

## Minutes for Thursday, August 11, 2016

Mr. Love moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General

15 A 15A, Advance Out....\$3,330.00

(Fund 134, JAG Grant)

and also

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the JAG Grant Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	134 AI, Advance In	\$3,330.00
(Advance for Fund 134, JAG Grant)		

and also

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 134, JAG Grant

134 EQ, Equipment.....\$3,330.00

RESOLVED, The recipient agrees that upon receipt of the grant money, the money advanced will be returned to the appropriate fund.

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers absent  
Comm. Jrl. 109, Page 386

Mr. Love yes

Mr. Schroeder yes

**Now and Then Purchase Orders.....**

**CDBG.....**purchase order 32239

**County.....**purchase order 32201

**ADAMHS Bd.....**purchase order 30811

Mr. Love moved to approve the now and then purchase orders

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers absent Mr. Love yes Mr. Schroeder yes

Exceptions: Mr. Jerwers Mr. Schroeder none Mr. Love none

Comm. Jrl. 109, Page

**Purchase orders and Travel Requests.....**

**Home Funds.....**purchase order to Hillard Craft & Sons for Rehab –Kistler Chg order for \$500.00.

**WIA.....**purchase order to Montgomery CO JFS for Reconciliation PY07 thru FY12 for \$200,496.90.

**Job & Family....**purchase order to Putnam Co Commissioners for lease agreement payment for \$12,000.00.

**OHTF.....**Purchase order to Quality Mechanical Services for #2 Home Repair for Hirt –Allen Co. for \$7050.00.

**County.....**purchase order to Deb Mansfield for reimbursement for floor scrubber for \$50.00.

Mr. Love moved to approve the purchase orders and travel requests

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers absent Mr. Love yes Mr. Schroeder yes

Exceptions: Mr. Jerwers Mr. Love none Mr. Schroeder none

**8:30 a.m.**

Commissioners Schroeder and Love arrive at the office.

**8:30 a.m.**

Steve Ford wanted to discuss a rebate given by the State to JFS for PWRE. There are differing opinions with different counties and on the State level on who gets the money, the County or does it stay JFS. Steve will bring this up at the director meeting next week to get answers so the money can be handled according to State regulations. The money needs to be used for safety. The best option would be safety training for their clients.

**8:55 a.m.**

Jim Hoorman is resigning from the Extension Office and Jason wanted to touch base with getting the position posted. Jim would like to stay involved with the cover crop study. Jason would like to get someone who is more of a generalist that can answer a wide variety of questions and help the most people. The university will help post the job and it will also be posted locally. Hopes to have someone in place by the end of the year.

**9:30 a.m.**

Mike Boaz come to deliver a resolution for accepting a bid on the new bus. He also wanted to discuss changes to their contract. He has added the following:

- Term is now three years.
- Either party can cancel within 90 days at any time with a written notice.
- Either party has the write to amend the contract with negotiations

He is looking at three properties for office space that is around 4,000 square feet. No decisions have been made and options are being explored. He is leaning toward a property in Glandorf by the bank. Again, no decisions have been made. Ten to fifteen people are making the move. Vince suggested looking at the old Job & Family Building as an option. The issues the building has were discussed as well as some details such as snow removal, phone/internet access and janitorial services. Ideas of the mentioned details were discussed and are going to be thought on as decisions are being made.

#### **10:00 a.m.**

Business agenda was held with Commissioners Schroeder and Love; Jack Betscher, Administrator; Cindy Landwehr, Clerk and Nancy Kline, Putnam County Sentinel.

#### **10:30 a.m.**

Commissioners Schroeder and Love and Jack Betscher, Administrator held a conference call with Mrs. Anne Rayle to discuss the clean up of debris along the Blanchard River across the road (I-17) from her house. The Army Corp of Engineers has not contacted the County Engineer yet to convey the plan. It is out of the jurisdiction of the EPA.

**10:40** Steve Coburn-Griffis and Mike Lenhart, Engineer joined the meeting.

Mrs. Rayle says the concrete that was dumped has damaged the trees and now the debris has slid into the river due to the excess dumping and the road is breaking off. The Greensburg trustees have not been out to monitor the dumping. The Engineer needs to be involved and a plan to clean up the debris and restore the right of way. Mrs. Rayle asked that someone come out and take care of the river and the road. The Commissioners will talk to the Engineer and the Prosecutor regarding the complaint. The fix that was done in Defiance along the river at the Library was discussed, it was thought that large natural rocks were used. The call with Mrs. Rayle ended. And the repair at Kalida/ Union cemetery was also discussed and it was thought that large natural rocks were used there too. Mike Lenhart explained the process to get the Army Corp to come and look at a project. The EPA standards have been met. The trustees will need to go and clean up the site and make it look good and put in a guard rail to stop the unwanted dumping (carpet, tile, toilets etc) It can be filled with clean fill (no rebar) concrete and bricks. There is a sand vein in the area and it will effect anything else that is put in due to the weight added. A shelf should have been dug in prior to any dumping so it would not slide down into the river. Putting in a concrete wall to hold back anything sliding into the river would be extremely expensive and an ending point would be unknown. Mike said the Prosecutor needs to be contacted regarding whose responsibility the road is.

#### **11:00 a.m.**

Commissioners Schroeder and Love met with Steve Coburn-Griffis to discuss the Black Swamp Regional Water and Sewer District (6119). It was initially the Commissioners idea to set up, it stemmed from Ottawa having an agreement with Bluffton for water. The 6119 will be under a

board. 6117 is under the Commissioners and only covers the townships. The villages cover their own systems. The larger villages of Columbus Grove, Kalida, and Ottawa have their own systems. The smaller villages Cloverdale, Dupont, Miller City do not have systems and are in need of systems. The municipalities that have systems can sell their services to outside entities through the 6119. The Black Swamp Regional Water & Sewer -6119 will help facilitate the villages that can provide to the villages that need and if there are others in the area that are in need. John explained that there are County residents that are in need of these services. The Engineer that was working with Belmore met with the Commissioners and explained the financing and the grant funding to make it affordable for Belmore. Steve asked about the new regulations coming from the EPA and if that was a deciding factor for proposing the 6119. When the County owned the water lines to Miller City the County was tagged with penalties from the EPA due to the water quality. Steve asked why going to the 6119 from the 6117, John said it was because of the structure of operation. Steve asked if it would be more “democratic”? The Villages and Townships would have had the opportunity to represent themselves. Steve asked about who would have the final say who would be included? The Commissioners had a split vote on the 6119, Vince explained that since the Commissioners voted no, so the villages and townships could vote on their whether or not the join. If the Commissioners voted yes all would be included. Now, if a township comes in and needs to remedy a finding from EPA for an area of their township, the Commissioners would have to find a solution or pay the fines which would come out of general fund. It is believed that the 6119 would push or encourage sewer. Out in the townships residents want to be more independent, but in a village people have to work together. Steve wants the Commissioners to explain this process to the people who are not understanding the situation. The rationale of the Commissioners’ decision was to give the power to vote to the entities interested in the service. Steve asked if they see the EPA establishing more stringent rules to people with private systems. Why aren’t the Commissioners supporting the 6119 board creation? Vince said it was put to the Village or Township if they wanted to join, if the Commissioners voted to join everyone would be in no options. Steve said the townships are in either way with the 6119 or 6117. If the 6119 fails now there will be no regional district to join later if the decisions/opinions changes. The concerns for Belmore systems is that it does not provide room for growth only for the current residents.

**11:30 a.m. – 1:00 p.m.**

P.C. Task Force – surveying on youth drug and alcohol use

**12:00 p.m.**

Commissioners Schroeder and Love left for lunch.

**1:00 p.m.**

Commissioners Schroeder and Love returned from lunch.

**2:30 p.m.**

Bob Benroth, Bonnie Doty and Jeremy Maag from the Auditors Department met with Commissioners Schroeder and Love to discuss purchasing protocols. Bob presented some suggested rules that the Auditor’s office has written up. Bob stated a resolution will need to be passed by the Commissioners enforcing these rules. Bob also presented an approval form for opening business accounts for departments. It is recommended that only elected officials open

these accounts. Any other department heads must request through Elected Official such as Commissioners (Brookhill, IT, Home Health, JFS, Veterans, Health Dept., Soil & Water & Dog Warden). The items purchased must be accounted for and signed off by the department receiving. No credit cards to be issued and must accept a check for payment. A detailed list of items ordered must accompany the voucher request. Have stipulations on ordering, must be done in Commissioners office. No accounts that issues any kinds of rewards or points redeemable for prizes. The Auditor has to have the option to close when prizes are received, rules are violated or abuse is discovered. It is still recommended and encouraged to buy local whenever possible, this would be only for the cases were significant cost savings will occur and where the items are not available locally.

**4:30 p.m.**

Commissioners Schroeder and Love left for the day.

Mr. Schroeder moved to approve the minutes from Thursday, August 11, 2016.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes                      Mr. Love yes                      Mr. Schroeder yes