

Minutes for Thursday, December 22, 2016

Mr. Jerwers moved to approve the transcript, submitted by Lisa Westrick, Westrick Reporting, of the final public hearing held on December 1, 2016 regarding the Freeholder Petition Widening of County Road 5, also to add this transcript to the official minutes.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder absent

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2016.

For Airport.....

From.....5 A 3, Supplies ...to...5 A 6, Contracts/Services.....\$7.04

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder absent
Comm. Jrl. 110, Page 176

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Airport Operations Fund the following advance of funds is authorized by the Board of County Commissioners:

| <u>FROM</u> | <u>TO</u> | <u>AMOUNT</u> |
|--|-------------------|---------------|
| 110 AO, Advance Out (Payment to County General for advance made in November'13) | A 25A, Advance In | \$ 6,000.00 |

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder absent
Comm. Jrl. 110, Page 177

Mr.Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby minus appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Minus appropriations:

Fund 016, Ditch Maintenance

R 5, Ditch Maintenance.....\$ 48,781.46

Fund 008, Capital Improvements

N 1, Capital Improvements.....\$77,874.54

Mr. Jerwers seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder absent
Comm. Jrl. 110, Page 178

Mr. Jerwers moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners approved and allocated in each salary line item within County General a 1.5% increase in wages for 2016.

and

WHEREAS, The Board of County Commissioners has learned that the full-time employees of the Probate/Juvenile Court received larger pay increases.

And

WHEREAS, The Board of County Commissioners have been made aware that the employees each received a raise above what was allocated for the year.

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby agree to place a four (4) year freeze on wages for the Probate/Juvenile employees.

And be it further

RESOLVED, The four (4) year freeze on wages will be for the funds allocated in 2016, 2017, 2018 and 2019.

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder absent
Comm. Jrl. 110, Page 179

Mr. Jerwers moved the adoption of the following Resolution:

WHEREAS, The Putnam County Commissioners received a request from the Ohio Public Works Commission to establish appropriation lines and revenue lines for Fund 010, Capital Projects.

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby request the Putnam County Auditor to add the following appropriation lines:

N 41 F, Project CM21T County Road 19 Improvement

RESOLVED, The Board of County Commissioners does hereby request the Putnam County Auditor to add the following revenue lines:

N 41 F, Project CM21T County Road 19 Improvement

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder absent
Comm. Jrl. 110, Page 180

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016 the following increase in revenues is hereby approved:

Fund 010, Capital Projects – Issue II

N 41F, Project CM21T County Road 19 Improvement\$90,000.00

and also

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 010, Capital Projects – Issue II

N 41F, Project CM21T County Road 19 Improvement\$90,000.00

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder absent
Comm. Jrl. 110, Page 181

Now and Then Purchase Orders.....

Clerk of Court.....purchase order 33131

Equip-Title Admin.....purchase order 33132

Sheriff.....purchase order 32985

County.....purchase order 32961

Mr. Jerwers moved to approve the now and then purchase orders

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder absent

Exceptions: Mr. Jerwers none Mr. Schroeder Mr. Love none

Comm. Jrl. 110, Page 182

Purchase orders and Travel Requests.....

County.....Purchase order to All Temp Refrigeration for installation of new boilers at Courthouse for \$43,610.00. Purchase order to Reese Refrigeration & Heating for 2 new boiler at Courthouse for \$43,352.00. Purchase order for IT Supplies through end of year for \$1300.00.

Soild Wast Dist Disp Fee.....Purchase order to Kalida Truck Equipment for replace 4 hydraulic fittings on Recycle Truck for \$735.00.

Mr. Love moved to approve the purchase orders and travel requests

Mr. Jerwers seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder absent

Exceptions: Mr. Jerwers none Mr. Love none Mr. Schroeder

Commissioner Love called the meeting to order at 8:45 a.m. with Commissioner Jerwers.

The business agenda was held at 9:00 a.m. with Commissioners Jerwers and Love; Jack Betscher, Administrator; and Cindy Landwehr, Clerk.

Commissioners Love and Jerwers attended the Soil & Water Board meeting at 10:00 at the Soil & Water office.

Commissioner Schroeder arrived at the office at 10:30a.m.

Commissioners Schroeder, Love and Jerwers adjourned for lunch at 11:30 a.m. and closed the office so the office staff could attend a luncheon to celebrate Christmas and to wish Travis Jerwers well in his new endeavors.

Commissioners Schroeder, Love and Jerwers returned from lunch at 12:45 p.m.

Commissioner Jerwers left for the day at 1:00 p.m.

Commissioner Schroeder attended the Board of Revision Meeting at 1:00 p.m. with Bob Benroth, Paul Dixon and Tracy Warnecke.

Commissioners Schroeder and Love and Jack Betscher met with Tim Meyer, Sheriff-Elect Brian Siefker and Melinda Kesler with the Sheriff's office at 1:45 p.m. to discuss the current budget for the Sheriff's office. Melinda stated that the budget for this year will come up short to pay fringes. Total deficit is \$30,897. There is some funds that will be available after bills are paid and purchase orders are liquidated. Melinda has a check from the MAN unit for Todd Pingle's wages. There are immediate maintenance issues with the road patrol cars that need to be taken care of tires, brakes, etc. Melinda asked about using the check from the MAN unit to cover some of these shortages of funds to save on some of the work to process all of the transfers needed. Since the MAN unit has grown and has taken Todd's time away from Putnam County they have agreed to reimburse Putnam County for his share. Melinda has submitted the request letter including explanations or the request. Vince talked about 2017 budget and the shortages that be coming due to the hiring of two people this year instead of one that was approved. John asked if Brian has any ideas of staffing changes coming in 2017. Brian is not aware of anyone retiring as of yet. The Commissioners are trying to understand the Union contract. "Bumping" would not be allowed to move people around to shift them between Jail and Road. Tim explained that the 12th man is needed to save on paying more in overtime. Melinda explained the Jail payroll has gone up also. Brian asked about the shortage figure if it is just one person's wages, Vince said that is what it looks like. Melinda said the \$26,000 that she transferred to the Jail Part time did not come from the Commissioners. Melinda covered it from her budget. Brian checked with Paulding on when they are figuring to be open and running with their jail, he was told July 2017. Brian's thinking is to fill the jail and only keep a few beds open for our own people. Paulding pays for all their own medical expenses. There are many other area jails that are sending over prisoners due to overcrowding or renovations, so we may not miss Paulding. Brian went to Vantage to check out the Corrections program and see about getting new hires. Next year would be the earliest they would be coming. The 2017 budget will be the same as this year plus the 1.5% increase in wages. There was no increase in the health insurance this year. The Health Fair will be on Jan 25 and we would like to increase the involvement from the Sheriff's office. Brian will try to promote the participation in the Health Fair. The arrival of the new vehicles was discussed. The Commissioners thanked Tim Meyer for being the interim Sheriff. Melinda asked when the final agenda for the year will be, it will be Friday Dec 30. Tim brought up the need for more new vehicles for 2017 there are 16 cars that have over 100,000+ miles on

them. John asked Brian about who will be working Courthouse security, Brian said it will be Shane Vance and Chuck Bishop. John said one of the complaints he has heard from the current security personnel is lack of lunch breaks. The road patrol will have to help with the transferring of documents in the mornings. Access to the Sheriff's bulletin board was not available at the Courthouse. What are the procedures with the security badges, if it is showing is the employee exempt from going through the security scan. John asked about getting someone to stay until 5:00p.m. to lock and secure the building. Jack brought up the fact that if Harry is not working there is a key to unlock the building located for the security person on duty to open the building. The other security person did not "want to" retrieve the key and open the building. John talked about ALICE training and other security trainings.

Commissioners Schroeder and Love attended Albert Maag's retirement party at 3:00 p.m. at the Soil & Water Office.

Commissioner Love moved to adjourn for the day at 3:45 p.m.

Commissioner Schroeder seconded the motion.

Vote: Jerwers absent, Love yes, Schroeder yes

Mr. Jerwers moved to approve the minutes from Thursday, December 22, 2016.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes