

## Minutes for Tuesday, October 4, 2016

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 120, Emergency Medical Services  
120 BIL, GLBA.....\$13,600.00

Mr. Love seconded the motion

Vote: Mr. Jerwers yes      Mr. Love yes      Mr. Schroeder yes  
Comm. Jrl. 109, Page 496

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 117, Probate Supervision  
117 MIS, Miscellaneous.....\$300.00

Mr. Jerwers seconded the motion

Vote: Mr. Jerwers yes      Mr. Love yes      Mr. Schroeder yes  
Comm. Jrl. 109, Page 497

Mr. Love moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General

15 A 15A, Advances Out....\$ 22,000.00

(For Ditch Maintenance)

and also

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Ditch Maintenance Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	R 5, Advance In	\$22,000.00
(Advance for Ditch Maintenance Fund)		

And also

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

R 5, Ditch Maintenance Projects.....\$22,000.00

Mr. Jerwers                      seconded the motion

Vote: Mr. Jerwers    yes              Mr. Love    yes                      Mr. Schroeder    yes  
Comm. Jrl. 109, Page 498

Mr. Love    moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 005, Dog and Kennel

B 3, Supplies & Repairs..... \$500.00

Mr. Schroeder                      seconded the motion

Vote: Mr. Jerwers    yes              Mr. Love    yes                      Mr. Schroeder    yes

Mr. Jerwers moved the adoption of the following Resolution:

**WHEREAS,** The Putnam County Commissioners passed a resolution on August 25, 2016 setting guidelines for online charge accounts and lines of credit.

and

**WHEREAS,** These accounts are beneficial to saving the county money when purchasing certain supplies or specialty items.

now therefore, be it

**RESOLVED,** The Board of County Commissioners does hereby agree to approve the request of The Putnam County Commissioners to open an online line of credit account with Health Care Logistics at the request of the Office of Public Safety to save money on purchasing EMS supplies.

Now therefore, be it also

**RESOLVED,** The Board of County Commissioners does hereby agree to approve the request of The Putnam County Commissioners to open an online line of credit account with Amazon.com to save the county money on purchases.

Mr. Love seconded the motion

Vote: Mr. Jerwers yes      Mr. Love yes      Mr. Schroeder yes

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 008, Capital Improvements

N 1, Contracts/Projects.....\$ 93,000.00

Mr. Jerwers seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes  
Comm. Jrl. 110, Page 001

**Now and Then Purchase Orders.....**

**County**.....purchase order 32527, 32529, 32530

**Common Pleas**.....purchase order 32560

**EMS**.....purchase order 2754

**Solid Waste Dist Disp Fees**....purchase order 32531

Mr. Jerwers moved to approve the now and then purchase orders

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

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**Purchase orders and Travel Requests.....**

**County**.....Travel request for Tim Schnipke, Aaron Vorst, Brady Schroeder and Rich Niese to attend the Facilities Maintenance Expo in Fort Wayne on September 29, 2016 no expenses listed.

**Dog & Kennel**.....Purchase order to Sarka Electric for materials & labor to install two new outdoor LED lights. Travel request for Mike Schroth to attend the NW Ohio Dog warden Meeting in Fulton Co on October 12 no expenses listed.

**Probation Supervision**...Purchase order to UPI House Arrest for SCRAM Remote Breath Costs for indigent offenders for \$5000.00. Blanket purchase order for Communications for cell phone & postage for 2<sup>nd</sup> qtr FY 2017 for \$250.00.

**Community Corrections**....Blanket purchase order for Transportation for mileage for probation dept employee 2<sup>nd</sup> qtr FY 2017 for \$600.00.

**HOME Funds**.....Purchase order to J.T Homes Services for Priv Rehab Grime-Putnam for \$24,300.00. Purchase order to Put Co Commissioners for 10% of payback on Kimmel for \$290.00.

**Capital Improvement**....Purchase order to Ward Construction for Parking Lot Asphalt Overlay, Parking Lot Full Depth Repair for \$93,157.50.

**Job & Family** .....Travel request for Mary Ricker to attend 2016 Fall OACCA Conference in Columbus on September 8-9 with mileage expense of \$77.36.

Mr. Jerwers moved to approve the purchase orders and travel requests

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Exceptions: Mr. Jerwers none Mr. Love none Mr. Schroeder none

Commissioner Schroeder called the meeting to order at 8:30 a.m. with Commissioner Love.

Commissioners Schroeder and Love met with Cathy Recker to discuss the Technology Fund and the funding that goes toward it. The Ohio Housing Trust Fund money was discussed as to

where it all goes. There are some books that need to be updated. Commissioners Jerwers joined the meeting at 8:35 a.m. The digitizing that was done to copy the prints \$1,000 was saved on the service. Cathy explained her income is based on the incoming documents to be recorded. This year is going to be more than last year due to being ahead of the previous year's figures now. John asked about using these funds for salaries. Cathy said she does not use the income toward salary based on the uncertainty of each year's income. These funds are used towards the maintenance and care of the documents. Jack asked Cathy about the conditions at the records center. Cathy said a working, clean restroom would be nice. Some of the other storage areas should be secured. There are businesses that are unwilling to use the online services, they want the Recorder's office to do the research for them. Could the expenses that are created from doing this be put back into the Fund that is was purchased through? The County could provide the disk since they already provide the paper. Cathy has not started this service yet. The charge for the service would be the time involved and the medium it is put on. Vince said the County could provide the supplies (disks) and the Recorder will charge for the service the money will be paid back to the County General Fund.

Commissioners Schroeder and Love attended the Elected Officials meeting in the Lunch Room at 9:00 a.m.

The business agenda was held at 10:00 a.m. with Commissioners Schroeder, Love and Jerwers; Jack Betscher, Administrator; Cindy Landwehr, Clerk and Nancy Kline, Putnam County Sentinel.

Commissioners Schroeder, Love and Jerwers met with Mike Boaz, Brookhill Superintendent who stopped in at 10:30 a.m. to have the Commissioners sign the lease for the property. The lease will begin in October.

Mike explained the Open House that is being held today, that there will be tours and lunch will be provided.

John asked about Mike's office space. There is no progress yet. Mike would like to brand his space he would need at least 15 offices. Mike explained the process of individuals with delays and the assistance that is in place from birth to adult. Early Intervention, Help Me Grow and WIC up to SSA. The Commissioners are trying to find space and still keep the County out of debt.

Commissioner Jerwers left for the day at 11:15 a.m.

Commissioners Schroeder and Love adjourned for lunch at 11:30 a.m.

Commissioners Schroeder and Love resumed the session 1:30 p.m.

Commissioners Schroeder and Love attended the CORSA Personnel Training in the Assembly Room at 2:00 p.m.

Mr. Love moved to go into executive session at 3:35 p.m. to discuss anticipation of forthcoming litigation with the Commissioners' attorney, Frank Reed; Prosecutor, Gary Lammers and Engineer, Mike Lenhart.

Mr. Schroeder seconded the motion.

Vote: Love yes; Schroeder yes

Mr. Love moved to come out of executive session at 4:25 p. m.

Mr. Schroeder seconded the motion

Vote: Jerwers absent, Love yes, Schroeder yes

No action taken.

Commissioner Schroeder moved to adjourn for the day.

Commissioner Love seconded the motion.

Vote: Jerwers absent, Love yes, Schroeder yes

Mr. Jerwers moved to approve the minutes from Tuesday, October 4, 2016.

Mr Love seconded the motion.

Vote: Mr. Jerwers yes                      Mr. Love yes                      Mr. Schroeder yes