

Minutes for Thursday, September 15, 2016

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2016.

For EMA

From.....W 9, Other Expenses.....to.....W 6, PERS\$ 3,000.00.

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes
Comm. Jrl. 109, Page 453

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 119, GHS DVI TASK..IDEP

119 SA2, Salaries IDEP.....\$3,000.00

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes
Comm. Jrl. 109, Page 454

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Airport Operations Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
110 AO, Advance Out (Payment to County General for advance made in November'13)	A 25A, Advance In	\$ 1,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes
Comm. Jrl. 109, Page 455

Now and Then Purchase Orders.....

Airport Operations.....purchase order 32331, 32332

County General.....purchase order 32334

911.....purchase order 32262

Mr. Jerwers moved to approve the now and then purchase orders

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

Comm. Jrl. 109, Page 456

Purchase orders and Travel Requests.....

County.....Travel request for Jack Betscher to attend the Loss Control Coordinator meeting in Walnut Creek OH on September 23, 2016, no expenses listed. **Landfill**

Clos/Mnt....Purchase order to Bowser-Morner for engineering services at Landfill Spet-Dec for \$15,000.00.

Recorder.....Travel request for Cathy Recker to attend continuing education in Columbus Sept 19-20, 2016 with purchase order for lodging and meals for \$175.00.

Jail.....Travel request for Cody Hanneman and Jeremy Verhoff to attend Basic Corrections Course in Bowling Green Oct 9 through Nov 9, 2016 with purchase order for registration and meals for \$610.00.

Mr. Love moved to approve the purchase orders and travel requests

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Exceptions: Mr. Jerwers none Mr. Love none Mr. Schroeder none

8:30 a.m.

Meeting was called to order by Commissioner Vincent Schroeder

8:35 a.m.

Commissioners Schroeder, Love and Jerwers and Jack Betscher discussed the Freeholder petition, and the need to notify the general public of the date, time, and location of the regular meeting of the Putnam County Commissioner where the freeholder petition would be discussed, regarding County Road 5. The schedule was reviewed and it was decided that this issue would be discussed at the regular meeting, to be held Tuesday September 27 at 2:00 p.m.

The subject of the freeholder petition will be open for public comment. The clerk of the Commissioners will notify all those persons, including journalist, who have registered to receive notice about any official proposed action regarding County Road 5. She will also post it on the county commissioner website, post it on the white board, post it on the agenda that is taped to glass of the window to the County Commissioner office.

9:35 a.m.

Commissioners Schroeder, Love and Jerwers and Jack Betscher met with Mike Boaz. Mike said last time I talked to you, you had some property that you might let me build on, would you still be interested in letting me? You have property across from nursing home. I want to put up a 5,000 square foot building. John said it is 9 acres and we can x out a piece for you. Mike said he is proposing an office structure. Jack said you would have to get quote for doing the design and a quote for building it. Mike said all amenities and indoor plumbing. John said there might be restrictions that they would have to from the Village. May have to put in a retention pond, will have to check. John said they do have 5.4 acres in between OG Road and 224 in Glandorf across from the old nursing home. Mike wants to check into that one then instead. Commissioners will find out if it is possible. Will talk to Glandorf. Parking lot is part of it. Bring drive off of OG Road. Run drive to east of parking lot. Could look at expanding the parking lot for a dual lot. Mike asked why won't commissioners build it and I will pay for it. Commissioners are going to have it in their name since they will own it anyways. John asked how would we charge you for using a building you paid for? Mike asked what about the old JFS building? Are you going to fix that? Mike said he will not go there until it is fixed. Jack will work on information on all of this for them.

He gave the commissioners the final contract for Oct 1 2016 to 9-30-2019. Two clauses added for Vince in green. Those were only changes from original one. Gary has a copy to review also. Board passed agreement to do it. New one for agreement for nonprofit board for Brookhill. As of 12-31 Putnam County DD will no longer do services. Agreement is with adult services to do the services. Bill- Industries will vote on it Monday with their board. 501C3 is in place and have a CEO. This will be the final step and everything will be turned over to them. Contract states it is all loaned equipment, just itemized equipment. It can also change at any time. If Mike would move, some of it would go with them. Vince asked estimated building costs, Mike said it is value for upstairs. John said no hurry on building to get out? Mike said he needs to go but all of the property he has seen he has nothing that suites the board's needs. They are letting him there in the building to stay there until he finds a place. Mike said they have to give a written notice if they want to do anything with the building or grounds or vehicles.

10:00 a.m.

Business agenda was held with Commissioners Schroeder, Love and Jerwers; Jack Betscher, Administrator; Cindy Landwehr, Clerk; and Nancy Kline, Putnam County Sentinel.

10:15 a.m.

Mike Boaz came back in to see if the Commissioners had any questions regarding their prior conversation. Nothing is changing regarding salaries. Mike will have input at the start of Brookhill becoming private. John asked about the signatures, and if the board is still referred to

as 169 Board, Mike said yes. The Commissioners can read the list and review the inventory that will be going with the transaction. The building that is there is being used and they need better internet service. Mike also talked to Jack about building a house. Mike is willing to share space he would only need 3,000 sq ft. Mike would like to build a residential home on the Brookhill property there is 14.35 acres there. The plan is to build a house for three people, and that land is available. Mike will also talk to Habitat to see if they have a lot available. If Mike can he may go to the ESC if they have enough room available.

10:30 a.m.

Ryan Moran for the Engineer’s office stopped in to give the Commissioners an update on the drainage project at Brookhill. The ditch needs to be cleaned as well, but the State will not clean the ditch. It was discussed to get Gary Gerdeman to clean the ditch since he is close. Ryan said it could be a private ditch assessment with the Commissioners and Brookhill. They would like to extend the outlet tile it will be decided who will do the work the Engineer or the contractor. It will be a small project so quotes can be obtained.

11:00 a.m.

Commissioners Schroeder, Love and Jerwers opened the bids received for the Asphalt overlay for the parking lot at Sheriff’s office. The bids received were as follows:

<u>Contractor</u>	<u>Bid Amount</u>	<u>Bid Bond</u>
Ward Construction	Overlay \$54,250.00	yes
	Full Depth Repair \$38,907.50	
	Option 1 \$3850.00	

Mr. Schroeder moved to table the bids for further review.

Mr. Jerwers seconded the motion.

Vote : Jerwers yes Love yes Schroeder yes

11:05 a.m.

Bob Benroth came in to give Commissioners and update on the post audit for next week and that the Health Dept. asked about assistance in the event of an epidemic. Bob also presented a quote for selling dog tags online. Right now people have to buy dog tags either in person or by mail. The promptness of the mail service is decreasing. Bob said it is time that they need to consider selling the tags online. There is a fee included in the transaction for using the online service. The service would be available during the time that the new dog tags would be December 1 through January 31. After January 31 it would automatically charge the penalty amount. If a new tag is needed after January 31 the person will have to come in person to pay for a new tag. A weekly report of sales would be forwarded to the Auditor’s office along with a check for the amount of tags that were sold. This is only for a convenience factor for the public. We will have no liability if the website is hacked and credit card numbers are stolen. 50 counties of the 88 in Ohio are using this service, and five states as well. The time frame is coming close to be ready for selling tags by December 1. Gary will review the agreement and if he approves

then it will be put on the Commissioners' agenda. A link will be added to the Auditor's webpage for the online payment option.

Bob talked about splitting parcels and creating exceptions on the parcels which creates larger deeds. If the parcels are under an acre, they can be combined to larger parcel. The limit to be set for splits would be three. There will be public hearings regarding the splits and the processes of limiting exceptions on deeds. Bob will give the Commissioners the proposed rules to review.

12:00 p.m.

Commissioner Jerwers left for the day.

12:30 p.m.

Commissioner Schroeder and Jack Betscher left for lunch.

1:30 p.m.

Commissioner Schroeder and Jack Betscher returned from lunch.

Tim Schnipke came in to talk to Commissioners Schroeder and Love regarding maintenance projects. Tim is prepping the building that the Engineer wants to use for salt storage. The Engineer equipment will not fit in the doors facing the north, the equipment will fit through the west door near the EMS area, so the equipment can be stored in that area. The improvements wanted by the Engineer will cost \$1,500 for materials there is no labor included in the costs. The Engineer may send workers to put up the materials. The screws should be galvanized.

Tim will request a purchase order for the tree removal and trimming.

Vince and Jack viewed the recycling area at the Ag Complex today when they were out for lunch, the concrete floor near the work area needs some repair it is cracked and breaking apart. The skid steer should be driven on the new concrete and not the broken concrete it would not break apart so bad. There is one worker that will clean up after the sorting and baling each day. The workers complain after the steal is baled that it smells, if they would run all the metal off the belts and spray everything off right after they are done it would cut down the smell. And run a load of paper through to absorb anything that runs out of the cans.

Tim reviewed the bid for the asphalt overlay and repair work for the Sheriff's parking lot. The work needs to start quickly to get it done before it gets cooler if it is going to be done this year.

2:15 p.m.

Karen Lammers and Becky Hermiller called to ask Commissioners Schroeder and Love about their opinion on the purchase of a postage meter for their department. Karen said they will have a large amount of outgoing mail due to the election. Vince said they would not be making the purchase of the meter at this time.

4:10 p.m.

Carl Liebrecht called and talked to Commissioners Schroeder and Love regarding Greensburg Trustees and the road improvements not being done according to the TIF agreement he has for the hog facility.

4:25 p.m.

Commissioner Schroeder moved to adjourn for the day.

Commissioner Love seconded the motion.

Vote : Jerwers absent Love yes Schroeder yes

Mr. Jerwers moved to approve the minutes from Thursday, September 15, 2016.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes