

Minutes for Tuesday, February 2, 2016

Mr. Jerwers moved the adoption of the following resolution.

WHEREAS, The Putnam County Job and Family Services Agency (PCJFS) must from time to time review agency policy and procedures.
and;

WHEREAS, The Board of County Commissioners finds Ohio Administrative Code 5101:9-4-07.1 allows for PCJFS Procurement Standards to include micro purchases of \$3,000.00 or less without soliciting quotes.
and;

WHEREAS, The Board of County Commissioners wishes for the PCJFS Procurement Policy to align with the Ohio Administrative Code procurement standards.

THEREFORE, be it;

RESOLVED, The Board of County Commissioners of Putnam County, Ohio does hereby approve: The Putnam County Job and Family Services Agency to update the agency Procurement Standards and adopt the micro purchase threshold of \$3,000.00.

Mr. Love seconded the motion
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder absent
Comm. Jrl. 109, Page 17
Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 162, SAVE PUBLIC SAFETY
162 SA, Salaries.....\$12,500.00
162 FR, Fringes.....\$2,500.00

Mr. Love seconded the motion
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder absent
Comm. Jrl. 109, Page 18
Mr. Love moved the adoption of the following Resolution:

WHEREAS, The Village of Ottawa has increased their rates for 2016 from \$7.72 per hundred cubic feet to \$8.26 per hundred cubic feet (7% increase) and the Board of County Commissioners deems it necessary to adjust the rates to accommodate the increase.
now therefore, be it

RESOLVED, The Board of County Commissioners does hereby set the monthly fees for Sewer District No. 1 as follows:

Residences outside village boundaries.....\$85.60 per month (was \$80.00)
Residences inside village boundaries.....\$31.00 per month (was \$29.00)
and be it further

RESOLVED, Said increase is for service effective February 1, 2016 for January 2016 billing.
and be it further

RESOLVED, The Board agrees to continue to invoice the residents on a monthly basis. Invoices will be mailed approximately the 15th of each month, and a penalty of ten percent (10%) will be assessed if the previous billed amount is not paid by the first of the following month billed.

Mr. Jerwers seconded the motion
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes
Comm. Jrl. 109, Page 19

Mr. Love moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners currently charges Sewer District No. 2 residences as follows:

Residences outside village boundaries.....\$120.40 per month
and

WHEREAS, The Board does not believe it is necessary to increase the rates at this time for said district, but reserve to raise the rate at which time Sewer District #2 becomes in debt.
now therefore, be it

RESOLVED, Sewer rates for 2016 for Sewer District No. 2 will remain the same
and be it further

RESOLVED, The Board will still continue to invoice the residents on a monthly basis. Invoices will be mailed approximately the 15th of each month, and a penalty of ten percent (10%) will be assessed if the previous billed amount is not paid by the first of the following month billed.

Mr. Jerwers seconded the motion
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes
Comm. Jrl. 109, Page 20

Mr. Love moved the adoption of the following Resolution:

WHEREAS, Residences of Pohl Road are currently charged \$82.74 per month for sewer usage.
and

WHEREAS, The Village of Ottawa has increased their sewer debt and capital costs from \$2.20 per hundred cubic feet to \$2.35 per hundred cubic feet and the Board of County Commissioners deems it necessary to adjust the rates to accommodate the increase.
now therefore, be it

RESOLVED, The Board of County Commissioners does hereby agree that the monthly fees for the Pohl Road will increase to \$88.72 per month
and be it further

RESOLVED, Said increase is for service effective February 1, 2016 for January 2016 billing.
and be it further

RESOLVED, The Board agrees to continue to invoice the residents on a monthly basis. Invoices will be mailed approximately the 15th of each month, and a penalty of ten percent (10%) will be assessed if the previous billed amount is not paid by the first of the following month billed.

Mr. Jerwers seconded the motion
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder absent
Comm. Jrl. 109, Page 21

Mr. Jerwers moved the adoption of the following Resolution:

WHEREAS, Officials of the Village of Ottawa have informed the Board of County Commissioners of the rates for 2016 for water customers.
now therefore, be it

RESOLVED, The Board of County Commissioners does hereby accept and approve the following water and sewer rates which will be charged residents billed by the Board of County Commissioners:

Water

Water Operations.....\$ 5.99 per hundred cubic foot
Water Debt & Capital.....\$.54 per hundred cubic foot
Total water rate.....\$6.53 per hundred cubic foot (10% increase)

and be it further

RESOLVED, Said rates become effective February 1, 2016 for January 2016 billing.

Mr. Love seconded the motion
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder absent
Comm. Jrl. 109, Page 22

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016 the following increase in revenues is hereby approved:

Fund 050, DRETAC Prosecutor
50 SE, DRETAC Settlement-Prosecutor.....\$ 1,803.88

Mr. Jerwers seconded the motion
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder absent
Comm. Jrl. 109, Page 23

Mr. Jerwers moved the adoption of the following Resolution:
that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General
15 A 15A, Advances Out....\$ 10,000.00
(For Ditch Maintenance)

and also

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Ditch Maintenance Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	R 5, Advance In	\$10,000.00
	(Advance for Ditch Maintenance Fund)	

And also
that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

R 5, Ditch Maintenance Projects.....\$10,000.00
Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder absent
Comm. Jrl. 109, Page 24

Mr. Jerwers moved to approve the 2015 Annual Report for the Putnam County Landfill, and allow Vincent Schroeder, Chairman of the Board of County Commissioners of Putnam County to sign the Affirmation to be submitted with the plan.

Mr. Love seconded the motion
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder absent
Comm. Jrl. 109, Page 25

Now and Then Purchase Orders.....

Commissioners.....Purchase order 31284, 31288, 31285, 30968, 30969
A L & Gas.....Purchase order 31000, 31002
Ditch Maint.....Purchase order 31287
Treasurer.....Purchase order 30561
PACC.....Purchase order 31290

Mr. Jerwers moved to approve the now and then purchase orders
Mr. Love seconded the motion
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder absent
Exceptions: Mr. Jerwers none Mr. Schroeder Mr. Love none
Comm. Jrl. 109, Page 26

Purchase orders and Travel Requests.....

Commissioners....Travel request for Deb Kaufman to attend West Central Ohio Safety Council meeting in Lima on Feb 9, 2016. Purchase order to Everett Schmenk Insurance for premium bond for probate judge for \$130.00. Purchase order to Source Code for computer equipment for courthouse \$3,585.00. Purchase order to Glandorf Telephone for fiber optic lines from Sheriff's office to courthouse \$61,350.00.
Sheriff.....Travel request for Kevin Siefker to attend Taser Instructor Version 20 recertification in Delphos, OH on May 6, 2016 with purchase order for registration \$225.00 and purchase order for meals for \$40.00.
LEPC.....Purchase order to Michael Frey for CAMEO Data Entry for \$922.00
Job & Family.....Purchase order to Sandra Anglin for SS Annual Support for \$3,000.00.
Treasurerpurchase order to Huntington Bank for Jan 2016 fees for \$2,000.00.
EMS.....purchase order to Chief Supply for backboard/reusable head immobilizers \$825.00
Veteran Servicestravel request for Joe Moenter to attend the OSACVSO winter meeting in Columbus on March 11, 2016 with purchase order for meals mileage and registration for \$137.60

Airport Operations.....purchase order to Crawford Murphy & Tilly for 5% Design, Bid & Construction on 2016 Obstruction clearing grant \$220.75. Purchase order to Panning Construction for 5% construction of 2016 Obstruction clearing grant \$837.50..

Airport Grant.....purchase order to Crawford Murphy & Tilly for 95% Design, bid & construction on 2016 Obstruction clearing grant \$4,194.25. Purchase order to Panning Construction for 95% construction for obstruction clearing grant.

Mr. Jerwers moved to approve the purchase orders and travel requests.
Mr. Love seconded the motion
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Exceptions: Mr. Jerwers none Mr. Love none Mr. Schroeder

8:30 a.m.

Commissioner Love arrived at the office.

9:00 a.m.

Commissioner Jerwers arrived at the office.

9:00 a.m.

Commissioners Love and Jerwers attended the Elected Officials meeting in the lunch room.

10:00 a.m.

Business agenda was held with Commissioners Jerwers and Love, Jack Betscher Administrator, Cindy Landwehr Clerk and Nancy Kline Putnam County Sentinel.

11:30 a.m.

Commissioner Jerwers left for the day to take his daughter to a doctor's appointment.

12:00 p.m.

Commissioner Love left for lunch.

1:00 p.m.

Commissioner Love returned from lunch.

1:40 p.m.

Commissioner Love left for an Office of Public Safety meeting at the Office of Public Safety.

2:50 p.m.

Commissioner Love returned.

4:10 p.m.

Jim Schmenk stopped in and talked to John about a possible job opening in the maintenance department. John told him to submit a resume.

4:30 p.m.

Commissioner Love left for the day.

Mr. Jerwers moved to approve the minutes from Tuesday, February 2, 2016.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder n/a