – 11:35 a.m.

Tim Schnipke, head maintenance, gave commissioners Love, Schroeder and Jerwers and administrator Jack Betscher an update on the various buildings. He said they loaded up recyclables from O-G Road Complex, PACC and Complex and will sell. Commissioners said put the revenue in capital improvements. He said a company hit the storm drain at O-G Road Complex and they are fixing it. He put mark in grass where sign would go back to Board of Elections. Changed light so will shine on corner. Tim said regarding the landscaping Job & Family Services said they will maintain it. Kim Diamond will come in Thursday to discuss with commissioners. Tim said the ceiling of the main front entrance, needs to be covered with soffit next year. He said don't have time to do it this year. Regarding asphalt Mr. Love said we can do in November yet. He said Dick is going to clean all the windows at the O-G Road complex and will put the screens in this week. Tim said told Bill about the drain, will have to lower hole in wall, he said has to have positive fall. Tim said Armor Fire is done and so is the electrician.

11:55 a.m.

WLIO TV Lima, interviewed commissioner Jerwers who discussed the 6119 water and sewer district.

11:30 a.m. – 2:00 p.m.

Mr. Schroeder left for lunch

11:35 a.m.

Mr. Jerwers left for the day because of a medical condition

12:00 noon

Mr. Love left for lunch

1:00 p.m.

Mr. Love returned

2:00 p.m.

Mr. Love moved to resume the business session

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes

2:25 a.m. – 3:15 p.m.

Joe Bukhart, IT director, stopped in and told commissioners Love and Schroeder and the administrator. Mr. Love asked him about the Board of Elections.

Password has not been given to them yet Joe said. The anti virus has not been removed. We will do it at the same time that Triad does it.

Two sets of anti virus were on. He said Triad put one on in June or July and did not take ours off Joe said. Vince said make sure they have protection. They are currently protected since 2011 Joe said. In Nov. 2014 went from version 4 to version 6.

Five computers on their system and all 5 are connected to the county network.

Joe said we put anti virus on all computers. Triad told them slow because has two anti viruses on. There wasn't two anti viruses until June/July. Recommends a third vendor can not be added that no software can be installed on county computers or on the county system The IT department shall be notified and approved.

Board of Elections has Triad; Clerk of Courts has Court View

Microsoft Essentials is the name of the anti virus that Triad put on. He said it is a free version. Dave in process of locking down computers tighter than ever had before.

Joe said no Board of Elections board members has come to talk to him about this. Joe has not received anything from Triad. Mr. Love showed Mr. Burkhart the letter from the Board of Elections regarding their computers. The administrator will type up a policy.

Joe is waiting for Triad to telephone. Joe told Karen the other day, will change the password and then I will give it to you.

3:15 p.m. Mr. Jerwers arrived.

Gave Betty quote for fiber off the old jail, if get approved on Friday then have a meeting on Monday with Century Link, will give me materials I need to get finished. Joe will try to get his crew to do it. The maintenance crew coming in to take down power lines, won't affect asbestos removal.

3:25 p.m. – 3:30 p.m.

Commissioners Schroeder and Jerwers and administrator Jack Betscher called Karen Lammers and Becky Hermiller concerning Triad. Mr. Schroeder said have to keep on until make sure what you put on will be equal or better than what we have. Karen said will have both running for a little while and then take the one off.

Vince said want to make sure meets our requirements, so doesn't hurt computers.

Karen said these are not county computers, Karen said Triad owns them and one we bought from them. Vince said the way to proceed here is, have to go thru have Triad to get in touch with Joe to explain, we don't want problems in all our computer, Joe said has to be ok thru him. We are concerned about all the computers. Have him call Joe to discuss this and if ok we will proceed. Karen said so you want me to call Triad, and Vince said should be worked out between them and Joe. Karen said secretary of state, one server- voter registration our system is thru Triad, if problems call Triad because we have an agreement with them. Karen said I will be more than happy to call Triad. Karen ok I will get on this.

3:45 p.m.

Mr. Jerwers left

3:50 p.m. – 4:15 p.m.

Mr. Schroeder brought a letter to Farm Bureau to vacate the offices in 60 days from today.

4:30 p.m.

Mr. Schroeder moved to adjourn

Mr. Love seconded the motion

Vote: Mr. Schroeder yes Mr. Love yes.

Mr. Jerwers moved that the minutes/discussion notes be approved as read.

Mr. Schroeder seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes