

**Minutes for Thursday, January 28, 2016**

Mr. Love moved the adoption of the following:

WHEREAS, Putnam County is situated within the jurisdiction of the Putnam County Solid Waste Management District; and

WHEREAS, The Putnam County Solid Waste Management Policy Committee adopted the Putnam County Solid Waste Management Plan Update on January 5, 2016; and

NOW THEREFORE, be it resolved that the Putnam County Solid Waste Management Plan Update be approved; and

BE IT FURTHER RESOLVED that a copy of this resolution be delivered by the Clerk of this Board to the Putnam County Solid Waste Management Policy Committee at the District's offices at 245 E. Main Street, Suite 101, Ottawa, OH 45875.

Mr. Jerwers seconded the motion  
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes  
Comm. Jrl. 109, Page 14

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 054, Law Library  
54 PUB, Publications.....\$40,400.00  
54 SA, Salaries.....\$ 7,200.00  
54 FR, Fringes.....\$ 1,500.00  
54 MISC, Miscellaneous Expenses.....\$1,100.00

Mr. Love seconded the motion  
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes  
Comm. Jrl. 109, Page 15

**Now and Then Purchase Orders.....**

**Commissioners.....Purchase order 30972, 30971**  
**Landfill Clos/Maint.....Purchase order 30974**  
**MR/DD.....Purchase order 31055, 31056**  
**Law Library.....Purchase order 28874**

Mr. Jerwers moved to approve the now and then purchase orders  
Mr. Love seconded the motion  
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes  
Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

Comm. Jrl. 109, Page

**Purchase orders and Travel Requests.....**

**Commissioners...**purchase order to Brooky's for \$100 gas card for wellness reward.

**EMS.....**purchase order to Putnam County Continuing Ed for EMS Seminar Supplies for \$350.00.

Mr. moved to approve the purchase orders and travel requests.

Mr. seconded the motion

Vote: Mr. Jerwers                      Mr. Love                                      Mr. Schroeder

Exceptions: Mr. Jerwers    Mr. Love    Mr. Schroeder

**8:30 a.m.**

Commissioners Love, Jerwers and Schroeder arrived at the office.

**9:00 a.m.**

Joe Burkhart met with Commissioners Love, Jerwers and Schroeder to discuss the new fiber optic lines needed that will run between the county offices. Joe had some quotes for the needed fiber. When the new tower at Sheriff's office is built the internet at the courthouse will need to be added because the current internet is on the current (old) tower. If needed the lines will be bored in the ground under the river and railroad to connect all lines. The quote Joe presented was from Glandorf Telephone. The current power line to the current tower would be adequate for power for the fiber. The O-G schools would also like to link into these lines so this would expand Glandorf's services. A demonstration for the new webpage is coming up. New tower will have Bright.net on it also, the contract will be reviewed and updated. Bright.net will have a higher spot on the new tower, they are concerned about the tree line of the river and losing service to customers. Vince asked about the construction dates of the new tower. John said the new start date is January and take 120 days. The tower pieces are on site.

The moving of the adult probation offices to new locations was discussed. Joe will talk to them about needed phone locations and lines. The old Job & Family building was inquired about, Job & Family still has items in the building.

Joe also presented a quote for a new phone system "brain" for the courthouse. Joe stated the equipment is still usable just need a new "brain" since upgrades and repairs are not available. The phone server is located on the fourth floor. A voicemail archive system could be set up. The current phone system is out of date. New phones are \$251.apiece. There are plenty of replacement phones for now. John would like Joe to look at the conference call phone in Commissioners' office.

Vince asked about the optic lines compared to the copper lines. Joe said we will be using one strand and there will be approx. 24 strands or more in the larger optic lines. We will not have any ownership in the fiber lines they will be Glandorf Telephone's lines providing the service. The Ag Center is already linked into the county's line. Vince asked about other entities putting in lines and having access to use them. The conduit running under the river would be orange 2.5 in. Jack said there is a little breathing room in the budget for expenses such as a new phone

system. Joe will need extra expenses for next year such as new hard drives, running lines, these are nonrecurring charges.

Joe did not like offsite storage, because if connection is broken there is no access. And he would have no control of the security of information. The commissioners were in agreement to move forward with the fiber optics and upgrade the phone system. This could be completed by May-June.

There is a new drawing of the parking lot configuration being done, the power box will be placed where the old tower was located and will not be moved. The existing power pole will be kept.

#### **9:45 a.m.**

Tim Schnipke stopped in to talk to the Commissioners regarding moving records and new Sheriff vehicles he stated that Ford has a reasonable price for a mid-sized SUV fully equipped. Then Tim would not have to spend time adding the light bars and equipment.

#### **10:00 a.m.**

The business agenda was held with Commissioners Jerwers, Love and Jerwers, Jack Betscher, Administrator, Cindy Landwehr, Clerk and Nancy Kline, Putnam County Sentinel.

#### **10:45 a.m.**

Amy Hoffman with Palmer Energy met with Commissioners Jerwers, Love and Schroeder to go over some paperwork for the renewal of PUCO aggregation program. Amy went over the rates and explained that there are some new communities in the aggregation program. Amy will be in contact with the villages regarding the aggregation program, there is some time since this will be on the ballot in November. Ottawa showed interested. It was voted down because of lack of understanding and not enough info. Pandora and Riley will be combined. John gave Amy a new mayor's meeting schedule most recent is tonight at Glandorf, changed to Thursdays. Trustee's meeting is 4<sup>th</sup> Wednesday.

#### **11:10 a.m.**

Commissioner Jerwers left to deliver papers to the Board of Elections and then go to lunch.

#### **12:00 p.m.**

Commissioners Schroeder and Love left for lunch.

Commissioner Jerwers returned.

#### **1:30 p.m.**

Mike Klear stopped in to meet with Commissioners Schroeder, Love and Jerwers regarding the building purchase from St. Rita's. Mike will talk to Gary Lammers regarding the agreement. There will be a buyback clause in contract that if the property does not sell in a year St. Rita's will buy back the property. The medical use covenant that St. Rita's has in place restricts the use of property. The plans for funeral procession for Mike Chandler were discussed for firetrucks, police cars and EMS units. Mike said if the squads want to send a unit he is ok with it,

but they need to keep some back if needed. The procession will start at the funeral home at 9:00 a.m. go to church in Delphos for service at 10:00 a.m. and come back to Fort Jennings for burial. Mike said there is a squad set up for backup use, if something breaks down, in secured storage at the Complex. Mike asked about the sheriff office attendance for the funeral if the whole office was going at same time. Mike asked about the republican selection which is happening on Feb 10.

**2:00 p.m.**

Steve Ford met with Commissioners Schroeder, Love and Jerwers regarding micro purchasing.

Steve also wanted any up to date resumes for a clerical position. Steve found the warranty info for the roof at the old Job & Family building. Steve also stated the frozen pipes have not been fixed and L.R. Babcock is supposed to be coming to fix. The pipes are coming down in an interior wall and the cold air is coming from above. The heating is ok, there may be an issue with cooling when the weather warms up. In the BOE section there is a small room that is on an outside wall that has water lines running around it. Babcock needs to show up. The base board in the north/south hall has been fixed still not as new construction but does look better. An open house at the building is trying to be organized.

Steve brought up the micro-purchasing process he said \$3,000 is the base amount a resolution from the commissioners is needed to change the policy. Steve presented a resolution for the commissioner to discuss and approve on their next agenda. Steve said all of the department are consistently busy and he said he is noticing an uptick on the drug/opiate issues. Steve said the shredding company (Accu-shred out of Toledo) is coming on Feb 10 and then it will be cleaning. Then severity of flooding in the building was discussed, Steve said in 2007 water did get into Kim's office. Steve said the movable shelving in the cage room provides a lot of storage and once they getting everything out and shredded it will be available. There are some auction items that will be left in the building. Tim has the keys to the building and Steve will provide a set to the Commissioners. All the offices are lockable. Vince asked about moisture control in the building, Steve said no just the air system that is there. It was asked if a crosswalk was needed for crossing to the parking lot across O-G Rd. Glandorf is a taxing agent for the employees now. There are 7 JFS vehicles counting Cecil's truck. The JFS building at the fairgrounds is heated and the Commissioners wanted to know if it could be used for other purposes. Cecil does change oil and wash vehicles. Some of that could be done in the maintenance area of the Complex building. Cecil needs to call Alaina when he is going to be off and let them know, also to notify when equipment inspections show a problem with equipment to keep things from being a bigger problem. Steve the lease on two vans will be coming up in May. Bids will start for two new vehicles in March.

**3:00 p.m.**

Cathy Recker came to discuss her new record storage with the Commissioners.

**3:00 p.m.**

Commissioner Jerwers left for the day.

**4:30 p.m.**

Commissioners Schroeder and Love left for the day.

Mr. Jerwers moved to approve the minutes from Thursday, January 28, 2016.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder absent