

## Minutes for Tuesday, May 10, 2016

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 014, REA

J 3, Contracts Services.....\$ 15,200.00

Mr. Jerwers seconded the motion

Vote: Mr. Jerwers yes                      Mr. Love yes                      Mr. Schroeder yes  
Comm. Jrl. 109, Page 193

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 052, Clerk of Courts Title Administration

52 OT, Other Expenses.....\$ 32,000.00

Fund 149, Common Pleas Special Projects

149 EXP, Expenses.....\$10,000.00

Mr. Love seconded the motion

Vote: Mr. Jerwers yes                      Mr. Love yes                      Mr. Schroeder yes  
Comm. Jrl. 109, Page 194

Mr. Jerwers moved the adoption of the following Resolution:

**WHEREAS**, the Putnam County Board of Developmental Disabilities, has deemed necessary to advertise for sealed bids for one 2016 Paratransit or Light Transit Wide Body Vehicle.

now therefore, be it

**RESOLVED**, The Board of County Commissioners will receive sealed bids for one 2016 Paratransit or Light Transit Wide Body Vehicle until Tuesday, June 14, 2016, at 9:30 a.m. at which they will be publicly read aloud in the Board of County Commissioners office, 245 E. Main St. Suite 101, Ottawa, OH 45875.

and be it further

**RESOLVED**, Chassis and body specifications for a 15 passenger rated, with at least two-wheel chair position transit van can be picked up at Brookhill Center located at 7989 State Route 108, Ottawa, Ohio 45875. Any bidder unable to comply with the specifications is urged to submit a bid, however, all exceptions to the specs must be completely indicated and thoroughly explained to the satisfaction of the purchaser. All bids must be accompanied by 100% of bid either in bond or ten percent in a certified check.

and be it further

**RESOLVED**, The purchaser reserves the right, where bidders do not bid specification to make all decisions as to substitute specifications. The Board and the Board of Commissioners reserve the right to accept or reject any or all bids, or any parts thereof. Also the Board may accept any bid deemed most favorable for the program.

Mr. Schroeder                      seconded the motion

Vote: Mr. Jerwers yes              Mr. Love yes              Mr. Schroeder yes  
Comm. Jrl. 109, Page 195

Mr. Jerwers                      moved the adoption of the following Resolution:





Exceptions: Mr. Jerwers none Mr. Love none Mr. Schroeder none

**8:30 a.m.**

Commissioners Love and Schroeder arrived at the office.

**8:45 a.m.**

Commissioner Jerwers arrived at the office.

**10:00 a.m.**

Business agenda was held with Commissioners Schroeder, Love and Jerwers; Jack Betscher, Administrator; Cindy Landwehr, Clerk and Nancy Kline, Putnam County Sentinel.

Nancy stayed and confirmed some information with the Commissioners Schroeder, Love and Jerwers regarding 6119 sewer district and Road 5.

**10:45 a.m.**

Steve Ford met with Commissioners Schroeder, Love and Jerwers to submit the bid award recommendation for the vehicle lease. Steve recommended that Knippen Chrysler be awarded the bid based on their bid of on a

2016 Dodge Caravan SE

\$291.20- 36 month Total \$10,483.20

\$255.60 48 month Total \$12,268.80

Mr. Love accepted the recommendation of Knippen Chrysler.

Mr. Schroeder seconded the motion.

Vote: Jerwers yes, Love yes, Schroeder yes

Jack brought up the building figures for the O-G road. There are some discrepancies in the final figures. It was found that some of the expenses were counted twice. And some of the expenses have already been paid. The restroom renovation costs were questioned. A final figure is needed for Job & Family to reimburse the County for the building renovation. Documentation is needed to verify the final number for them to pay. The final figures were compared to the original estimates.

**11:10 a.m.**

Commissioner Jerwers left for lunch.

**11:45 a.m.**

Commissioner Jerwers returned to the office.

**12:20 p.m.**

Commissioners Schroeder and Love left for lunch.

**1:00 p.m.**

Commissioner Jerwers left for the day.

**1:20 p.m.**

Commissioners Love and Schroeder returned from lunch.

**2:00 p.m.**

Tony Aplo and Brittaney Gehringer from Perfection Group met with Commissioners Schroeder and Love and Tim Schnipke head of maintenance and Jack Betscher, Administrator to discuss the evaluation done on the Annex and the Courthouse buildings. Masonry and windows were looked at on the Annex. Roof, gutters and spouting and masonry was looked at on the Courthouse. The original evaluation was done in January of 2014. This would be a continued project since there has already been a project done with Perfection. Brittany presented a project of replacing the Courthouse roof and entry canopies pressure washing the exterior and repair, patch and sealing the limestone. Brittany showed pictures of each improvement and a description of the improvement such as tuck pointing and patching the masonry. She also had pictures of a project in Clinton County that they have done. Before and after pictures. Jack asked what material our courthouse is made of. Tim said it is limestone. The courthouse was pressure washed and spot repaired about three years ago. John asked if the handicap ramp was looked at. There was no picture of the ramp entrance. The ramp heater does not work that well anymore. Tim thought about hot water heater. The heavy salting of the ramp due to non-activity of the heater is deteriorating the concrete. Where the handrails are attached is deteriorating also. Tim explained that some of the spots were sealing with brick sealer rather than concrete sealer. The other pictures were reviewed and Tim explained the repairs that were done. Vince asked about some other exterior cracks showing in the pictures if they were deteriorated expansion joints and what materials would be used to repair them. If mortar would be used to repair? Tim said it would be a more elastic material that would be used. Tim said that cracks follows around the building. An interior picture of the computer room in the Auditor's office was viewed and the options for cooling the room without the use of a window air conditioner. Tony suggested a split duct system. Being that there is only one window unit in the courthouse it is not that bad. Vince asked about using scaffolding or a cherry picker for the exterior work. Tony explained that scaffolding worked better for the Clinton County project to not disrupt surrounding traffic or blocking entrances. Vince went back to the crack filling and tuck pointing and the grout or mortar that would be used for the project. Tony explained that the tuck pointing would be done prior to the cleaning to keep things looking alike. Tony also explained that the contractor American Facade could replicate any missing gargoyles. Jack said there is some interior pieces

that may need to be replicated. Tim said the last time the repairs were made the wrong kind of caulk was used to fix the joints since it did not hold. Tim said the correct materials that need to be used. Tony invited the guys to come and see the Clinton County project, which is in process, on June 2 10:00 a.m. Clinton County courthouse is in Wilmington near Dayton. The discussion moved to the Annex building, the project presented would be roof replacement (all shingles) and replacing all windows in the building, masonry work cracking filling, pressure washing and sealing. John asked about covering the bricks instead. Tony talked about another project that they had done. Then it would not have to be pressure washed or sealed. Brittany explained that there is a two year warranty on any masonry work done. Upgrading the light fixtures in the building. The cost of new lighting has gone down so it is good it was not done previously. Mechanical and electrical upgrades. Adding 6 heating/ac units. Tim said one of them have been replaced. Running gas to the back of the building and putting in a high efficiency gas furnace could be done. Brittany moved on to the windows at the time of first evaluation it was suggested to replace 10 windows now it would be beneficial to replace all 97 of them. Tony also suggested a source of green energy. There are some entities in the county that have solar panels, most of them are the large farms, there is a manufacturing facility in Kalida that have solar panels. Tim suggested putting in solar panels in the Sheriff's office yard. Brittany showed pictures taken of the Annex building and the problem spots. Tony explained the cost savings from the improvements presented. Cost of the work would be approx. \$2 million, generating \$150,000 savings over 5 years. Tony explained the capital savings and how it would work. Tony also explained the costs and the lives of each items on the project. John asked how Clinton County funded their project, they did a bond and proceeds from the sale of a hospital. The past projects were chosen based on "bang of the buck" basis. The costs of each project will be provided when the projects are chosen. Tim has been satisfied with Perfection Group from the past projects. The courthouse cooling unit did not get the maintenance it should have in previous years. Perfection will put 15% on the total project and will manage the contractors. Some possible contractors were discussed. Tony said the Commissioners need to think about what needs to be looked at and he will gets costs and possible financing options. Brittany asked if a budgetary number was set aside for the roof and gutter projects for both buildings. No, we are waiting on the costs. Tim looked through the specifications for the roof replacement at the Annex. Jack asked if the gutter systems was explained for the courthouse. Tony said if done as a house bill project there would be no change orders. The Commissioners have given recommendations for Perfection to other Counties also. Tony explained that Perfection is a family owned company and his four sons all work for them. Tim would like to go see the Clinton County project.

**4:25 p.m.**

Mike Lenhart stopped in to discuss the possible selling of County owned land in the village of Belmore to the village of Belmore.

**5:00 p.m.**

Commissioners Schroeder and Love left the office.

Mr. Jerwers moved to approve the minutes from Tuesday, May 10, 2016.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love absent Mr. Schroeder yes