

## Minutes for Tuesday, September 29, 2015

Mr. Jerwers moved to approve the minutes from Thursday, September 24, 2015.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes      Mr. Schroeder yes      Mr. Love yes

Mr. Schroeder moved the adoption of the following Resolution:

**WHEREAS**, In order for the Board of County Commissioners to handle the number of problems of water and sewer issues that may be brought forth in the near future and in order to facilitate the findings and orders from EPA to help unincorporated areas that cannot comply, the Board of County Commissioners appointed a committee to meet monthly to research and discuss by-laws for possible formation of a regional water and sewer district under Ohio Revised Code 6119.

and

**WHEREAS**, Meetings regarding the establishment of a water and sewer district in Putnam County have been held with officials from townships and villages in the County.

and

**WHEREAS**, Resolutions indicating intentions of joining a feasibility study for the possible need and establishment of a regional water and/or sewer district in accordance with Section 6119 of the Ohio Revised Code have been received.

and

**WHEREAS**, Regional meetings in various areas of the county have been held to hear comments from residents regarding the establishment of a water and sewer district in Putnam County

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby approve to support a 6119 petition to the Common Pleas Judge of Putnam County to decide if a regional water and sewer district will be established in Putnam County.

Mr. Jerwers seconded the motion

Vote: Mr. Jerwers no      Mr. Schroeder no      Mr. Love yes

Comm. Jrl. 108, Page 165

Mr. Jerwers moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners deems it necessary to advertise to receive bids for consulting services concerning the county's medical, dental, prescription drugs and optical benefit plan.

now therefore, be it

**RESOLVED**, Proposals, will be received by the Putnam County Commissioners, Courthouse, 245 E. Main St., Ottawa, OH 45875, until 11:00 a.m. local time, on Thursday, October 22, 2015.

and be it further

**RESOLVED**, Additional assistance with plan design, employee meetings, conducting health fairs and quarterly meetings are included in the information available at the commissioners office, 245 East Main Street, Suite 101, Ottawa, Ohio 45875.

and be it further

**RESOLVED**, The Putnam County Commissioners reserve the right to reject any or all proposals, to waive any informalities or irregularities in the proposals received, and to accept any proposal or combination of proposals that is deemed most favorable to the Putnam County Commissioners.

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes      Mr. Schroeder yes      Mr. Love yes

Comm. Jrl. 108, Page 166

Mr. Jerwers moved the adoption of the following Resolution:

**WHEREAS**, The Ohio Department of Transportation provides financial assistance to political subdivisions for safety study projects;  
and

**WHEREAS**, Michael L. Lenhart, Putnam County Engineer is requesting the Board of County Commissioners for approval to apply for funds.  
now therefore, be it

**RESOLVED**, The Board of Commissioners, Putnam County, Ohio does hereby authorize Michael L. Lenhart, Putnam County Engineer, to prepare and submit applications for financial assistance and enter into a Local Public Agency (LPA) agreement for the Ohio Department of Transportation Fiscal Year 2016 Sign Upgrade project and to execute contracts as required for Putnam County Highway Safety Improvements.

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes      Mr. Schroeder yes      Mr. Love yes

Comm. Jrl. 108, Page 167

Mr. Schroeder moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners on September 24, 2013 signed a participation agreement with the County Employee Benefit Consortium of Ohio (CEBCO) which was formed by the County Commissioners Association of Ohio.  
and

**WHEREAS**, Said agreement is effective thru the 31<sup>st</sup> day of December, 2016.  
and

**WHEREAS**, The Board of County Commissioners has accepted the rates received from Anthem.  
now therefore, be it

**RESOLVED**, The Board of Commissioners does hereby approve the following approved health insurance rates:

	<b>Same High &amp; Low</b>			<b>Monthly Total</b>	
	<b>Medical High Ded.</b>	<b>Medical Low Ded.</b>	<b>Prescription</b>	<b>High Ded.</b>	<b>Low Ded.</b>
Employee	\$ 408.50	\$ 478.74	\$ 139.31	\$ 556.59	\$ 626.83
Employee+Sp	\$ 899.88	\$1,054.68	\$ 306.89	\$1,219.46	\$1,374.26
Employee+Ch	\$ 734.05	\$ 860.31	\$ 250.33	\$ 997.07	\$1,123.33
Family	\$1,225.46	\$1,436.26	\$ 417.92	\$1,666.10	\$1,876.90

**Same  
High & Low**

<b>Vision:</b>	<b>Monthly</b>
<b>Employee</b>	<b>\$ 8.78</b>
<b>Employee+Spouse</b>	<b>\$12.69</b>
<b>Employee+child(ren)</b>	<b>\$12.69</b>
<b>Family</b>	<b>\$22.72</b>

and be it further

**RESOLVED**, Said rates are effective for the 2016 calendar year.

Mr. Jerwers seconded the motion

Vote: Mr. Jerwers yes      Mr. Schroeder yes      Mr. Love yes

Comm. Jrl. 108, Page 168

Mr. Schroeder moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 088, Revolving Loan Fund  
88 LO, Loans.....\$ 7,500.00

Fund 166, Local Gov. Innovation  
166 EXP-1, Expenses.....\$ 2,586.08

Mr. Jerwers seconded the motion

Vote: Mr. Jerwers yes      Mr. Schroeder yes      Mr. Love yes

Comm. Jrl. 108, Page 169

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

For Children Services  
SS 5, Substitute Care.....\$55,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes      Mr. Schroeder yes      Mr. Love yes

Comm. Jrl. 108, Page 170

Mr. Schroeder moved to approve the following Resolution:

**WHEREAS**, Resolution to appropriate more funds in Fund 015, Soil Conservation, and recorded in Comm. Jrl. 108, Page 162, was done in error.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby void the Resolution to appropriate more funds and does hereby approve the following appropriation modification for the year ending December 31, 2015

For Soil and Water  
From.....L 3, Equipment.....to....L 1, Salaries.....\$ 17,000.00  
From.....L 3, Equipment.....to....L 11, PERS.....\$ 3,000.00

Mr. Jerwers seconded the motion

Vote: Mr. Jerwers yes      Mr. Schroeder yes      Mr. Love yes  
Comm. Jrl. 108, Page 171

Mr. Schroeder moved that the following appropriation modification be made for the year ending December 31, 2015.

For CSEA

From...2 B 28, Equipment.....to.....2 B 32, Contracts/Services.....\$ 5,000.00  
From...2 B 28, Equipment.....to.....2 B 33, Cost Allocation.....\$ 3,000.00

For Job & Family Services

From.. H 15, Miscellaneous.....to.....H 6, Medical Assistance.....\$ 5,000.00  
From...H 15, Miscellaneous.....to.....H 21, Travel.....\$ 500.00  
From...H 15, Miscellaneous.....to.....H 24, Other Expenses.....\$ 500.00

Mr. Love seconded the motion

Vote: Mr. Jerwers yes      Mr. Schroeder yes      Mr. Love yes  
Comm. Jrl. 108, Page 172

Mr. Schroeder moved that the following appropriation modification be made for the year ending December 31, 2015.

County General

From....1 A 7, Contracts/repair.....to...1 A 10, Legal Consultants.....\$ 400.00  
From....4 B 14, Contracts/Service.....to.....1 A 10 Prof. Services/Legal.....\$30,000.00

For Airport

From...5 A 5, Contracts/repair.....to...5 A 3, Supplies.....\$300.00

For Dog & Kennel

From...B 3A, Gasoline & Oil.....to....B 3, Supplies & Repairs.....\$ 200.00

For Sewer District No. 1

From...P 16, Transfer Out.....to.....P 7, Contracts/Service.....\$ 550.00  
From...P 16, Transfer Out.....to.....P 9, Village of Ottawa.....\$19,450.00

For Sewer District No. 2

From...Q 43, Repairs.....to...Q 35, Contracts/Service.....\$ 3,730.00  
From...Q 41, Electrical.....to....Q 35, Contracts/Service.....\$ 300.00

Mr. Jerwers seconded the motion

Vote: Mr. Jerwers yes      Mr. Schroeder yes      Mr. Love yes  
Comm. Jrl. 108, Page 173

### Now and then Purchase Orders

**Commissioners**.....Purchase order 29546, 29548  
**Computerization, Juvenile Ct.**....Purchase order 29751  
**Computerization, Probate Ct.**....Purchase order 29750  
**Engineer**.....Purchase order 29828

**Juvenile Court.....Purchase order 28749**

**Residential Services.....Purchase order 28024**

**6119 Local Gov. Innovation.....Purchase order 29547**

Mr. Love moved to approve the now and then purchase orders

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

Comm. Jrl. 108, Page 174

**Purchase orders and travel requests...**

**Airport.....Genesis Lamp, runway bulbs, \$210.00;**

**Grants Wage Coordinator...Travel for Ashley Siefker to attend 2015 housing conference in Huron Nov. 4-6 with P.O. for \$417.92;**

**Landfill Closure/Maint.....Ohio Sanitary Services, camera and pump septic tank system at closed landfill \$350.00;**

**Office of Public Safety....Blanket P.O. for equipment, \$500.00;**

**Probate Supervision.....Travel for Ryan Verhoff to attend "Try It on For Size, the Importance of Role Play in Skill Acquisition" Nov. 6 at Columbus with P.O. for \$157.81;**

**Revolving Loan Fund...All the Right Curves Fashion Boutique, LLC, working capital loan, \$7,500.00;**

Mr. Jerwers moved to approve the purchase orders.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

**Fourth quarter purchase orders..**

**Commissioners...**

Supplies.....\$ 600.00

Repair motor vehicles.....\$ 500.00

Travel.....\$ 2,000.00

Advertising.....\$ 600.00

Legal Consultants.....\$ 525.00

Great Lakes Computer Corp.....\$ 2,250.00

P.C. Engineer, fuel for maint.....\$ 1,500.00

Supples, Janitors.....\$ 8,000.00

Shipping/postage supplies.....\$ 600.00

Equipment Repair.....\$ 2,000.00

Contracts/Services.....\$ 1,000.00

Ottawa Water Works.....\$ 2,000.00

Verizon.....\$ 250.00

Century Link.....\$ 4,000.00

Dominion East Ohio Gas.....\$ 6,000.00  
 American Electric Power.....\$20,000.00  
 Glandorf Telephone.....\$ 150.00  
 Village of Glandorf.....\$ 150.00  
 American Elec. Power,Complex.\$10,000.00  
 Century Link, Complex.....\$ 400.00  
 Ottawa Water Works,Complex...\$ 500.00  
 Dominion East Oh.Gas,Complex.\$ 6,000.00  
 Supplies/Equipment,Complex....\$ 2,000.00  
**Airport.....**  
 Supplies.....\$ 200.00  
 Century Link.....\$ 500.00  
 American Elec.Power.....\$ 3,600.00  
 Cherry's Propane.....\$ 1,000.00  
**General Ditch....**  
 Advertising Ditch Notices.....\$ 500.00  
**Sewer District No. 1...**  
 Ottawa Water Works.....\$25,000.00  
 American Elec. Power.....\$ 600.00  
**Ditch Maintenance...**  
 Ditch Maint. Projects.....\$ 2,000.00  
**PutCo Water/Sewer...**  
 Ottawa Water Works.....\$ 3,498.30  
**Water District No. 1...**  
 Ottawa Water Works.....\$ 5,000.00  
**Solid Waste Dist. Disposal Fees..**  
 Putnam Co. Engineer, fuel.....\$ 3,000.00  
 Ottawa Oil Co.....\$ 500.00  
 Cherry's Propane.....\$ 200.00  
 Misc. Expenses.....\$ 2,500.00  
 Blanket Repairs.....\$ 3,000.00  
**Sewer District No. 2...**  
 Ottawa Water Works.....\$ 4,000.00  
**Landfill Closure/Maint...**  
 Misc. Repairs, pump, fuel, etc.....\$ 1,000.00  
**Dog and Kennel.....**  
 Supplies,cellphone,utilities.....\$ 2,000.00  
 Putnam Co. Garage, fuel.....\$ 800.00  
 Vet Services.....\$ 750.00  
**CSEA.....**  
 Supplies.....\$ 3,300.00  
 Equipment.....\$ 2,000.00  
 Repairs.....\$ 500.00  
 Travel.....\$1,000.00  
 Services.....\$8,000.00  
 Putnam Co. Comm., Cost allocations \$3,087.99

**Children Services...**

Blanket.....	\$10,000.00
The Twelve of Ohio.....	\$ 8,600.00
Hittle House.....	\$21,112.00
Adriel School, Inc.....	\$18,070.00
Mohican Youth Academy.....	\$ 6,000.00
Comm. Teaching Homes.....	\$37,770.00
Fox Run Center.....	\$40,625.00
Flat Rock Homes.....	\$ 9,400.00
Marsh Foundation.....	\$17,745.00
Keeping Kids Safe.....	\$16,610.00
PASS blanket.....	\$ 3,000.00
Flat Rock Homes.....	\$15,000.00
Kinship blanket.....	\$ 2,700.00
ESSA blanket.....	\$ 7,500.00

**Job & Family Services....**

Supplies.....	\$ 7,775.00
Equipment.....	\$10,000.00
Repairs.....	\$ 4,500.00
Relief.....	\$10,000.00
Brooky's.....	\$10,000.00
Ottawa Oil Co.....	\$10,000.00
Facilities.....	\$10,000.00
Ottoville Do It Center.....	\$ 950.00
Miscellaneous.....	\$10,000.00
Putnam Co. Comm.,cost alloc...\$	\$ 9,993.00
Travel.....	\$ 500.00
Miscellaneous.....	\$ 350.00
SS Travel.....	\$ 1,000.00
SS Miscellaneous.....	\$ 2,000.00

Mr. Love moved to approve the fourth quarter purchase orders

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes      Mr. Schroeder yes      Mr. Love yes

Exceptions: Mr.Jerwers none      Mr. Schroeder none      Mr. Love none

**8:30 a.m.**

Commissioner Love moved to open the business session.

Commissioner Schroeder seconded the motion.

Vote: Mr. Jerwers yes      Mr. Schroeder yes      Mr. Love yes

**9:00 a.m. – 10:00 a.m.**

Commissioners Love, Schroeder and Jerwers reviewed the OPWC Round 30 applications in the assembly room.

**10:00 a.m.**

Agenda. Present were Commissioners Love, Schroeder and Jerwers; administrator Jack Betscher, clerk Betty Schroeder and Nancy Kline of the Putnam County Sentinel.

**11:30**

Mr. Jerwers left for lunch

**12:00 noon**

Mr. Love moved to adjourn for lunch

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes      Mr. Love yes

**12:30**

Mr. Jerwers returned

**1:00 p.m.**

Mr. Love moved to resume the business session

Mr. Jerwers seconded the motion

Vote: Mr. Schroeder yes      Mr. Love yes

**2:00 p.m.**

Mr. Jerwers left

**2:15 p.m. – 3:10 p.m.**

The records commission met in the commissioners office. Present were John Love, Cathy Recker recorder; Teresa Lammers clerk of courts and Jeremy Maag of the auditor's office. Brookhill Industries does work for Silgan, Whirlpool and Unverferth Mfg. Discussed shedding at Brookhill Industries and then bale it at the Ag Complex and then sell it. Teresa said I would rather pay Brookhill then outside the county. Jeremy said we don't have to buy an industrial shredder because we have the one upstairs plus two in commissioners office, and because we don't have to have it done in a month. Jeremy said we could pay them by the pound. Bill Unterbrink said he would provide people and a supervisor. Mr. Love said would rather have it done at Brookhill. Mr. Love said would rather do it at the Ag Complex, because then only move it once and John added could pay by the gaylord. Jeremy said more comfortable at Brookhill, because of liability. Cathy talked about offices submitting items for disposal. Two new RC2s that need to be approved. One for Soil & Water and the other for the Health Dept.

Mr. Love reviewed and approved. Cathy said would like to send something and mention to make sure put e-mail address on and that the RC3s give us a copy or when you get it from the commission. **2:40 p.m.** Gary Lammers arrived. Discussed Home Care & Hospice completed forms.

Sheriff's office filed new RC2 and new RC3 one is for 9-11.

Cathy asked if anything is going on at PACC. Mr. Love said we secured all the records is the only thing we have done.

Cathy said Works for Ohio Historical Society, flyer Oct. 28 session about "considering purchasing a records management system", might be worth looking at. She will look into this further.

Did a session with recorders. She has received the powerpoint presentation and will send it to the other members, she said he covered a lot of items, e-mail, cloud, and other things haven't touched on she said.

Jeremy asked about Soil & Water..discussed duplicate numbers listed, Jeremy said the numbers are suppose to be all be different. Cathy said I can look at it.

Cathy said she will call Soil & Water about the RC2s submitted.

Mr. Love asked what happened the old jail items? Cathy said the sheriff's office signed the form. Mr. Lammers asked how did they dispose of it?

Cathy asked Mike said historical society one time went up there and looked at historical items, and was documentation that approved and took out what they wanted. Ms.

Lammers moved to approve the Health Dept.

Mr. Lammers seconded seconded the motion.

Motion passed.

If corrected by committee Mr. Love moved to approve Soil & Water

Ms. Lammers seconded the motion

Motion passed

Discussed meeting the first Tuesday of the month at 2 p.m.

January, April, July and October meet if necessary

Minutes from the last meeting July 7 were reviewed by members

Ms. Lammers moved to approve

Mr. Lammers seconded the motion

Motion passed

Mr. Love moved to adjourn

Ms. Lammers seconded the motion

Motion passed

#### **4:30 p.m.**

Mr. Love moved to adjourn

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes

Mr. Jerwers moved that the minutes/discussion notes be approved as read.

Mr. Love seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Jerwers yes Mr. Love yes