

## Minutes for Thursday, February 25, 2016

Mr. Jerwers moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General

15 A 15A, Advances Out....\$ 8,000.00

(For Ditch Maintenance)

and also

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Ditch Maintenance Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	R 5, Advance In	\$8,000.00
(Advance for Ditch Maintenance Fund)		

And also

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

R 5, Ditch Maintenance Projects.....\$8,000.00

Mr. Love seconded the motion

Vote: Mr. Jerwers yes      Mr. Love yes      Mr. Schroeder yes

Comm. Jrl. 109, Page 57

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2016

For Commissioners

From...15 A 17A, Contingencies...to... 2 A 7, Other Exp.-Judges Ct of Appeals....\$191.94

Mr. Love seconded the motion  
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes  
Comm. Jrl. 109, Page 58

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 085, CDBG

T 7B, CHIP Administration Costs.....\$70,000.00

Fund 087, Ohio Housing Trust Fund

87 PC, Program Costs.....\$10,000.00

Mr. Love seconded the motion  
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes  
Comm. Jrl. 109, Page 59

Mr. Jerwers moved the adoption of the following Resolution:

**WHEREAS**, That the Commissioners met with Peg Kruse, Secretary of the Ag Society to discuss the year end rent figures, the renting of space in the Ag Complex and the current financial position of the Fair Board and the operations of the 2015 year.

now therefore be it

**RESOLVED**, The Board of County Commissioners have decided that the \$35,000.00 from the Ag Complex rental income will be granted to the Fair Board for use for operations to cover the excess 2015 expenses.

Mr. Schroeder seconded the motion  
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes  
Comm. Jrl. 109, Page 60

**Now and Then Purchase Orders.....**

**Commissioners**.....purchase order 31336, 31337, 31338  
**Airport**.....purchase order 31335  
**CDBG**.....purchase order 29627,29628, 29629, 31329  
**OHTF**.....purchase order 31330  
**HOME Funds**.....purchase order 29630, 29631, 31327, 31328  
**ADAMHS**.....purchase order 30513, 30514, 30515

Mr. Love moved to approve the now and then purchase orders  
Mr. Schroeder seconded the motion  
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes  
Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none  
Comm. Jrl. 109, Page 61

**Purchase orders and Travel Requests.....**

**Commissioners**.....purchase order to County Loss Control Coordinators Assoc for CLCCA 2016 membership dues for \$125.00.  
**VAWA Grant**.....purchase order to Crime Victim Services for CVS share of VAWA Grant for \$10,324.26.  
**Auditor**.....travel request for Robert Benroth to attend the NW Auditor meeting in Ottawa on February 26, 2016.

Mr. Jerwers moved to approve the purchase orders and travel requests.  
Mr. Love seconded the motion  
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Exceptions: Mr. Jerwers none Mr. Love none Mr. Schroeder none

**8:30 a.m.**

Commissioners Love, Schroeder and Jerwers arrived at the office.

**9:00 a.m.**

Tim Meyer and Brian Siefker met with Commissioners Love, Schroeder and Jerwers and Jack Betscher to discuss some proposals and initiative ideas for the Sheriff’s office. First of all is the grant for vehicles. Vince asked how many miles they were putting on the vehicles per year. Tim was asking what can he anticipate as far a purchasing new vehicles? John said initially told by State that there would be \$100,000 per county then it changed to \$100,000 per two year period. The funds were allowed for public safety which would include EMS. John said it was figured to purchase two vehicles for Sheriff and two for EMS. The Ford Inceptors were on the list as being equipped vehicles. The grant has become a political issue. Jack has been in contact with Stacy at Sheriff’s office regarding the grant application. The county has not received a capital grant previously, which may be in their favor. Reps. McCaulley and Hite will be at Trustee Banquet so

they will be accessible to ask questions and make requests. The allocation date for the grant is in April. The grant process is very competitive. Tim asked for clarity on the courthouse security wages Jake stated it was agreed by Clerk of Court and Auditor that the Sheriff funds the officer in the courtroom, and Commissioners will fund the person at the security desk. Jack said the funds were put into the Sheriffs budget for this year. Tim said there are 11 deputies on the road, the 12<sup>th</sup> is working security at courthouse. The security wages is additional money to the budget. 6 work days and 6 work nights. Tim explained the 12 hour shifts and the staggering of the start of shifts. John showed the budget figures and explained the additional funds. John explained that the rate chosen was based on an average rate that was paid to the people already, being that different people from different areas has been working the security desk. Last year the funds were not in the budget since the security upgrade happened midyear. This year it was figured in the budget to cover the compensation. Jack explained that Melinda has the ability to move the funds where they are needed. Tim also talked about the opiate issues and the increase in deaths related to overdoses. Last year there were 5 this year there were already two. The instances of administering the antidote drug has become more often. It has to be kept in a temperature controlled environment. John tried to talk the Health Dept. into purchasing at different intervals so it would not expire at the same time. That was not possible. It is instantaneous when it is administered. Coolers may need to be installed the vehicles. Tim talked about adding an education/prevention program in the schools (DART), since the Dare program is no longer active. This is a counselor program that will work with the overdose individuals. DART program is a reach out program. Vince asked if this would be in the area of Pathways, he did not want to have overlap of duties/responsibilities. This program steps around the HIPPA violation when these people sign up to be in the program. Tim would like to look into this program, he has talked to Jennifer Horstman at Pathways and she is checking on funding. There is more activity here than we were aware of since some people were checking in in Allen County and that was not monitored. There is now a prescription monitoring system so the people are not getting the drugs at the pharmacy which makes them turn to street drugs. DARE was a year round program, when the officer was not performing DARE activities she would help out in other areas, dispatch. It was suggested that the school superintendents be notified maybe there could be some funds from that direction. Tim asked if the Commissioners would like to go and observe the program in Lucas County, he has some other individuals that are interested from Pathways. This is not court ordered help and it would have to be asked for voluntarily. John talked about cases where the parents have been pushed beyond their limits and do not know where else they can turn, since their children have stolen so much from them and they have tried to pay for care and are out of options once the child gets to overdose. The person who gets this position would have to care and want to go after the people to get results. John asked where the draw would be from to find someone who could handle this position. The first hurdle would be the trust issue. There are a few current employees would could be good candidates. There would be need to be more than one person. There is more research needed and Tim would like to get something started. Pathways is not open in the evenings or weekends. There is the Last Call for Help located in Napoleon but it takes them hours to arrive. Chad Niese gave a talk on the changes that happen to your brain and body when you get addicted to drugs/opiates. The DARE program mainly focused on grade school. The upcoming meeting at the Educational Service Center will have a speaker who was a former addict. Tim also talked about getting a K-9 unit in service for finding drugs. He talked about the surrounding counties that have K-9 units and have been having great success in locating drugs. John asked about a current K-9 unit, Brian said Leipsic has one but it is not very active any longer. There is

a training program in Wapak and also one in Allen Co. Indiana. Policy and procedure would have to be written for K-9 unit care. Tim also asked about new CORSA policies with use of force. John will check when he is at the meeting tomorrow. The use of cameras and public record requests for footage. The policies have to be written prior to use of the cameras. CORSA will give funds but not recommend a brand. The policies are unclear at this point. Retention needs to be addressed. There is a system in place to mark the footage of particular incidents. Jack how long the footage with no incidents is kept on current cameras, 30 days or 60 days? The footage is copied on a CD if it is requested. A citation time limit is 5 days so keeping the footage for 30 days would be plenty. CORSA will only purchase cameras for the road not the jail. The Commissioners think these are good ideas the funds will have to be figured out. Collaborating with Pathways is good.

**10:15 a.m.**

Business agenda was held with Commissioners Love, Jerwers and Schroeder, Jack Betscher, Administrator, Cindy Landwehr, Clerk, Nancy Kline, Putnam County Sentinel and Tony Wobler.

**11:00 a.m.**

Tim Schnipke stopped in to give an update on the roof damage and other maintenance issues. Tim also talked about applying new epoxy on the shower floors at the Jail. The showers with the floors draining the wrong way don't get used as much.

**11:30 a.m.**

Commissioners held a carry in lunch in honor of Carol Bunn's retirement.

**12:10 p.m.**

Commissioner Jerwers left to run an errand.

**12:30 p.m.**

Commissioner Jerwers returned.

**1:20 p.m.**

Commissioner Schroeder left for the day.

**1:30 p.m.**

Brittany Geringer and Tony Aproz from Perfection Group met with Commissioners Love and Jerwers and Jack Betscher to discuss some possible maintenance projects that need some attention. John mentioned the roof of the Ag Complex that needs replaced, and the wall leaks in the Annex building. Tony said the old RFP does not expire so it may not be necessary to start back at the beginning. The total assessment was done on the courthouse. Tim Schnipke joined the meeting. Tony talked about the different option on roofs. Perfection would be the project manager and help to get the most cost savings. Perfection also handles fleet management, which includes purchasing and maintenance. It was recommended to sell the vehicles when there is still value left in them and replacing them. Paying for the portion of the vehicle that you

use. Brittany said they have found it is enticing to have a cost savings as well as driving newer vehicles. Vehicles can be converted to run on gas or propane.

**1:45 p.m.** Commissioner Love and Jerwers left to attend a 2:00 p.m. meeting at Whirlpool and took a tour of the facility.

Jack said the fleet management could be a possibility for Putnam County including the Sheriff, Garage, JFS, and EMS. Tony said Fleet Management is the current cost savings request, the future request will be Waste Disposal.

**2:45 p.m.**

Commissioner Love and Jerwers returned from Whirlpool.

**2:50 p.m.**

Amber Palte from Technicon Design Group met with Commissioners Jerwers and Love, Jack Betscher, Tim Schnipke and Joe Burkhart to discuss the completion of the O-G Road Complex. Amber brought all the plans and manuals for the project. Tim would like to keep a copy of the manual. Kuhlman's have requested final payment. Gast Plumbing & Heating is also requesting payment but have not sent the paperwork yet. Tim said there have been multiple lock sets fail in the Board of Elections, Tim said if it happens again something else will have to be done. The waterline has not frozen again since insulating was done. Amber said if the Commissioners are happy with Kuhlman they can approve the payment, and she will inform Gast that they can send their payment request. The as built prints are needed from all. There is a one year warranty as of substantial completion date. She has all of Kuhlman and Lake Erie Electric Tim has Gast's info. Tim recommended Kuhlman and Gast can be paid, their work is complete. Tim said there were two thermostats mislabeled by Sandy at Gast, but they have gotten them figured out. Payments requested are \$7881 for Kuhlman and \$16,729 for Gast. Outstanding yet is Babcock, Lake Erie and Armor Fire Protection. Tim said the base boards look better since they have been redone by Kuhlman. Joe did not have any issues. All the tenants seem to be happy with their new areas.

**3:20 p.m.**

Commissioner Jerwers left for the day.

**4:30 p.m.**

Commissioner Love left for the day.

Mr. Love moved to approve the minutes from Thursday, February 25, 2016.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers absent Mr. Love yes Mr. Schroeder yes