

Minutes for Thursday, March 12, 2015

Mr. Jerwers moved to approve the Putnam County Agricultural Society's permit application for beer sales during the week of the Putnam County Fair, June 23-27.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Pages 59-63

Mr. Jerwers moved the adoption of the following Resolution authorizing the Board of Putnam County Commissioners to file an application to the State of Ohio, on behalf of Putnam and Allen Counties, to participate in the Small Cities Community Development Block Grant and HOME funded Community Housing Impact and Preservation Program:

WHEREAS, The State of Ohio, Department of Development, provides financial assistance to local governments for the purpose of addressing local needs, and

WHEREAS, Putnam and Allen County desire to become partners to participate in the FY 2015 Community Housing Impact and Preservation Program to benefit low and moderate income residents of the county by improving homes owned by low and moderate income persons residing in Putnam and Allen Counties, and

WHEREAS, Putnam County has the authority to apply for financial assistance and to administer the amounts received from the State of Ohio, Department of Development, through its Community Housing Impact and Preservation Program (CHIP) and

WHEREAS, the Board of Commissioners of the County of Putnam must direct and authorize the contact person to act in connection with the application and to provide such additional information as may be required;
now therefore, be it

RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, all members thereof concurring:

Section 1. That the Board authorizes Travis Jerwers, Commissioner, as the official representative of the Board to participate in the State of Ohio, Department of Development Program, and provide all information and documentation required in said application for submission.

Section 2. That the Board hereby approves filing an application for financial assistance in the amount of \$450,000.00 for each County in the partnership under the Community Housing Impact and Preservation Program. If funded, Putnam County will be the grantee and administer the grant for both counties.

Section 3. That the Board hereby understands and agrees that participation in the Program will require compliance with program guidelines and assurances.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 64

Mr. Jerwers moved the adoption of the following Resolution:

WHEREAS, The Board of Commissioners on the 19th day of February, 2015, requested QUALIFICATIONS STATEMENTS from WSOS Community Action Commission because they have a proven past experience with Putnam County providing housing related assistance such as application preparation, program administration, and program implementation services for various housing Programs.

WHEREAS, Qualification statements were received from: WSOS.

WHEREAS, The Board of County Commissioners deems it necessary to engage the services of a professional consulting firm to implement its FY 2015 CDBG CHIP Grant Program. now therefore, be it

RESOLVED, That the Board of County Commissioners after evaluating for Administrative and Technical Services hereby agree to negotiate an agreement with the firm of WSOS, Fremont, Ohio for professional services and would like to continue with this historically successful relationship to perform necessary functions required for the development of an application, administration and implementation of grant activities in connection with the County's FY 2015 upcoming CHIP Grant for the Community Housing Improvement Program.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 65

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, It has been recommended by Technicon Design Group, architects for the renovations at the O-G Road Complex, that the following change orders be approved for Lake Erie Electric of Toledo, Inc:

CHANGE ORDER..E-011 and E-013

- 1) Provide new duplex receptacle on north wall of Tele Room 132, branch circuit to be "EM2". These devices are to be red in color with a red cover plate.

total.....\$ 908.28

- 2) Add an outlet for the surface mount CCTV camera as noted in the legend on sheet E-100, and run out to the corridor above the drop down ceiling to room 301 on the northern end of the east wall opposite Corridor 200.

Total.....\$138.12

Original contract price.....\$248,300.00

Prior change order.....\$

3,200.98

Increase this change order\$ 1,046.40

Contract price with all change orders.....\$252,547.38

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby approve the above change order as recommended by the architect, Technicon Design Group, Inc.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 66

Mr. Jerwers moved the adoption of the following Resolution:

WHEREAS, It has been recommended by Technicon Design Group, architects for the renovations at the O-G Road Complex, that the following change orders be approved for Gast Plumbing & Heating, Inc.:

CHANGE ORDER..M-010

- 1) Installation of a ceiling mounted exhaust fan in Telephone Room 132. Ductwork shall be routed from fan to existing duct thru attic. Fan shall be controlled by line voltage thermostat provided under base contract. Transfer grill under base

contract shall be removed from contract and credited. Fan shall be equal to Greenheck model SP-B150 with vibration isolation kit, electrical disconnect, and duct transition.

- 2) Installation of a ceiling mounted exhaust fan in Server Room 131. Ductwork shall be routed from fan to existing duct thru attic. Fan shall be controlled by line voltage thermostat provided under base contract. Transfer grill under base contract will removed from contract and credited. Fan shall be equal to Greenheck model SP-A290 with vibration isolation kit electrical disconnect, and duct transition.....\$ 1,236.64

Original contract price.....\$197,558.00
Prior change orders.....\$ 5,528.51
This change order.....\$ 1,236.64
Contract price with all change orders.....\$204,323.15

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby approve the above change order as recommended by the architect, Technicon Design Group, Inc. Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes
Comm. Jrl. 107, Page 67

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners has received a request from Robert Benroth, auditor, to establish a revenue line and an appropriation line for Hirzel Canning Company TIF in Fund 106, Tax Equivalent.

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby agree to have the Putnam County Auditor create the following revenue line in Fund 106, Tax Equivalent:
106 HIRZ

and be it further

RESOLVED, The Board of County Commissioners does hereby agree to have the Putnam County Auditor to create the following appropriation line:
106 HIRZ

Mr. Love seconded the motion.
Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes
Comm. Jrl. 107, Page 68

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 016 Ditch Maintenance
R 6, Advance Out.....\$ 15,000.00

and be it

RESOLVED, that per the request of the Putnam County Commissioners for the purpose of the County General Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
R 6, Advance Out	A 25A, Advance In	\$ 15,000.00
(Repay County General for Advance in January, 2015)		

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes
Comm. Jrl. 107, Page 69

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sum be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 018, General Ditch
Q 50, Advance Out.....\$ 23,000.00
(Advance back to County General)

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the General Ditch Fund the following advance of funds is authorized:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Q 50, Advance Out	A 25A, Advance In	\$23,000.00
(Repay County General for partial advance of October, 2014)		

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes
Comm. Jrl. 107, Page 70

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 110, Airport Operations
110 AO, Advance Out.....\$ 15,000.00
(Advance back to County General)

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Airport Operations Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
110 AO, Advance Out	A 25A, Advance In	\$ 15,000.00
(Partial repay to County General for advance made in June'13)		

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes
Comm. Jrl. 107, Page 71

Mr. Schroeder moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 014, REA

J 3, Contract Services.....\$ 24,750.00

Fund 008, Capital Improvements
N 1, Contracts/Projects.....\$ 2,200.00

Fund 005, Dog and Kennel
B 10, Equipment..... \$ 32,500.00

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 72

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General
14 D 1, Various settlements.....\$ 320.47

Fund 068, Mental Health
AA 11, Other expense.....\$ 25.34

Fund 100, E-911 System
100 MS, Miscellaneous.....\$ 117.91

Fund 022, Brookhill Center School
8 E 7, Miscellaneous expenses..... \$ 381.14

Fund 063, Health
E 12, Other expense.....\$ 60.33

Fund 120, PCEMS
120 OTH, Other.....\$ 67.07

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 73

Now and Then Purchase Orders...

Airport.....Purchase order 28681

Common Pleas.....Purchase order 28292

County.....Purchase order 28683, 28684

Juvenile.....Purchase order 28233

Mr. Schroeder moved to approve the now and then purchase orders

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

Purchase orders and Travel Requests...

Airport Operations.....Fultz Signs, airport sign, \$1,025.00;

Board of Developmental Disabilities....Putnam County FCFC, \$1,500.00;

Board of Elections.....Ballots for May 5 special election \$3,000.00; Compensation of election workers for May 5 special election \$1,000.00; Election Support, for 2nd quarter special election \$1,000.00; Election Systems & Software, LLC, lease election systems & software, LLC, lease, \$3,011.00;

Capital Improvements....Gast Plumbing and Heating, change order M-010 at O-G Road Complex \$1,236.64; Lake Erie Electric of Toledo, Inc., change order E-011 and E-013 at O-G Road Complex, \$1,046.40;

Children Services....Flat Rock Homes, placement, \$5,130.00;

Commissioners....Village Hardware, miscellaneous maintenance supplies \$801.95; travel for Jack Betscher to attend CCAO/JFS overview of New WIA Legislation implementation with JFS staff and possibly commissioner in Columbus March 26, no cost listed; travel for Jack Betscher to attend CEBCO annual recapitulation meeting in Columbus, April 1, no cost listed;

Dog and Kennel.....Treasurer, State of Ohio, 2015 Chevy pick-up truck \$30,500.00; blanket P.O. for vehicle equipment for new truck \$2,000.00;

Landfill Closure/Maintenance....SWANA, membership for Jack Betscher \$200.00;

Office of Public Safety.....Blanket P.O. for supplies \$600.00; blanket P.O. for farm safety/fair promos \$1,700.00; Verizon Wireless, service charges modems \$1,650.00; Moore Medical LLC, pulse ox/adhesive wraps \$500.00;

WIA.....Adult blanket \$10,000.00;

Mr. Jerwers moved to approve purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

8:30 a.m.

Commissioner Schroeder moved to open the business session.

Commissioner Love seconded the motion.

Vote: Mr. yes Mr. Schroeder yes Mr. Love yes

8:30 a.m. 8:45 a.m.

Kim Diamond of Job & Family Services stopped in to meet with commissioners Love, Schroeder and Jerwers and the administrator and talked about child welfare.

10:00 a.m.

Agenda. Present were commissioners Love, Schroeder and Jerwers; administrator Jack Betscher; clerk Betty Schroeder and Nancy Kline of the Putnam County Sentinel.

11:00 a.m. -12:15

Commissioners Love, Schroeder and Jerwers and the administrator met with Melissa Bodey, Adam Cupp, Denny Recker, Jonathan Fortman, Jeanne Selhorst and Kim Nordhaus regarding health insurance. She distributed papers for the second and third quarter. She reviewed the fourth quarter report.

12:15

Mr. Schroeder moved to adjourn for lunch

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

1:00 p.m.

Mr. Jerwers moved to continue with the business session

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

Mr. Schroeder left for the day

1:30 p.m. – 2:45 p.m.

Two representatives of Oak Haven met with commissioners Love and Jerwers and administrator Jack Betscher regarding the closed Putnam Acres Care Center. Mr. Love said Trilogy did move out. She said they are not interested in Detox. Thinks we can make a do of it, we have a large waiting list.

They now have 26 bed full, the other unit 32 beds and will fill that up. He said have waiting list of 22. He said we don't need the shed, we need smallest amount possible he said. Mr. Betscher and Mr. Love asked about creating jobs, and she said they did talk to Kurt Croy. The sale price was discussed. John said we are keeping up the alarm system. We have records out there we have to remove. We have control of the utilities. Mr. Love said, according to the prosecutor, we believe we have to advertise to sell. Mr. Love said all the locks have been replaced. Mr. Love said preference is to sell. Thought maybe 70 rooms based on single occupancy. They do housekeeping, laundry and they do showers, meals. Mr. Betscher said you mentioned leasing and said commissioners if leased to purchase. Mr. Love mentioned triple net lease, we take care of outside, you do inside. We do grass, landscaping, snow.

She said it only takes a month to get a license. Mr. Love would definitely entertain a lease, perhaps a year. She said we can move two residents over immediately and once licensed, can move the rest in. Mr. Love said we are open to both options.

Mr. Love talked about perhaps the detox people want to lease a section from you, temporary income source for you. She said I know they are interested.

Our competitor is Buckeye Family from Marion. Has 10-12 different places.

Mr. Love said willing to work with you. We are open to leasing. Asked about triple net leasing. They took care of utilities. \$15,000 when started moving patients in and \$25,000 a month after. Mr. Love said 4 units on top for air conditioning, and hotel style room heat for 40 rooms \$200,000.00. He said that is \$180,000.00 a year, could that be used toward purchase and Mr. Love said would have to ask state examiners since county owned facility. Mr. Betscher said if lease would want a longer term lease. Electric and gas \$9,000.00 a month. Mr. Love said wired for different systems. There were 80 telephone lines, now down to two for the alarm system. Mr. Love said city water and sewer. Water for December when full was \$853.00 Mr. Love said. He said he will talk to bank and bank may want to go out there, Mr. Love said talk to Kurt Croy also. Mr. Betscher gave each a layout of the care center and he counted and said 50 rooms.

3:30 p.m. - 4:30 p.m.

Tony Hovest of Technicon, met with commissioners Love and Jerwers and the administrator regarding the O-G Road complex. Questions were asked concerning the change orders. Mr. Hovest made further changes and resubmitted an invoice.

4:30 p.m.

Mr. Love moved to adjourn

Mr. Jerwers seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

Mr. Schroeder moved that the minutes/discussion notes be approved as read.

Mr. Love seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Schroeder yes Mr. Love yes