

Minutes for Tuesday, August 30, 2016

Mr. Jerwers moved the adoption of the following Resolution:

A RESOLUTION AUTHORIZING MICHAEL L. LENHART, PUTNAM COUNTY ENGINEER TO PREPARE AND SUBMIT APPLICATIONS FOR FINANCIAL ASSISTANCE IN THE OHIO PUBLIC WORK COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION PROGRAM(S) FOR ROUND 31 IN 2017, AND TO EXECUTE CONTRACTS AS REQUIRED.

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements; and

WHEREAS, the Putnam County Engineer is planning to make capital improvements to Putnam County public infrastructure; and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs;

Now therefore be it

RESOLVED, by the Board of Commissioners, Putnam County, Ohio:

Section 1: Michael L. Lenhart, Putnam County Engineer, is hereby authorized to apply to the OPWC for funds as described above.

Section 2: Michael L. Lenhart, Putnam County Engineer, is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes
Comm. Jrl. 109, Page 420

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 014, REA

J 5, Workers Comp/Medicare/Hosp Ins.....\$ 24,700.00

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes
Comm. Jrl. 109, Page 421

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2016.

For Fund 157, GIS

From.....157 EQ, Equipment.....to157 TR, Travel.....\$200.00

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 109, Page 422

Mr. Jerwers moved to approve the change order submitted for the Putnam County Emergency Communications Tower. For and addition of a coil of razor wire to be installed above the chain link fencing. For \$478.00 making final contract amount \$295,478.00.

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Mr. Love moved to approved the Antenna Lease Agreement between Putnam County and Bright.net-North Inc. for space on the communications tower located at 1035 Heritage Trail. The agreement will include five (5) Business Wireless Accounts free of charge for the duration of the agreement which is ten (10) years .

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 109, Page 423-425

Mr. Jerwers moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 046, Workers Comp.

46 AO, Advance Out.....\$ 189,052.53

(Advance back to County General)

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Workers Compensation Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
46 AO, Advance Out (Repay County General for '16)	A 25A, Advance In advance made to Fund 046, Workers Compensation Fund Apr	\$189,052.53

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes
Comm. Jrl. 109, Page 426

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 057, Airport Construction Grant
57 CT, Airport Construction Grant.....\$32,226.35
(2016 Airport Grant)

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes
Comm. Jrl. 109, Page 427

Now and Then Purchase Orders.....
EMS Grant.....purchase order 2741
WIA.....purchase order 90049
Solid Waste Dist Disp Fees.....purchase order 32315
E-911.....purchase order 32259

Mr. Love moved to approve the now and then purchase orders
Mr. Jerwers seconded the motion
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes
Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none
Comm. Jrl. 109, Page 428

Purchase orders and Travel Requests.....

Home Funds.....purchase order to WSOS CAC for Admin/soft costs for 2 Habitat houses for \$4000.00.

EMA.....Travel request for Mike Klear to attend the Emergency Management Association Winter Conference at Mohican December 8-9, 2016 with purchase order for mileage, meals & registration for \$326.00.

OHTF.....Purchase order to Quality Mechanical Services for Allen CO Home Repair-Powell for \$8285.00

JFS.....Travel request for Steve Ford to attend the OJFSDA Meeting in Columbus on September 8, 2016 with expenses for registration & parking for \$175.00.

County.....Purchase order to AEP for extra needed for Sept of O-G Rd Complex for \$400.00. Purchase order for Travel Blanket for Joe Burkhart & Greg Luersman to attend the Ohio GIS conference for \$600.00

GIS.....Travel request for Greg Luersman & Joe Burkhart to attend Ohio GIS Conference in Columbus, September 28-30, 2016 with purchase order for lodging, meals, registration & parking for \$ 700.00.

Mr. Love moved to approve the purchase orders and travel requests
Mr. Jerwers seconded the motion
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Exceptions: Mr. Jerwers none Mr. Love none Mr. Schroeder none
8:20 a.m.

Commissioner Love arrived at the office.

8:25 a.m.

Commissioner Schroeder arrived at the office.

8:30 a.m.

Commissioners Love, Schroeder and Jack Betscher met with Board of Elections members, Karen Lammers, Becky Hermiller, Kathy Miller, Tony Schroeder and Kurt Sahloff, and Steve Coburn-Griffis, Putnam County Sentinel to discuss the budgets for 2016 and 2017. The Board of Elections has a few weeks to the elections. Tony is trying to sort out the process of compiling the budget. A preliminary budget was filed on BOE's behalf but there is a gap in the funding needs of BOE. Copies of the BOE budget estimates were distributed. The submitted budget is short of what the estimate is. Tony reviewed the estimated budget by line. Tony asked how the Commissioners would like them to proceed if they would get appropriated at the beginning of the year or will the BOE have to come back at each shortfall to ask for more funding. The

service agreement costs have increased with ES & S and there will be other increase in costs also. It is believed there will be a May special election next year, so more will be needed for compensation of poll works & judges. This year there was a special for Greensburg Twp. Kurt explained that the BOE is similar to law enforcement in that it is not a money generator. Jack explained that the Commissioners are willing to work with the BOE when more funding will be needed. Tony understood that, but wanted to know if it could be calculated at the beginning of the year. Karen said now they have to do address updates every year now it ranges from \$4,000-\$8,000 each year. The BOE did not get to request their own budget, someone did it on their behalf.

8:45 a.m. Commissioner Jerwers joined the meeting.

Karen stated she did not received the budget papers to complete, it was submitted by someone else. The BOE never got their budget papers to complete their own budget. Tony asked about the individual line items that need to be addressed. Tony said they are willing to share information about possible expenses that will be needed. New equipment may be needed (a copier). John explained the budget is just a planning document, insurance numbers have not been approved yet. There will be a raise coming for all board members, so the Commissioners will have to see when the numbers come in. The BOE stated they got shorted for supplies when they had to move offices, they had to pay for their own supplies out of their own budget instead of the general fund. It is was agreed that this budget would be a planning document. Karen said the books look sloppy when a lot of transfers are needed. The travel expenses were discussed and the State has mandated a larger number of hours for training each year rather than small number of hours for a longer span. Kurt wanted to point out that the BOE has returned money to the general fund each year, John wanted to emphasize that this is a budget plan. Jack explained that transfers in the budget are inevitable. Every year money has to be moved to different lines items. The Commissioners have to take into consideration when appropriating the budget because every department wants more than what is given. They have to make sure that everyone has what they "need". The Commissioners look ahead and base the figures on 2015. Carla explained that it is a four year cycle not a two year cycle. Tony asked if they were appropriated for two elections and then had to have a special election, how soon, would they have to make the request. Kathy was concerned that the BOE would have some input in requesting their budget. BOE asked if the Commissioners had any questions of them.

10:00 a.m.

Business agenda was held with Commissioners Schroeder, Love and Jerwers; Jack Betscher, Administrator; Cindy Landwehr, Clerk and Nancy Kline, Putnam County Sentinel.

11:00 a.m.

Commissioners Schroeder, Love and Jerwers held a conference call with Hancock County Commissioners Gazarek and Robertson to vote on a resolution for the collection of a maintenance assessment on the West Creek Joint County Dt. #771.

Mr. Love made a motion to approve the resolution to collect a total of \$6,999.96 with Hancock collecting \$92.08 and Putnam collecting \$6,907.88.

Mr. Robertson seconded the motion.

Vote: Putnam- Love: yes, Jerwers: yes, Schroeder: yes

Vote: Hancock- Robertson: yes, Gazarek: yes, Riegle-absent.

11:15 a.m.

Commissioners Schroeder, Love and Jerwers left with Tim Schnipke to view the parking area for Soil & Water to see what area Albert Maag requested to be dug out.

11:45 a.m.

Commissioners Schroeder, Love and Jerwers returned to the office.

11:50 a.m.

Commissioner Jerwers left for the day.

1:00 p.m.

Commissioners Schroeder and Love left for lunch.

2:45 p.m.

Commissioners Schroeder and Love returned from lunch and viewing the landfill.

3:25 p.m.

Jack Williams and Jason Phillips, Village of Ottawa stopped in to discuss the Storm drainage project for North 65 with Commissioners Schroeder and Love and Jack Betscher, Administrator. The residents do not want to pay for the project, they believe it is a Village project. There was a meeting between ODOT, Ottawa Township, and the Village. The village does not accept any storm sewers. There is no record of where the tile goes for the outlet. Storm drainage cannot be provided for nothing. A tap-in fee would be charged even for a storm sewer for a resident. They do not charge another entity, ODOT, Township or County. The Engineer was concerned about all the driveways and having to bore or saw all of them. ODOT was willing to put in the drainage, the County would provide the Engineering. ODOT is only required to drain the road right-of-way. Jack W. said a pre-annexation meeting was held and the residents wanted free storm drainage. The village will not pay for any resident not annexed in the village to get storm sewer, any resident should pay for their own storm sewer. Jack explained the sewer system that is in place and the sizes that are throughout the line to the area being looked at. The tile was camera'd and the camera cannot get through. It is believed that a few houses have been built on it and it was cut off. The Commissioners walked the tile and could not find the outlet, there was broken tile found behind one of the homes. It is the subdivision created by Ray Schumacher and Lavern Gerdeman. The tile was run through the middle and when the lots were sold the tile was cut off. Mike Lenhart joined the meeting. The Engineer said the shortest option would be to run a surface drain, and run a line (drivepipe) along the property line under the driveways. John asked if there were any dollar figures for the residents, it was \$5,000 per house. The state at one time would have paid \$9,000 and provided all the catch basins. Any tile put in would make the residents have to cut or bore their driveways. It would have to be determined as to who will do the digging. A developer would be paying for the lines the buyer would pay the tap in. The Village will not put in storm sewers for free.

Jack B. asked about the drainage project for Third Street near the Old JFS building. Jack W. said they will apply for grant funds to help pay for this project. If the grant app is funded it could

be completed next spring. They are cutting back on the expenses by cutting down the tile size and using the skating pond area.

John said they need to move on the N.65 project, the surface drain would be best option and the residents will have to pay something. The Council will still be willing to accept the water from the drainage. It is unsure where the tiles are in the area. The village has records out to Blackthorn. ODOT will get involved regarding drainage for 65. There may be some applications for annexation from this area if the drainage problem is fixed. The resident are looking for relief on their sewer bills. Mike asked about finding drainage tiles in the Blackthorn area, Jason said the area was dye tested but nothing was found. Jason said that whole area has been a problem with drainage except Shady Lane. Vince got out a map to view the ditches and streets in the area being discussed. John asked about setting up a meeting with all parties involved. The outlet for the existing catch basin is not known. Jack W. suggested looking at the records for the Schumacher-Gerdeman subdivision. Mike Lenhart would like to do some more investigating for an outlet to the catch basin. Then a meeting will be set up. Mike also suggested running the surface drain to the existing catch basin and if the Village would contribute? Jack W. said no that is not inside the village. Mike said that would be the shortest route to get rid of the water.

4:15 p.m.

John Love left with Deputy Kev Siefker to discuss/view storage space at the Ag Complex for training supplies for the K-9 unit.

4:30 p.m.

Commissioner Schroeder left for the day.

Mr. Jerwers moved to approve the minutes from Tuesday, August 30, 2016.
Mr. Schroeder seconded the motion.
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes