

## Minutes for Thursday, February 4, 2016

Mr. Love moved to approve a resolution authorizing Brandi Shrader of Putnam County Health Dept. to apply for, accept and enter into a Water Pollution Control Loan Fund Agreement on Behalf of the County/ Health District of Putnam County for the Repair and Replacement of Home Sewage Treatment Systems.:

WHEREAS, the Putnam County Health District seeks to repair and/or replace failing home sewage treatment systems; and

WHEREAS, the Putnam County Health District intends to apply to the Water Pollution Control Loan Fund (WPCLF) for the repair and/or replacement of failing home sewage treatment systems; and

WHEREAS, the Ohio Water Pollution Control Loan Fund requires the government authority to pass legislation for application of a loan and the execution of a WPCLF assistance agreement; now therefore,

BE IT RESOLVED by the Board of County Commissioners of Putnam County of the Putnam County Health District of Putnam County, Ohio:

SECTION 1. That Brandi Shrader, Registered Sanitarian be and is hereby authorized to apply for a WPCLF assistance agreement, sign all documents for and enter into a Water Pollution Control Loan Fund with the Ohio Environmental Protection Agency for the repair and/or replacement of failing home sewage treatment systems on behalf of the Putnam County Health District of Putnam County, Ohio.

SECTION 2. That is resolution shall take effect an be in force from and after the earliest period allowed by law.

Mr. Jerwers seconded the motion  
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes  
Comm. Jrl. 109, Page 27

### Now and Then Purchase Orders.....

**Commissioners**.....purchase order 31296, 31286, 31304, 30953

**MR/DD**.....purchase order 31057

**A L & Gas**.....purchase order 31006

**Landfill Clos/Maint**..... purchase order 31299

**EMS**.....purchase order 2663

**Sheriff**.....purchase order 31118

Mr. Love moved to approve the now and then purchase orders  
Mr. Jerwers seconded the motion

Vote: Mr. Jerwers yes            Mr. Love yes            Mr. Schroeder yes  
Exceptions: Mr. Jerwers none            Mr. Schroeder none            Mr. Love none  
Comm. Jrl. 109, Page 28

**Purchase orders and Travel Requests.....**

**Commissioners.....**Purchase order to Westfield Insurance for Flood Ins for 240 & 336 E Main St Ottawa for \$2,556.00. Purchase order to Brooky's for fas cards for wellness day \$2,200.00. purchase order to Ottawa Oil for gas cards for wellness day for \$2,200.00. Purchase order to Putnam Co CIC EC Dev for 2<sup>nd</sup> part of Bluffton University Bond Financing for \$1,515.70.

**Dog & Kennel.....**purchase order to Put Co Ag Society for electric reimburse \$3,392.73.

**EMS.....**Blanket purchase order for vehicle maintenance 2016 for \$5,000.00.

Mr. Love                            moved to approve the purchase orders and travel requests.  
Mr. Jerwers                        seconded the motion  
Vote: Mr. Jerwers yes            Mr. Love yes                            Mr. Schroeder yes

Exceptions: Mr. Jerwers none    Mr. Love none    Mr. Schroeder none

**8:30 a.m.**

Commissioner Love arrived at the office.

**8:40 a.m.**

Commissioner Schroeder arrived at the office.

**8:50 a.m.**

Commissioner Jerwers arrived at the office.

**9:00 a.m.**

Teresa Lammers met with Commissioners Jerwers, Love and Schroeder to discuss the Municipal Court Annual Review. Teresa provided a handout to follow and reviewed the outside County funds. She mentioned that the Law Library receives funds from Court Costs. John noticed that most of the funds have a carry over. Pathways also receives some of these funds for services, as well as youth and indigent driver. The Indigent Driver/enforcement education funds have been held and Teresa is trying to find what it can be used for. The special projects is spent on a discretionary basis. The court fees are estimated and compared to actual revenue. The fees revenue is down a little from last year. Garnishments is up and it is not just child support, it can be any unpaid debts. The DUI s have decreased over the years but is higher than the last year. Teresa said the fees for doing drugs is less than getting caught drinking and there are no insurance issues. John asked about paying Allen County Crimestoppers, Teresa said there is an agreement in place that the past Commissioners have signed. John asked what value we are getting out of Allen County Crimestoppers. They get \$1 off of each criminal case. Teresa reviewed where all the costs go from court cases. Teresa said most counties surrounding us have higher costs. Our base cost is \$75.00. Teresa gave a copy of the bond schedule that is given on a traffic stop. Jack asked about funeral processions if all other vehicles

must stop. John said all vehicles must yield. If you are in front of the procession you may continue. Vince asked about the cameras that were placed at intersections, most of them have been removed due to being contested. Teresa reviewed the fees that were paid in per month, and she explained how they are distributed to Sheriff, MAN Unit, Jail Housing, Auto License & Gas, and County. Vince asked about the work release program, 25% of paycheck of single person goes back to court to pay fines. Court rules says how much fees go to each entity. Teresa also showed the breakdown of funds going to the State as well as the Villages. The Common Pleas Court financial review was covered also. The foreclosures are down from a few years ago. The Law Library funds are the same as for Municipal, not doubled. The estimated revenue for Clerk of Court fees needs to be lowered. The drug cases are increasing in the County. The breakdown of the court costs and where they are paid for county and the State was reviewed. Expungement fees are \$50 (\$30 to State, \$20 stays with County) Teresa also provided the review of the Title Dept. Teresa said the Title office is the only place in Putnam County to issue a passport. The County does lose money on the cross county titles, due to larger car dealers in other counties. The equipment in the Title office is State equipment. There is one pc that the IT department services. Title Admin fund covered the wages for the Title workers. Teresa is looking for grant money to update the security equipment-magnetometer. This equipment was purchased in 1999. Teresa has noticed a decrease in the irate people because of the security procedures in place. Teresa has asked Harry to get quotes on new equipment. Teresa also asked about water filters in the water fountains.

**10:00 a.m.**

Business agenda was held with Commissioners Schroeder, Love and Jerwers with Jack Betscher, Administrator, Cindy Landwehr, Clerk, and Nancy Kline, Putnam County Sentinel.

**11:15 a.m.**

Commissioner Jerwers left for lunch.

**12:00 p.m.**

Commissioner Love and Schroeder left for lunch.

**12:25 p.m.**

Commissioner Jerwers returned from lunch.

**12:50 p.m.**

Commissioner Love and Schroeder returned from lunch.

**1:00 p.m.**

A phone conference was held with Allen County Commissioners along with Nathan Davis, Assistant Drainage Engineer regarding the authorization to advertise for bids and set bid opening date for Warrington/Sugar Creek Joint County Ditch #1304. The bids will be received on February 23, 2016. Work has not been in Putnam County yet. Motion to pass Resolution #80-16. Commissioner Jay Begg with Allen County made the first motion to pass. Commissioner Jerwers seconded the motion. Ended at 1:03 pm.

**2:00 p.m.**

Commissioners Jerwers, Love and Schroeder attended the first hearing for the Village of Ottawa ditch in the assembly room.

**3:00 p.m.**

Commissioner Schroeder left to accompany Albert Maag from Soil & Water to view a Ditch project on the Henry County line.

**3:15 p.m.**

Commissioner Jerwers left for the day.

**4:25 p.m.**

Commissioner Schroeder returned to the office.

**4:30 p.m.**

Commissioners Love and Schroeder left for the day.

Mr. Jerwers moved to approve the minutes from Thursday, February 4, 2016.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes                      Mr. Love yes                      Mr. Schroeder yes