

## Minutes for Thursday, September 1, 2016

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 119, GHS DVI TASK..IDEP

119 SA2, Salaries IDEP.....\$1,300.00

Mr. Love seconded the motion

Vote: Mr. Jerwers yes                      Mr. Love yes                      Mr. Schroeder yes  
Comm. Jrl. 109, Page 431

### **Now and Then Purchase Orders.....**

**County.....**purchase order 32318, 32320, 32321, 32322

**AL & Gas...**purchase order 32120

**Clerk of Courts...**purchase order 32038, 32039, 32041

Mr. Jerwers moved to approve the now and then purchase orders

Mr. Love seconded the motion

Vote: Mr. Jerwers yes                      Mr. Love yes                      Mr. Schroeder yes  
Exceptions: Mr. Jerwers none      Mr. Schroeder none      Mr. Love none  
Comm. Jrl. 109, Page 432

### **Purchase orders and Travel Requests.....**

**Airport Operations.....**Purchase order to ATR Lighting for repair to approach lighting for \$290.00.

**HOME Funds.....**Purchase order to Quality Mechanical Service for Allen Co. Private Rehab for \$19,175.00.

Mr. Love moved to approve the purchase orders and travel requests

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes                      Mr. Love yes                      Mr. Schroeder yes

Exceptions: Mr. Jerwers none      Mr. Love none      Mr. Schroeder none

**8:25 a.m.**

Commissioners Jerwers, Love and Schroeder arrived at the office.

**8:30 a.m.**

Commissioners Schroeder, Love and Jerwers met with Steve Ford to discuss personnel issues.

Mr. Jerwers moved to go into executive session to discuss personnel issues.

Mr. Schroeder seconded the motion.

Vote: Jerwers yes; Love yes; Schroeder yes

**8:40 a.m.**

Mr. Schroeder moved to go back on the record.

Mr. Love seconded the motion.

Vote: Jerwers yes Love yes Schroeder yes

Mr. Schroeder made a motion to hire Suzy Wischmeyer as Assistant Director of Job & Family Services starting on 9-10-16 with 1 year probation.

Mr. Jerwers seconded the motion.

Vote: Jerwers yes, Love yes, Schroeder yes

**9:00 a.m.**

Commissioners Schroeder, Love and Jerwers returned a call to Brian Kleman regarding the moving of Road I-17. Brian found that there are stakes in his yard and the power company is using his property for the easement. He was never notified by the Trustees that anything was going to happen and that any of his property was needed for the easement. He wants the Trustees to have an Engineer on site to set where everything is go be located. Brian has not talked to the trustees since they were there to set stakes for a rough estimate for the road. The trustees have not notified any of the residents along the road. It has been a month since Brian has talked to the trustees. Another neighbor went to the trustee meeting last night. Holes have been dug outside of the easement on the private properties. Commissioners recommended that Brian and the residents need to contact the Trustees. The utilities are not going to fit into the easement. John asked about how far into Brian property the easement is going to be Brian estimated about 20 feet. It is believed that the road was not properly measured, just estimated. John also stated that Brian should contact the Trustees. Kalida Telephone has been out and asked Mr. Kleman for an easement for their utility. Mr. Kleman will not sign no any easement until there is a survey stating where everything is going to be placed, he did not give any permission for any digging. The meeting that was held on previous Tuesday was regarding the river and cleaning up the dump site. The trustees are trying to come up with a plan for the outlet coming from the south. Mr. Kleman thinks the plans have not been developed enough before work is done. Commissioners Schroeder and Love tried to explain to Mr. Kleman that they do not have the jurisdiction over this project since it is a township project. Another resident did talk to the trustees and was told they would contact the all residents involved. John gave Brian the contact info for the Greensburg trustees.

**9:30 a.m.**

Commissioner Schroeder left to attend the Ohio Congressional District Ag Advisory Council meeting at the Educational Service Center.

**11:15 a.m.**

Business agenda was held with Commissioners Schroeder, Love and Jerwers; Jack Betscher, Administrator; Cindy Landwehr, Clerk.

**11:25 a.m.**

Commissioners Schroeder, Love and Jerwers held a conference call with Ann Rayle, regarding Road I-17 and cleaning up the river bank and moving the road. Mrs. Rayle complained that the Trustees are not working with the residents on Road I-17. Mrs. Rayle went to the Greensburg township meeting and said that they did not get permission from the residents to use their properties for the utilities easements. The phone company came and dug holes beyond the right of ways, without permission beyond the easements. The trustees gave permission to the utilities to do whatever they needed without permission of the residents. The trustees gave permission to dump on property that was not theirs to give permission for. The right of ways need to be marked. Ann said the trustees did not stop dumping when the river bank was fixed, it went too far. Ann thinks the trustees should have to clean up what they did on the property. The landowners that did not give permission to have their property dumped on, want their property cleaned up. Nancy Warnimont, a landowner wanted the property cleaned up. Nancy attend the trustee meeting and was told she had to fix her own property. Ann has informed Nancy's children also. Ann said it should be fixed the right way. The Engineer did talk to the Army Corp it was determined that it is up to the Trustees to fix the river dumping and road. Ann tried to call the County Prosecutor also, he was out of the office. Ann was told the Commissioners are the next step of government over the Trustees. Commissioners are not aware that they have authority over the Township trustees. They will talk to the Prosecutor to see who has power over the Township Trustees. The way it stands Greensburg township trustees feel they do not have to do anything.

**12:00 p.m.**

Commissioner Jerwers left for lunch.

**12:15 p.m.**

Commissioners Schroeder and Love left for lunch.

**1:15 p.m.**

Commissioners Jerwers, Schroeder and Love returned from lunch.

**1:45 p.m.**

Commissioners Schroeder, Love and Jerwers held a conference call with Kristen Rost, State Director of the Ohio Children's Trust Fund also in attendance were Traci Kohls, Steve Ford and Jennifer Horstman. John asked about the Children's Trust Fund Program. Kristen explained the program and the funding for each County for Child Abuse prevention and that each County would have a Board. Some counties designates Family & Children First as their board. Each County determined the best way to use their funds. The newest budget created a new regional approach rather than by each County. The County can appoint two individuals to sit on boards. Kristen explained the types of personnel that can eligible to sit on the boards, those that work with Childrens services or abuse prevention programs. The regional roles need to access the gaps in the regions that need funding. The Council will look at those needs and come up with a prevention plan. The number of strategies in the plan are not limited. Every County in region

must be served. The strategies and outcomes are tracked. Need assessments will occur every five years. Some strategies may take longer than a year for an outcome. The coordinated agencies serves the region. The University of Toledo is the entity who is assisting the administrative agency for NW Ohio Prevention Council. UT is conducting the data collection in the Counties, they are sending out surveys and set up informants. Quarterly council meetings are held for the Council members. Next quarterly meeting will be Sept 29, 2016. Jack asked about a State Board meeting which is Sept 8. The people that the Commissioners will appoint will be the prevention specialists and will get the word out for needs for child abuse and neglect prevention. How to use local already existing agencies with this Board. Kristen explained that a strategy would need to be used that would not duplicate services already provided by the existing agencies. (Childrens services, Family & Children First Council, ADAMHS Board) In the past funding was received for Putnam County through Family & Children First at a base of \$15,000. Jen asked if money would be coming to the county or the region. Kristen said that depends on the decision of the council based on strategy. Kristen explained that southern Ohio was further ahead on strategies and some Counties are getting funds. For the counties that were getting \$15,000 this is an opportunity to get more funding to the area. Jack asked if there was funding going toward the opiate epidemic to prevent abuse, Kristen said that would be for the parents that were using drugs which would help the children. Jack confirmed that this funding would go through and work with the existing agencies, and UT is just collection the information, data. Kristen said that they are doing the needs assessment for the areas. The progress will be monitored and analyzing the data. UT has a council person, Lisa McDuffy President of YWCA of NW OHIO, will be the chairperson. Jack asked which Counties have people designated Defiance, Erie, Fulton, Hancock , Lucas Paulding, Sandusky Seneca, most of them have appointed their Children Services directors and Family & children First Council, there are some others that appointed Bd of D/D director, some in education. Some counties have not submitted their appointments yet. Jack asked about a grant for Human Trafficking prevention. The council would like to provide services for the areas of needs for each county. Would grant funding be disperse to the Counties rather than the region of the needs arise? Kristen said yes that is their vision. Jen Asked, "In the assessment process is UT heading up the assessment process"? Kristen said yes, the primary data collection UT is heading it up. The surveys are being forwarded by them as well. Holding parent focus groups to get the word out. Health departments are doing assessments also. Kristen said the sources should be combined to help provide services. The funding is coming from a separate pot of money that is mostly private donations. It just makes sense to share the data. If commissioners would appoint people to the board is there a particular process to follow? Kristen said she would forward the form for appointees. There are questions and a bio or resume would be needed. The Commissioners would appoint two people, how would the money flow back into the County. The money will go to the entity providing the service, doing the work to complete the outcome for the strategy goal. A subcontract would be entered into with UT, based on appointed council suggestions. The term for appointment is two years for two terms, then there must be a break. Steve asked about annual dues to Family & Children First Council they are no longer to pay those per the State Auditor. Is fund sharing happening and how are the MOU written up? Kristen will check on that and get back to Steve. Jennifer, Steve and Traci could be potential appointees for Putnam County.

Jennifer said UT is making big dollars and no one knows what/who they are assessing. It is believed that the people who deal with the cases and prepare for the courts that they would be

the best selection for appointment. The other counties in our region are very different from Putnam and much larger so the same programs cannot be offered. Traci suggested that Jennifer would be a good person to be appointed. It was discussed that Traci would be a good appointee also. There was someone from Crime Victims who was interested also. Traci and Jennifer are willing to accept the appointments. The more services that are needed the more funding will be provided.

## **2:45 p.m.**

Tim Meyer and Melinda Kesler met with Commissioners Schroeder, Love and Jerwers and Jack Betscher to discuss the Sheriff's budget. Melinda shared a fiscal report she prepared for this year's budget showing deficits for the end of the year. She figured they would be short \$60,000. The original budget was entered and divided by months from January 1 to Sept 1 they are over budget. All of the expenses are listed. The medical account will be short an estimated \$10,000. She showed the amount budgeted compared to what was spent. Mel's projections are to the end of the year and she showed the deficits as of today. There are 8 pays left in the year. Mel showed the figures that will be needed yet to complete the year. Mel used the pays that have gone out to figure the estimate to the end of the year. Mel said there is some funding left in the fuel account unless there is a large price fluctuation. Personnel for the Sheriff will be short. Medicare and insurances will be short estimated as \$35,000. There have been changes in plans going from single to family and going from spouse to family. There is income coming from neighboring counties for jail boarding over Paulding. Hardin and Hancock have been consistent in bringing prisoners for boarding. Some are coming from Defiance. Jack asked if there was a stated rate for outside counties. Sheriff Chandler was working on a special rate for Hancock. The Commissioners reviewed the figures and the original appropriations. Mel explained that the PERS funds cannot be taken away and given to a different line, it will be needed depending on the hours worked. Mel tried to explain how the estimates were figured. Vince was trying to come up with the same figures. The part time jail account will run out of funds before the end of year. These figures are a snapshot of the current account standing, Mel wanted to show the Commissioners how things are standing. Jack explained that the Commissioners will provide funds "when needed". Mel showed computer projections that she came up with up to the end of the year. Mel also wanted to cover the grant funding. The traffic enforcement grant \$30,564 was received with no match. JAG grant \$40,756.20 money in money out for wages. Next year they can only apply for equipment grant \$3,330. They did get K-9 grant for \$19,374. \$282,372 was received for grants total. The request for the software purchase was made to alleviate that fact that Laura will be retiring possibly within the next year. The reason for the software is that all the payroll is figured by hand on spreadsheets. It would make it easier to apply for grants, the figures could be pulled from the program. As of now Stacy will take over Laura's duties and a new person would be needed to take over for Stacy. Stacy would be the operator for the new software, the Human Resource person, grant applications, payroll. Are there any ongoing costs for the software? \$800-\$900 per month would be the costs, \$9000 initially. Melinda would like to learn the program also. The part-time person that was hired by Chandler has been laid off.

The new cars can be ordered next week, the fleet is in need of many new replacements.

Melinda said the Commissioners have not answered yet regarding the needed funding. John asked about the K-9 funding. There is enough funds to run the program. There has been a lot of in-kind and donated services and supplies. A new dog has been chosen and will have to

complete training becoming certified. Kevin will have to train with new dog, and his slot will be filled as needed, mostly weekends. There is one handler to one dog.

3:45 p.m. Commissioners Jerwers left for the day.

The use of the dogs were discussed as far as vacations and sick officer. Allen County has nine dogs total, 1 cadaver, 2 bomb, 6 patrol dogs.

Back to the software purchase, Melinda said the staff would be cross-trained. It would cut many man hours out of the procedural process.

**4:30 p.m.**

Commissioners Schroeder and Love left for the day.

Mr. Jerwers moved to approve the minutes from Thursday, September 1, 2016.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes                      Mr. Love yes                      Mr. Schroeder yes