

Minutes for Tuesday, November 10, 2015

Mr. Jerwers moved to approve the minutes from Thursday, November 5, 2015.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Mr. Jerwers moved to approve the consulting services agreement with Local Government Services. Term of the agreement is from November 12, 2015 thru Oct. 31, 2016 and the cost is \$4,700.00.

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 108, Pages 276-277

Mr. Love moved to table the following lease agreement:

This lease agreement made at Ottawa, Ohio this 12th day of November, by and between the Putnam County Commissioners, Putnam County Courthouse, 245 East Main Street, Ottawa, Ohio as Lessor and HomeCare & Hospice as Lessee:

As the parties are desirous of entering a lease agreement upon the terms and conditions herein stated and upon the mutual promises and covenants contained herein;

NOW THEREFORE the parties agree as follows:

Lessor leases to Lessee and Lessee leases from Lessor the following described property:

Situated within the Village of Glandorf, County of Putnam and State of Ohio and described as follows:

Suite 3, Glandorf Complex, 575 O-G Road, Ottawa, Ohio.

1. The term of this lease is from December 1, 2015 thru December 31, 2016.
2. Lessee agrees to pay the sum of \$54,000.00 for the term of the lease, payable in monthly payments of \$4,500.00 due on the 10th of each month.
3. Lessor agrees to pay all utility costs, except telephone service, and maintenance costs associated with the offices and will provide parking lot snow removal. Lessee will be responsible for their own cleaning of said offices.
4. Lessee further agrees to deliver and surrender to Lessor, etc. for their heirs, successors and assigns the possession of the premises hereby leased at the expiration of the term aforesaid in as good a condition and repair as the same shall have been at the term, the natural wear and tear expected.
5. No waiver of any of Lessor's rights hereunder shall be construed to be a waiver of any other rights they may have.
6. Lessee further agrees that if any waste be committed upon or unnecessary damages be done to the demised property, Lessor may for that cause enter upon
7. No waiver of any of Lessor's rights hereunder shall be construed to be a waiver of any other rights they may have.
8. All of the terms and conditions of this Agreement shall apply and continue during the term of the Lease until said Lease is terminated. Said Lease shall be

terminated upon either party giving written notice to the other at least 60 days prior to the date of the anticipated termination of this agreement.

IN WITNESS WHEREOF, the parties to this Lease have set their hands in duplicate the date and year first written above.

Mr. Jerwers seconded the motion
Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes
Comm. Jrl. 108, Pages

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 110, Airport Operations
110 AO, Advance Out.....\$ 7,000.00
(Advance back to County General)

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Airport Operations Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
110 AO, Advance Out	A 25A, Advance In	\$ 7,000.00
(Partial repay to County General for advance made in June'13)		

Mr. Love seconded the motion
Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes
Comm. Jrl. 108, Page 278

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 018 Ditch Maintenance
Q 50, Advance Out.....\$ 4,603.25
and be it

RESOLVED, that per the request of the Putnam County Commissioners for the purpose of the County General Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Q 50, Advance Out	A 25A, Advance In	\$ 4,603.25
(Repay County General for Advance in February & March, 2015)		

Mr. Schroeder seconded the motion
Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes
Comm. Jrl. 108, Page 279

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 054, Law Library
54 PUB, Publications.....\$1,834.72
Mr. Schroeder seconded the motion
Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes
Comm. Jrl. 108, Page 280

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2015.

For Board of Elections...
From...3 A 6, Service Agreement..to..3 A 2, Comp. of Employees....\$1,313.00
From...3 A 7, Travel.....to...3 A 2, Comp. of Employees...\$2,650.00
From...3 A 5A, P/T Compensation...to..3 A 2, Comp. of Employees....\$ 500.00
Mr. Schroeder seconded the motion
Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes
Comm. Jrl. 108, Page 281

Mr. Jerwers moved hat the following appropriation modification be made for the year ending December 31, 2015.

For Fund 014, REA
From.....J 6A, Travel.....to.....J 6, Other Expenses.....\$ 250.00

For Fund 120, Office of Public Safety
From...120 CA, Cost Allocation.....to....120 OTH, Other Expenses.....\$ 2,500.00
Mr. Schroeder seconded the motion
Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes
Comm. Jrl. 108, Page 282

Now and Then Purchase Orders.....

ADAMHS Bard.....Purchase order 29886
Board of Elections.....Purhase order 29679
Commissioners.....Purchase order 30175, 30176
Emerg. Planning Comm.....Purchase order 2563
Law Library.....Purchase order 28871
Municipal Court.....Purchase order 29719
MR/DD.....Purchase order 30234
Clerk of Courts.....Purchase order 29721

Mr. Jerwers moved to approve the now and then purchase orders
Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes
Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none
Comm. Jrl. 108, Page 283

Purchase orders and Travel Requests.....

Commissioners.....Local Government Services, 1/3 share consulting services, \$1,566.66;

Dog & Kennel.....Crestline, doggy bag dispensers – handout for adoptions, \$450.00;

EMA.....WalMart SuperCenter, Hoover Wind Tunnel vacuum sweeper \$74.00; Lima Radio Hospital, Inc., antenna for Mike’s handheld radio, \$45.00;

Engineer, County....Travel for Michael L. Lenhart to attend 2015 CCAO/CEAO annual winter conference in Columbus Dec. 7,8 with P.O. to Bank of America for \$171.00 for lodging and meals and P.O. to CCAO/CEAO for registration for \$325.00;

Office of Public Safety....Lima Radio Hospital, Inc., antenna for Mike’s handheld radio \$45.00; WalMart SuperCenter, Hoover wind tunnel vacuum sweeper \$74.00; blanket P.O. for insurance and patient refunds \$2,000.00; Travel for Nancy Erhart to attend EMS Chief’s Association in Columbus Nov. 12, 13; travel for Mike Klear to attend same meeting with P.O. for \$464.00; blanket P.O. for vehicle maintenance \$2,000.00; blanket P.O. for telephone \$350.00; Verizon Wireless, services charges on modems \$1,100.00; Blanket P.O. for radio maintenance \$1,000.00; blanket P.O. for lettering, access on new ambulance \$1,000.00;

Solid Waste Dist. Disposal Fees....Ottawa Tire & Service Center, front tires on recycle truck, \$950.00;

Title Administration..... Travel for Teresa Lammers, Deb Langhals, Ellen Ruhe, Sue Fike and Deb Bingley to attend Ohio Clerk of Courts Winter Conference Dec. 1,2,3 in Columbus with P.O. for \$599.75;

Mr. Jerwers moved to approve the purchase order

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

8:30 a.m.

Commissioner Love moved to open the business session.

Commissioner Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

8:45 a.m.

Tim Schnipke stopped in to give Commissioners Love, Schroeder and Jerwers a quick update. He will not be able to make the meeting this afternoon. The office space at Soil & Water was measured including the space the Farm Bureau vacated. The space used by Carl Brown was highlighted on a map provided by Tim. This information will be used

to reevaluate the rent received per month. Tim gave an update on the vehicles. We are waiting on plates for the new Commissioners cars so the other car can be transferred to Sheriff. EMS has an area that is not easily accessible needs to be modified to have better access, or have them move to a different area to have more access to additional rental space. The installation of more doors was discussed, will it be worth it. EMS doesn't want to buy doors either.

10:00 a.m.

Business agenda was held with Commissioners Love, Schroeder and Jerwers; Jack Betscher, Administrator; Cindy Landwehr, Grant Coordinator; and Nancy Kline, Putnam County Sentinel.

11:45 a.m.

Mr. Jerwers left for lunch

12:00 p.m. – 1:30 p.m.

Mr. Schroeder moved to adjourn for lunch

Mr. Love seconded the motion

Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes

12:20 p.m.

Mr. Jerwers returned to the office.

1:50 p.m.

Mr. Schroeder moved to continue with the business session

Mr. Jerwers seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

2:30 p.m.

Amy Hoffman with Palmer Energy met with Commissioners Love, Schroeder and Jerwers, Jack Betscher Administrator. To discuss the aggregate for Dupont and a resolution will be needed. Gilboa's aggregate did not pass last week but Pandora, Kalida and Riley townships did pass. A resolution from the Commissioners will be needed to approve the Plan of Operation and Governance. A copy of the plan was given to the Commissioners to review. A sample resolution was not provided. CCAO is looking into solar panels. It would be beneficial if a large building and open acreage is available. Amy has meetings set up with Ottawa and Leipsic, John gave Amy a meeting schedule of mayor's meetings. The new entities will have to pass resolutions to give the Commissioners to power to sign.

3:45 p.m.

Commissioner Jerwers left the office.

4:30 p.m.

Mr. Love moved to adjourn

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Love yes

Mr. Jerwers moved that the minutes/discussion notes be approved as read.

Mr. Schroeder seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes