

Minutes for Tuesday, March 17, 2015

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, Putnam County has been assigned to the 13th District Ohio Public Works Committee by the Ohio General Assembly, which includes the counties of Allen, Auglaize, Hancock, Logan, Mercer, Shelby and Van Wert,
and

WHEREAS, As per 164.04(6), the Board of County Commissioners of each county is allocated one representative on said district committee,
and

WHEREAS, The Board of County Commissioners of each county can also appoint an alternate to serve on said district committee (if our representative is unable to attend).

now therefore, be it

RESOLVED, The Board of County Commissioners hereby appoint Troy Recker, of the Putnam County Engineer's Office, to serve as the Board of County Commissioners' representative to the 13th District Ohio Public Works Commission Integrating Committee for a three year term beginning May 1, 2015 and ending April 30, 2018.

and be it further

RESOLVED, The Board does hereby appoint Vincent T. Schroeder, to serve as the Board of County Commissioners' alternate representative to the 13th District Ohio Public Works Commission Integrating Committee for a three-year term beginning May 1, 2015, and ending April 30, 2018.

Mr. Love seconded the motion.

Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 75

Mr. Love moved the adoption of the following Resolution:

WHEREAS, Procedures have changed after September 29, 2011, with the passage of House Bill 153.

and

WHEREAS, For the county to be more compliant with O.R.C. 149.38 and the changes to RC-1 RC-2 and RC-3.

and

WHEREAS, For record space requirements and efficiency, old records that are allowed to be destroyed shall be collected and disposed by each department in the prescribed manner.

and

WHEREAS, The "sunshine law" addresses records retention and disposal, it is imperative that each office be cognizant of the regulations necessary to comply with the law.

now therefore, be it

RESOLVED, The Board of County Commissioners shall appoint a county records commission in compliance with O.R.C. 149.38. The commission shall be comprised of

the chairman of the commissioners, recorder, auditor, prosecutor and clerk of courts of common pleas. The secretary of the records commission shall be the recorder.
and be it further

RESOLVED, That each individual county office shall be responsible for its own records retention and disposal.
and be it further

RESOLVED, That the records commission shall assist and guide each office through the processes and procedures toward compliant records retention and disposal.
and be it further

RESOLVED, Each office or department wishing to dispose of records will bring the request to the records commission. If the commission determines the disposal of records request credible, the secretary (recorder) will forward the request to the Ohio Historical Society for its review and determination, along with a submission of a certificate of records disposal.
and be it further

RESOLVED, Upon notification from the historical society, the secretary of the commission (recorder) will notify the appropriate elected official or department head of the outcome.
and be it further

RESOLVED, The records commission will meet at least once every six months, upon the call of the chairman of the commissioners.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 76

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners realizes there are employees of Putnam County who reside outside of Putnam County.
and

WHEREAS, In some circumstances, there may be a situation where an employee residing outside of Putnam County could be under a level 3 emergency in their county of residence and Putnam County is not under a level 3.
now therefore, be it

RESOLVED, Employees residing outside of Putnam County will be excused from work until the level 3 emergency is lifted from his county of residence.
and be it further

RESOLVED, Upon the downgrade of the level 3 emergency, the employee is expected to report to work as soon as possible.
and be it further

RESOLVED, The employee will be paid at his regular rate of pay for the time missed due to the level 3 emergency.

Mr. Love seconded the motion.

Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 77

Mr. Love moved the adoption of the following Resolution:

WHEREAS, The term of Leonard Ebbeskotte as a member of the Putnam County Planning Commission expired March 1, 2015 and he no longer desires to be a member. and

WHEREAS, Steven Odenweller, former EMS/EMA director, has expressed an interest of serving as member of the planning commission. now therefore, be it

RESOLVED, The Board of County Commissioners does hereby appoint Steven Odenweller as a member of the Putnam County Planning Commission to a three year term expiring March 17, 2018.

and be it further

RESOLVED, The following, in addition to the three county commissioners, are members of the Putnam County Planning Commission:

Term Expires July 31, 2015

Mr. David Wieging, 465 South Water Street, Ft. Jennings, Ohio 45844
Telephone 286-2774

Term Expires February 25, 2016

Mr. Brad Brubaker, % Sheriff's Office, 1035 Heritage Trail, Ottawa, Ohio 45875
Telephone 659-5919 home; 523-3208 business

Mr. Steve Leopold, 11226 St. Rt. 15, Ottawa, Ohio 45875
Telephone 523-4124

Term Expires March 30, 2016

Mr. Roger Kruse, 10695 St. Rt. 12, Columbus Grove, Ohio 45830
Telephone 419-659-2722

Term Expires May 23, 2016

Mr. Brandi Schrader, % Putnam Co. Health Dept., 256 Williamstown Rd., P.O.
P.O. Box 330, Ottawa, OH 45875 Telephone 523-5608 business

Term Expires July 26, 2017

Mr. Terrence Recker, 920 E. Seventh St., Ottawa, Ohio 45875
Telephone 523-4059 home; 523-6931 business

Ms. Jeff Giesige 8703 Road 2, Leipsic, Ohio 45856
Telephone 523-5159 business

Term Expires March 17, 2018

Mr. Steven Odenweller, 210 Chestnut Street, Ottawa, Ohio
Telephone 523-4097-home

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 78

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, It has been recommended by Technicon Design Group, architects for the renovations at the O-G Road Complex, that the following change orders be approved for Gast Plumbing & Heating, Inc.:

CHANGE ORDER..M-015

- 1) Rooms 301-308-309-310 – remove 13 supply and return grilles to allow for new ceiling installation – reinstall 11 S & R grilles ceilings are completed 16 labor hours

- 2) Remove misc sized duct work in attic space above rooms 163-164-202 – provide and install duct as stated on print duct work that is present is not sufficient in size to accommodate new furnace #13. Install 10’-18” spiral – 18/16 reducer – 30’ – 16” spiral – 16/10 reducer: materials no change – Insulator \$585 – 18 labor hours
- 3) Furnace 13 presently has 5’ of duct penetrating into attic (2’ of 16x10 and 3’ of 14x8) this is not enough to extend to 3 new grilles. Provide and install approx. 15’ of 12” pipe, duct seal & insulate – materials no change – insulator \$225 – 4 labor hours
- 4) A - North end of building-removal of return and supply duct not indicated on print 4 labor hours
B – Southwest end of building – removal of return and supply duct not indicated on print 4 labor hours
- 5) Room 445 & 450 – exhaust fan duct work is missing. Provide and install new exhaust duct for rooms 445 and tie in exhaust fan for room 450 (owner request this fan remain) material no change 6 labor hours

Original contract

price.....	\$197,558.00
Prior change orders.....	\$ 6,765.15
This change order.....	\$ 4,500.63
Contract price with all change orders.....	\$208,823.78

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby approve the above change order as recommended by the architect, Technicon Design Group, Inc. Mr. Love seconded the motion.

Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes
Comm. Jrl. 107, Page 79

Mr. Love moved the adoption of the following Resolution:

WHEREAS, It has been recommended by Technicon Design Group, architects for the renovations at the O-G Road Complex, that the following change orders be approved for Lake Erie Electric of Toledo, Inc:

CHANGE ORDER..E-012

- 1) Door R131-A Server Room – reference drawing E-401. Add power supply with battery backup for mag lock. Add “push to exit button” inside room 131 adjacent to the door.
- 2) Door 204-A Storage Room (head end equipment) reference drawing E-401. Add power supply with battery backup for mag lock. Add “push to exit button” inside room 204 adjacent to the door.
- 3) Door 116-A Corridor – Southwest Wing – reference drawing E-401. Add “push to exit button” indoors adjacent to the door.
- 4) Door 150-A Corridor-Southeast Wing-reference drawing E-401. Add “push to exit button” indoors adjacent to the door
- 5) Door 200-A Corridor 200 single exterior door-south of room 201-reference drawings E-401. Add power supply with battery backup for mag lock. Add “push to exit button” indoors adjacent to the door

6) Door 401-B double door @ south end of Corridor 401-reference drawings E-401.
Add "push to exit button" for each leaf adjacent to approach side of door

7) Door 451-C exterior door @west of room 451 –reference drawings E-401; Add
"push to exit button" adjacent to approach side of door

Original contract price.....	\$248,300.00
Prior change orders.....	\$
4,247.38	
Increase this change order	\$ 3,129.62
Contract price with all change orders.....	\$255,677.00

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby approve the above change order as recommended by the architect, Technicon Design Group, Inc. Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 80

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 005, Dog & Kennel
B 10, Equipment.....\$500.00

Fund 008, Capital Improvements
N 1, Contracts/Projects.....\$ 7,600.00
(O-G Road Complex)

Fund 159, VAWA Grant
159 SER, Services.....\$ 8,933.70

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 81

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

For E-911, Fund 100
100 CSER, Communications.....\$ 20,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 82

Mr. Schroeder moved that the following appropriation modification be made for the year ending December 31, 2015.

Fund 021, Putnam Acres Care Center
From...7040-0-1, Food-in-facility...to.....7231-0-1, Security Services.....\$399.50
Mr. Love seconded the motion.
Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes
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Now and Then Purchase Orders...

Jail.....Purchase order 28569
Juvenile.....Purchase order 28234,28235
Putnam Acres Care Center.....Purchase order 28727, 28728, 28729
Mr. Love moved to approve the now and then purchase orders
Mr. Schroeder seconded the motion
Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes
Exceptions: Mr. Jerwers n/a Mr. Schroeder none Mr. Love none
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Purchase orders and Travel Requests...

Airport Operations.....Buckeye Oil Equipment, clean fuel tanks \$6,200.00;

Capital Improvements.....Gast Plbg & Htg., changer order O-G Rd. complex \$4,500.63;
Lake Erie Electric of Toledo, change order O-G Rd. complex \$3,129.62;

Commissioners....Staples, 2 boxes 11x17 copy paper and 20 boxes 8 ½ x 11 copy paper \$896.26; Crime Victim Services, share of VAWA grant \$8,933.70;
Mr. Love moved to approve purchase orders and travel requests.
Mr. Schroeder seconded the motion.
Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes
Exceptions: Mr. Jerwers n/a Mr. Schroeder none Mr. Love none

8:30 a.m.

Mr. Love moved to open the business session
Mr. Schroeder seconded the motion
Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes

8:30 a.m.

Agenda. Present were commissioners Love and Schroeder; administrator Jack Betscher, clerk Betty Schroeder and Nancy Kline from the Putnam County Sentinel. The agenda was held early as Mr. Love attended the Tax Incentive Review Council meetings held Monday, March 16 and today, March 17 in the assembly room.
Mr. Jerwers arrived at 8:50 a.m.

10:20 a.m. – 10:50

Mr. Jerwers went to look at the O-G Road complex.

11:35 a.m. -11:45 a.m.

Mike Schroth, dog warden, came in and said Russ Lammers, Miller City, would be interested in working as a part-time dog warden. He would check for dog licenses. He is commissioned and was with Ottawa part-time and now works part-time at Kalida police department for over a year. Feels he would do a good job and Kalida said he is doing a good job. Would like to start him out at \$11.50 since he has law enforcement experience. Commissioners said ok.

11.45 a.m.

Mr. Jerwers left for lunch

12:00 noon

Mr. Love moved to adjourn for lunch

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Love yes

12:25 p.m.

Mr. Jerwers returned

1:00 p.m.

Mr. Love moved to begin the business session

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

3:15 p.m.

Mr. Jerwers left for the day

3:50 p.m.

Mr. Love returned from the Tax Incentive Review Council meetings held in the assembly room.

4:30 p.m.

Mr. Love moved to adjourn for the day

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes

Mr. Schroeder moved that the minutes/discussion notes be approved as read.

Mr. Love seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Schroeder yes Mr. Love yes