

Minutes for Thursday, March 24, 2016

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 47, Estate Tax

47 MI, Estate Tax - Misc. Expense.....\$ 836.47

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes
Comm. Jrl. 109, Page 102

Mr. Love moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners have named the following to be on the Putnam County Safety Committee for 2016:

Mike Klear, Deb Kaufman, Randy Brinkman, Brian Siefker, Steve Ford, Lisa Gerdeman, Beth Skulina, Andrea Hammond, Laura Huff, Jack Betscher, Tim Schnipke, Mike Lenhart and Cindy Landwehr

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes
Comm. Jrl. 109, Page 103

Mr. Love moved to approve the Chairman to sign the agreement with Wood County Juvenile Detention Center for the housing of juveniles for the amount of \$80.00 per day for each juvenile committed under this agreement, and \$30.00 per juvenile for initial comprehensive medical service.

Mr. Jerwers seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes
Comm. Jrl. 109, Page 104-108

Mr. Jerwers moved the adoption of the following Resolution:

WHEREAS, the Engineer, It has deemed necessary to advertise for sealed bids for bituminous materials for 2016.

now therefore, be it

RESOLVED, The Board of County Commissioners will receive sealed bids for bituminous materials on Thursday, April 14, 2016, at 10:30 a.m.

and be it further

RESOLVED, Specifications are on file in the Putnam County Engineer's Office and may be obtained by contacting the Engineer's office between 8:30 a.m. and 4:30 p.m. Monday through Friday or by logging onto <http://www.putnamcountyohio.gov/ElectedOfficials/Engineer/BidOpportunities.aspx> and downloading the Bid Document. Each bid shall contain the full name and correct address of every person, firm or company interested in the same and should be accompanied by a certified check or cashier's check upon a solvent bank in the amount of ten (10%) percent of the bid, payable to the Board of County Commissioners, or a bond executed by a surety company authorized to do business in Ohio, for a sum equal to the amount of the bid submitted, as guarantee that if the bid is accepted, a contract will be entered into and its performance properly secured.

and be it further

RESOLVED, The Board of County Commissioners reserves the right to reject any or all bids submitted.

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes
Comm. Jrl. 109, Page 109

Now and Then Purchase Orders.....

Ditch Maintenance.....purchase order 31430, 31431

PutCo Water/Sewer.....purchase order 31432

Computerization-Clk of Courts..purchase order 30611

Landfill Closure/Maintenance...purchase order 31434

E-911.....purchase order 31366

Mr. Love moved to approve the now and then purchase orders

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

Comm. Jrl. 109, Page 110

Purchase orders and Travel Requests.....

Commissioners....Travel request for Jack Betscher to attend CORSA Loss Control meeting in Bellville, OH on April 15, 2016 no expense listed. Travel request for Jack Betscher to attend CEBCO Annual meeting in Columbus, OH April 8, 2016 no expenses listed.

County.....purchase order to Allied Supply for parts for 2nd floor water cooler at Annex for \$142.00. Quarterly blanket purchase orders for Apr, May June.

Supplies... \$800.00

Contracts/ Repairs...\$800.00

Travel-Commissioners...\$2000.00

Advertising & Printing...\$700.00

Legal Counsel...\$800.00

Dominion East Ohio Gas...\$6000.00

AEP.....\$22,000.00

Ottawa Water Works...\$3000.00

Verizon.....\$300.00

Glandorf Telephone\$200.00

Village of Glandorf.....\$200.00

AEP @ Ag Complex.....\$10,500.00

Ottawa Water Works @ Ag Complex.....\$1500.00

Dominion East Ohio@ O-G Rd Complex\$4000.00

AEP –O-G Rd Complex\$6000.00

Airport Supplies.....\$400.00

Putnam Co Engineer –Janitor Fuel.....\$1500.00

Postage Supplies.....\$600.00

Contracts, Repairs.....\$2500.00

Ditch Maintenance...quarterly purchase order for Apr, May, June for \$5000.00

Landfill Closure/Maintenance....quarterly purchase order to Putnam Co Engineer for fuel at Landfill for\$650.00. Quarterly purchase order to Brooky's for diesel for \$400.00.

PutCo Water/Sewer.....quarterly purchase order to Ottawa Water Works for Apr, May, June for \$4000.00.

Solid Waste District Disposal Fees...quarterly purchase orders Apr, May, June to:

Cherry's Propane –recycling for \$250.00

Putnam Co Engineer-fuel recycling for \$4500.00

Ottawa Oil Co-Diesel recycling for\$ 500.00.

Sewer District #1.....quarterly purchase orders

Ottawa Water Works –Apr, May, June for \$30,000.00

AEP –Apr, May, June for \$800.00

Sewer District #2.....quarterly purchase orders

AEP for Apr, May, June for \$500.00

Ottawa Water Works..Apr, May June for \$9000.00

Water District #1.....quarterly purchase order Apr, May, June for \$12000.00

E-911.....travel requests for Brad Brubaker, Joe Burkhart and Laurie Schwartzman to attend the Emergitech Users Conference in Dublin, OH May9 thru May 12, 2016 with purchase order for lodging and meals for \$1,293.38 and purchase order to Emergitech for registration for \$1275.00.

Sheriff.....travel requests for Brad Nelson and Brandi Anspach to attend the Emergitech Users Conference in Dublin, OH May 9 through12, 2016 with purchase order for registration for \$850.00 and purchase order for hotels and meals for \$1146.18.

Mr. Love moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Exceptions: Mr. Jerwers none Mr. Love none Mr. Schroeder none

8:30 a.m.

Commissioners Love and Schroeder arrived at the office.

Mike Lenhart, Engineer came to talk to Commissioners regarding a meeting held with Cathy Recker regarding employee compensation. Mr. Lenhart presented a letter to verify the information that Cathy presented. He stated the Engineer's office does not have a set starting pay, he said it depends on the position that is being filled. Mr. Lenhart just wanted it stated that the practice that Cathy said was happening is not true. Mr. Lenhart said 'the Recorder never came to me to discuss how an employee's starting pay was determined'.

8:40 a.m.

Commissioner Jerwers arrived at the office.

9:00 a.m.

Commissioner Love went out to Putnam Acres to check on the Eagle Scout project with Drew Kuhlman.

9:40 a.m.

Commissioner Love returned.

10:00 a.m.

Business agenda was held with Commissioners Schroeder, Love and Jerwers; Jack Betscher, Administrator; Cindy Landwehr, Clerk and Tony Wobler.

11:00 a.m.

A public hearing on the sales tax renewal was held in the Assembly Room.

11:30 a.m.

Commissioner Jerwers left the office to go to Board of Elections.

Tim Meyer, Brian Siefker from the Sheriff's office met with Commissioners Love and Schroeder and Jack Betscher to discuss the K-9 unit and the funding process. Tim explained that there would be corporate partners for donations. The policy of the funding process needs to be verified in the case that donations are not available. The handler would be given a half hour a day or a paid day a month. John asked about an exit strategy and asked to see a copy. Jack asked if an officer/handler is killed what would happen to the dog. The dog would be retrained for new handler if young enough. The dog can be sold to handler for \$1 when the dog is at the end of service. Training would be able to be continued in Findlay.

Commissioner Jerwers returned to the office.

The dog would be assessed at training to determine if they are up to service. John said the insurance rider would stop at equipment. The dog would get a complete physical by the local vet. The Leipsic officer had the current dog at his home and the dog did some damage while the officer was away at training, the village had to pay for repairs to the home done by the dog. The dogs used are usually males.

The funding can be set up in the County General fund as a revenue and appropriation line. Putnam Pet Pals would be willing to collect the donations on behalf of the K-9 unit and pass the funds on to the County for the care of the dog, and they can provide a tax deduction due to being a 501 C-3 organization. The Sheriff would also like a resolution/letter from the Commissioners stating that the donation funds will be re-appropriated at new year for continued funding. Tim said they are trying for grants also just to see what is available. School superintendents are in support and would like to have demonstrations to be done in the schools. The dogs would not pick up tobacco. John asked what the objective is what is target amount to start with Tim said at least \$10,000-\$15,000 to start. Hoping to have a dog out of training by fair time. The next dog would be August, if possible. There will be an article coming out on the paper notifying the public. John found out Susan Swaniger is the president of Putnam Pet Pals.

12:20 p.m.

Commissioners Schroeder and Love left for lunch.

12:30 p.m.

Commissioner Jerwers left for lunch.

12:50 p.m.

Commissioner Jerwers returned for lunch.

1:40 p.m.

Commissioners Schroeder and Love returned from lunch.

2:00 p.m.

Tim Schnipke stopped in to drop for invoices and give an update to Commissioners Schroeder and Love on the improvements to the Ag Complex. Painting doors and hanging metal siding on front sides of building so everything matches. Spouting will be added to the areas it is missing. Tim said the maintenance guys could put the spouting up. Tim will give Jack a copy of all improvements. Tim got the baler working again. Tim said skid loader and forklift are serviced

every other Friday. The opposite Fridays the Commissioner cars are done. Tim said this summer they will run water lines to make a wash bay in place where there is a drain. There is a pressure washer Sheriff Chandler got through the Army surplus. Tim has talked to AEP about moving the power poles when the tower comes down. A line will be trenched in through the parking lot prior to the lot being redone.

The Prosecutors record have been moved out of the Annex and the Ag Complex. The Sheriff's office records will be moved next week. The shelves is free standing so if it ever needs to be moved it can be. Tim asked about mowing at the Airport, the Airport is responsible for mowing a larger area this year. Tim said the mowers are being worked on to be ready for the season.

Some of toilets in the Courthouse have been replaced with the handicapped elongated bowls that came out of the nursing home. The rest will be done next winter.

Public Safety and Crime Victims are being added to the list for mowing where Putnam Acres/Airport is being taken off the maintenance's list. Vince said as for the landfill it should be just grass no weeds and not have to be mowed. Tim said they were looking at a boom for mounting on a Gator. The training class is \$35 per person for spray application-Commercial pesticide license. Continuing Ed can be taken from the local site.

3:45 p.m.

Jack Williams and Jason Phillips stopped in to talk to Commissioners Schroeder and Love John asked Jack about moving the Red Cross items that are stored in the 240 E. Main St. building. Jack stated the Red Cross is in the process of cleaning out area offices, he would see if the Putnam Office could be clean out sooner. The drainage issues at Third Street in front of the Old Job & Family building were discussed. Jack said they would not be able to get to it this summer, unless they can find funding in other places. Jack had information on a new business in the same building as Red Cross that provides party entertainment nationally. And a new photography studio.

4:30 p.m.

Commissioners Schroeder and Love left for the day.

Mr. Jerwers moved to approve the minutes from Thursday, March 24, 2016.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes