

Minutes for Tuesday, January 12, 2016

Mr. Love moved the adoption of the following Resolution:

WHEREAS, Daniel Bollett served as the bee inspector for 2015, and is again interested in serving as bee inspector for Putnam County for 2016.
now therefore, be it

RESOLVED, The Board of County Commissioners does hereby re-appoint Daniel Bollett, 6515 North River Road, Waterville, Ohio 43566 as the bee inspector for Putnam County, at a rate of \$4.00 per hive with mileage expense of \$.40 per mile.
and be it further

RESOLVED, That the 40 cents per mile for mileage is for in the county and necessary expenses that are not to exceed the appropriation of \$1,000.00 for 2016.

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 108, Page 466

Mr. Love moved the adoption of the following Resolution:

WHEREAS, A 9-11 Review Board has been appointed by the Board of County Commissioners for the purpose of maintaining the standards and integrity of the 911 system.
and

WHEREAS, One representative from the following organizations serve on the review board: Ohio State Highway Patrol, Putnam County Sheriff, Putnam County Safety Service Coordinator/EMA, Putnam County Emergency Medical Services, Putnam County Fire Chiefs Association, Putnam County Prosecuting Attorney, Putnam County Common Pleas Judge, Putnam County Police Chief's Association and Putnam County Commissioners.
and

WHEREAS, The Board of County Commissioners has received a letter from 911 Coordinator Brad Brubaker to appoint Lt. David Brown, Lima Post as the representative of Ohio State Patrol. It was also requested to reappoint Joe Burkhart as the representative for the Putnam County EMS.
now therefore, be it

RESOLVED, The Board of County Commissioners does hereby appoint Lt. David Brown, Lima Post, representing the Ohio State Patrol and Joe Burkhart representing the Putnam County EMS to the terms. Both of these appointments will be effective November 1, 2015, until November 1, 2018.

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 108, Page 467

Mr. Love moved to accept a memorandum of agreement between Putnam County Commissioners and The Putnam County Agricultural Society (Fair Board) regarding the rental income generated from renting space at the Ag Complex.

Mr. Jerwers seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 108, Page 468

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Municipal Court

2 G 9D2, Public Defender.....\$1,336.91

Clerk of Court

2 E 9D1, Public Defender.....\$553.72

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 108, Page 469

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 035, Solid Waste District Disposal Fees

35 PRO, Projects.....\$ 1,000.00

Fund 001, County General

1 A 15D, IT Supplies.....\$2,250.00

Mr. Jerwers seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 108, Page 470

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 089, Emergency Medical Service Grant
89 ED, Education.....\$ 1,000.00

Mr. Love seconded the motion
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes
Comm. Jrl. 108, Page 471

Mr. Love moved the adoption of the following Resolution:

WHEREAS, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses.
now therefore,

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO, hereby approve payment of the expenses per the attached list in accordance with Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices and be if further

RESOLVED, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.

Mr. Jerwers seconded the motion
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes
Comm. Jrl. 108, Page 472-473

Mr. Love moved to approve the after hours stray/loose dog complaint policy to be followed by the Putnam County Dog Warden in coordination with the on-duty Ottawa Police Officer.

Mr. Schroeder seconded the motion
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yse
Comm. Jrl. 108, Page 474-476

Mr. moved to approve a uniform policy for the Putnam County Dog Warden.

Mr. Schroeder seconded the motion
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes
Comm. Jrl. 108, Page 477

Mr. Jerwrs moved the adoption of the following Resolution:

WHEREAS, Putnam County Engineer, Michael Lenhart has informed the Board of County Commissioners that a change order/extra work had to be performed for the Bob Riepenhoff Ditch #972 improvement.
and

WHEREAS, The Engineer stated the following change order/extra work was needed to complete the ditch to satisfactory condition:

Extra work –cutting of additional 225 trees\$ 11,250.00

Total change order requested.....\$ 11,250.00

now therefore be it

RESOLVED, The Board of County Commissioners does hereby approve the above change order/extra work as recommended by the Putnam County Engineer:

ORIGINAL CONTRACT PRICE..... \$ 76,727.50
THIS CHANGE ORDER.....\$ 11,250.00
TOTAL CONTRACT PRICE.....\$ 87,997.50

and be it further

RESOLVED, That it is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Love seconded the motion
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes
Ditch Journal 8

Now and Then Purchase Orders.....

A L & Gas.....Purchase order 30146
Solid Waste Dist Disposal Fees.....Purchase order 30898
MR/DD.....purchase order 30288
Ditch Maint.....Purchase order 30946
Wireless 911.....Purchase order 30317

Mr. Jerwers moved to approve the now and then purchase orders
Mr. Love seconded the motion
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes
Exceptions: Mr. Jerwers none Mr. Love none Mr. Schroeder none
Comm. Jrl. 108, Page 478

Purchase orders and Travel Requests.....

EMS.....purchase orders
Blanket for Adv for paradmedics \$2,000.00
Blanket for tires for units 301 & 303 \$1,300.00
Blanket tires for unit 307 \$400.00
Municipal Court....purchase order to Ohio Public Defender for 48% reimbursement for said court appointed attorney fees July through December \$1,336.91

Clerk of Court.....purchase order to Ohio Public Defender for 48% reimbursement for said court appointed attorney fees July through December \$553.72

County... purchase order to Staples for 20 boxes of 8 ½ x 11 copy paper \$579.80.

Dog & Kennel.....travel request for Mike Schroth to attend the NW Ohio Dog Warden meeting in Defiance County January 13, 2016.

Job & Family.....purchase order to Ohio JFSDA for 2016 dues for \$6,236.65.

Board of Elections....travel request for Board of Election members Carla Tooman, Tom Jerwers, Kurt Sahloff, Kathy Miller and employees Karen Lammers and Becky Hermiller to attend the Ohio Association of Election Officials in Columbus on January 12 through 15, 2016.

Mr. Jerwers moved to approve the purchase orders and travel requests.

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Exceptions: Mr. Jerwers none Mr. Love none Mr. Schroeder none

Discussion Notes January 11, 2016

1:00 p.m.

Commissioners Love, Jerwers and Schroeder held the annual organization meeting others in attendance were Cindy Landwehr, Clerk and Jack Betscher, Administrator. Other items discussed were a contract with Northwestern Ohio Security for security at the O-G Road Complex, and the increase of water and sewer rates from the Village of Ottawa.

1:30 p.m.

Commissioner Schroeder attended the Board of Revision organization meeting.

Tuesday January 12, 2016

9:00 a.m.

Commissioners Love, Jerwers and Schroeder attended the Planning Commission meeting in the Assembly Room.

10:00 a.m.

Business agenda was held with Commissioners Love, Jerwers and Schroeder, Jack Betscher, Administrator and Cindy Landwehr, Clerk.

10:45 a.m.

Mike Lenhart met with Commissioners Love, Jerwers and Schroeder to discuss the maintenance ditches. Mike stated that every petitioned ditch should have maintenance

done on it. Dave Brinkman took care of this with the ditches, prior to Dave 1957-1981 there are ditches that have been petitioned but not maintained. So those ditches were re-petitioned if needed. The ditch files will be reviewed. Vince asked about Soil & Water ditches as well. Soil & Water does not do maintenance. The ditches that were petitioned should have been on for maintenance also. Private ditches are not accepted for maintenance in Putnam County. Plans are needed for all ditch improvements and maintenance. Henry and Defiance County engineers don't handle maintenance Soil and Water takes care of it for those counties.

11:20 a.m.

Commissioner Schroeder went to the Soil & Water office.

11:20 a.m.

A records retention meeting was held in the Commissioners' office with Commissioner Love, Cathy Recker, Teresa Lammers, Jeremy Maag and Gary Lammers. The minutes from the previous meeting September 29, 2015 were reviewed. Commissioner Love made a motion to approve the minutes. Teresa Lammers seconded the approval of the minutes. Vote all in favor motion carried. John said Bill Unterbrink said that Brookhill had to have \$.15 per pound to shred documents. John told him those figures were too high. Gary asked what rate would be manageable. John asked Ashley about the paper rate the County is getting Ashley said it is \$45.00 per ton baled. John said there are some changes coming through at Brookhill. The Sheriff and Job & Family had or will have another outside entity come and shred documents for them. Job & Family has clients "working" at the recycling center sorting materials. Teresa was concerned about "sensitive information" being sorted through by other people. Gary asked who would be doing the shredding for Job & Family. Cathy said she has been contacted by Steve Ford that they are ready to start shredding and he wanted to make sure everything was in order. Teresa asked about the status of storage at the old Job & Family building. John said there would be room for areas to be divided to give departments rooms for storage. The building is set up for a flood. Two feet off the floor is where storage can start. Rooms can be made bigger for more storage space. John is hoping to have a walk through so people can see what kind of space is available. And some sort of security would be needed to monitor who has access. It was suggested to set up a records center where people could make requests and get the records at the center with like a librarian to find the information for the people. Cathy had a retention report submitted from the Commissioners' office, and a report submitted by the Coroner which had older numbers on it. The committee suggested having the Coroner update their retention numbers. The committee reviewed the guide and agreed about having the Coroner numbers updated. Teresa said to use the year the report is added and the report number, such as 16-1, 16-2. No action at this time on the Coroner report submitted. Emergency Services is working on their retention schedule. Cathy said everything got completed that was discussed at the previous meeting. Teresa Lammers made the motion to accept the Commissioners report and Gary Lammers seconded the motion.

Vote all in favor motion carried. Future meeting schedule was discussed the next meetings will be April 5 July 5 October 4 all at 2:00 p.m. Jeremy asked when the date would be that the attic is cleaned out, John said there will be some work done on the roof so before that is started. Gary Lammer made a motion to adjourn the meeting, Teresa Lammers seconded the motion. Vote: All in favor motion carried.

11:40 a.m.

Commissioner Jerwers left for lunch.

11:55 a.m.

Commissioner Schroeder returned to the office.

12:30 p.m.

Commissioners Schroeder and Love left for lunch.

12:45 p.m.

Commissioner Jerwers returned from lunch.

1:40 p.m.

Commissioners Schroeder and Love returned from lunch.

3:00 p.m.

Fred Lord from Clemans-Nelson stopped in to discuss the union labor negotiations with Commissioners Love, Jerwers and Schroeder.

Mr. Love made a motion to go into executive session to discuss contract negotiations.

Mr. Jerwers seconded the motion

Vote. Mr. Jerwers yes Mr. Love Yes Mr. Schroeder yes

3:45 p.m.

Mr. Jerwers moved to come out of executive session.

Mr. Schroeder seconded the motion.

Vote Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

No action was taken.

At 3:50 p.m. Thursday January 14, 2016 the commissioners will vote on the Communication and Corrections union agreements.

4:00 p.m.

Commissioner Jerwers Left for the day.

4:30 p.m.

Commissioners Schroeder and Love left for the day

Mr. Jerwers moved to approve the minutes from Tuesday, January 12, 2016.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love