

## Minutes for Tuesday, September 27, 2016

Mr. Jerwers moved the adoption of the following Resolution:

**WHEREAS**, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses.

now therefore,

**BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO**, hereby approve payment of the expenses per the attached list in accordance with Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices and be if further

**RESOLVED**, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.

Mr. Love seconded the motion

Vote: Mr. Jerwers yes      Mr. Love yes      Mr. Schroeder yes  
Comm. Jrl. 109, Page 482-483

Mr. Jerwers moved the adoption of the following Resolution:

**BE IT RESOLVED**, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2016.

For Sheriff

From..6 A 14D3, Uniform Account.....to...6 A 14D, Misc..... \$1,500.00

Mr. Love seconded the motion

Vote: Mr. Jerwers yes      Mr. Love yes      Mr. Schroeder yes  
Comm. Jrl. 109, Page 484

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, the Ohio Children's Trust Fund (OCTF) has notified the Putnam County Board of County Commissioners that they are to choose two

candidates to appoint as county prevention specialist(s) to our child abuse and child neglect regional prevention council pursuant to Ohio Revised Code (ORC) section 3109.172.

**WHEREAS**, Jennifer Horstman, 835 North Locust Street, Ottawa Ohio 45875 and Traci Kohls, 575 Ottawa-Glandorf Road – Suite 1, Ottawa Ohio 45875 have submitted their resumes and have agreed to be chosen as the appointees for the Child Abuse and Child Neglect Regional Prevention Council.

now therefore be it

**RESOLVED**, The Board of Putnam County Commissioners does hereby agree to appoint Jennifer Horstman and Traci Kohls to the Child Abuse and Child Neglect Regional Prevention Council.

Mr. Jerwers                      seconded the motion

Vote: Mr. Jerwers    yes                      Mr. Love    yes                      Mr. Schroeder    yes  
Comm. Jrl. 109, Page 485

Mr. Love              moved the adoption of the following Resolution:

**WHEREAS**, The Ohio Department of Transportation provides financial assistance to political subdivisions for county surface transportation projects;

and

**WHEREAS**, Michael L. Lenhart, Putnam County Engineer, is requesting the Board of County Commissioners for approval to apply for funds.

now therefore, be it

**RESOLVED**, The Board of Commissioners, Putnam County, Ohio does hereby authorize Michael L. Lenhart, Putnam County Engineer, to prepare and submit application for financial assistance and enter into a Local Public Agency (LPA) agreement for financial assistance from the Ohio Department of Transportation Fiscal Year 2022 County Surface Transportation Program (CSTP) project and to execute contracts as required for Putnam County Highway Improvements.

Mr. Jerwers                      seconded the motion

Vote: Mr. Jerwers    yes                      Mr. Love    yes                      Mr. Schroeder    yse  
Comm. Jrl. 109, Page 486

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, The Ohio Department of Transportation provides financial assistance to political subdivisions for pavement marking projects;

and

**WHEREAS**, Michael L. Lenhart, Putnam County Engineer is requesting the Board of County Commissioners for approval to apply for funds for pavement marking improvements.

now therefore, be it

**RESOLVED**, The Board of Commissioners, Putnam County, Ohio does hereby authorize Michael L. Lenhart, Putnam County Engineer, to prepare and submit applications for financial assistance and enter into a Local Public Agency (LPA) agreement for the Ohio Department of Transportation Fiscal Year 2022 Pavement Marking project and to execute contracts as required for Putnam County Highway Pavement Marking Improvements.

Mr. Jerwers seconded the motion

Vote: Mr. Jerwers yes      Mr. Love yes      Mr. Schroeder yes  
Comm. Jrl. 109, Page 487

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 120, Emergency Medical Services  
120 OTH, Other.....\$13,000.00

Mr. Love seconded the motion

Vote: Mr. Jerwers yes      Mr. Love yes      Mr. Schroeder yes  
Comm. Jrl. 109, Page 488

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2016.

For Common Pleas...

From...2 B 9, Transcripts.....to....2 B 12D, Miscellaneous.....\$934.00

Mr. Love seconded the motion

Vote: Mr. Jerwers yes                      Mr. Love yes                      Mr. Schroeder yes  
Comm. Jrl. 109, Page 489

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, There is funding available for State Planning and Research funding for Special Haul Vehicle (SHV) Load Ratings ;  
and

**WHEREAS**, Michael L. Lenhart, Putnam County Engineer is requesting the Board of County Commissioners for approval to apply for funds.  
now therefore, be it

**RESOLVED**, The Board of Commissioners, Putnam County, Ohio does hereby authorize Michael L. Lenhart, Putnam County Engineer, to prepare and submit applications for financial assistance and enter into any agreements required for State Planning and Research fund for SHV (Special Haul Vehicle) load ratings and to execute contracts as required for Special Haul Vehicle Load Ratings.

Mr. Jerwers seconded the motion

Vote: Mr. Jerwers yes                      Mr. Love yes                      Mr. Schroeder yes  
Comm. Jrl. 109, Page 490

**Now and Then Purchase Orders.....**

**Youth Subsidy**.....purchase order 30555  
**CDBG**.....purchase order 32359, 32360  
**Common Pleas**.....Purchase order 28286,28287, 28289, 28293-28298,32553

Mr. Love moved to approve the now and then purchase orders

Mr. Jerwers seconded the motion  
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes  
Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none  
Comm. Jrl. 109, Page 491

**Purchase orders and Travel Requests.....**

**Job & Family** .....Travel request for Suzy Wischmeyer to attend OJFSDA New Directors' Training in Columbus on October 17-18 with expense for mileage, lodging & registration for \$479.00.

**EMS**.....Purchase order to Great Lakes Billing Assoc for Contractual billings srvs for \$18,000.00.

**Sheriff**.....Travel request for Greg Westrick, Richard Thornton, and Melinda Kelsner to attend Civil Process Seminal Training on HB 390 in Kenton on September 27, 2016 with purchase order for meals for \$50.00.

Mr. Jerwers moved to approve the purchase orders and travel requests

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Exceptions: Mr. Jerwers none Mr. Love none Mr. Schroeder none

Commissioner Schroeder called the meeting to order at 8:30 a.m.

Commissioner Schroeder asked for a copy of the resolution and petition that will be read today at the 2:00 p.m. Commissioner Jerwers received his copies on Thursday.

Commissioners Schroeder, Love and Jerwers attended a meeting in the Prosecutor's office with Brad Brubaker, Joe Burkhart and Gary Lammers at 8:45 a.m. regarding the removal of the Old Communication tower located at N. Hickory St. Mercury Communication was interested in the tower. The radio station is no longer interested in obtaining the tower. The County would like to remove the tower for no cost to the County. Bright.net is interested in the tower. It is ideal that the tower be dismantled on a weekend or during a low traffic time. The fence will be removed and the cars moved from the parking lot. Permits will need to be obtained and any notification for the beacon to be out must be done. Power is in the cabinet. John asked about any other possible damages. Add the base as responsibility to remove with tower, the County has a place to dump the concrete. A portion of the fence will remain for the meter to stay. The wire will eventually be trenched underground. Once complete the bid spec will need to be approve and advertised. Vince asked about a performance bond on a zero bid. Brad suggested a minimum bid with a performance bond. Vince also recommended a deadline. Gary suggested a bid guarantee that will be returned at completion. The original bid received from Mercury Communications may no longer be valid. Included would be to remove the pillars and fill in the holes. The bid specs that were suggested were as follows:

Dead line end on May 2017, \$10,000 bid guarantee, dig down 3-4 ft to remove pillars/foundation below the surface and returning to grade, controlled traffic, \$1,000,000. Liability insurance, contractors to contact utilities and obtain and pay all permits needed, haul & dispose of tower &

concrete, any equipment will be removed and returned to the County that is remaining on the tower. The County must be notified of construction dates. Brad moved to adjourn the meeting.

Tracy Warnecke met with Jack Betscher, John Love and Travis Jerwers for an investment meeting at 9:30 a.m.

Mike Boaz met with Jack Betscher, John Love and Travis Jerwers at 9:50 a.m, to inform them that a press release will be in the paper regarding a grand opening for Brookhill. Vince Schroeder returned at 9:55 a.m. Services will not change for their clients. There is a deadline for this transition so they are just complying.

Business agenda was held at 10:00 a.m. with Commissioners Love, Schroeder and Jerwers along with Jack Betscher and Cindy Landwehr, Clerk.

Adam Cupp, Denny Recker, and Dana Ellerbrock with UIS Insurance and Jonathan Fortman with Fortman Insurance met with Commissioners Schroeder, Love and Jerwers, Kim Nordhaus, Jeremy Maag and Bob Benroth at 11:30 a.m. to discuss the insurance renewal from CEBCO. The enrollment information must be received by the Auditor's office by Nov 10. The insurance plan and available programs were discussed. Any changes to the programs were discussed. There is no change to the insurance rates for the coming year.

Commissioner Jerwers left for lunch at 12:10 p.m.

Bob Benroth and Jeremy Maag stayed and discussed the Recorder's Inventory and all the purchases of equipment that have been done in the last few years. And questioned if she really needed to be purchasing new equipment.

Commissioner Jerwers returned from lunch at 12:35 p.m.

Commissioners Schroeder and Love adjourned for lunch at 12:50 p.m.

Commissioners Schroeder and Love returned from lunch at 1:30 p.m.

Commissioners Schroeder, Love and Jerwers attended the hearing of the petition for Road 5 meeting in the Assembly Room at 2:00 p.m.

Mr. Jerwers motioned to go into executive session at 2:20 p.m. to discuss possible Road 5 litigation. Commissioner Love seconded the motion.

Vote: Jerwers yes, Love yes, Schroeder yes

Mr. Jerwers moved to come out of executive session at 2:40 p.m.

Mr. Love seconded the motion.

Vote: Jerwers yes, Love yes, Schroeder yes

Commissioner Jerwers left for the day at 2:45 p.m.

Cathy Recker stopped in at 2:45 p.m. to discuss her inventory and the lack of keeping her inventory updated with Commissioners Schroeder and Love. The new tablet that she is purchasing is for use between here and the record storage center. John asked about a cleaner process of updating inventory. There were items that were passed to other offices and not removed from her inventory list. Cathy has given updated lists to the Auditor to get the County

inventory updated. The IT department is assisting her in cleaning the computers off for disposal or sale. Vince asked about some other items on the inventory list and their use and condition. Vince asked about the data plan for the ipad and the need for it. It was determined that after all the updates she will have and ipad, a laptop and a Thinkpad. Cathy has very few employees and is trying to get things organized at the Record Center and in her office, she does not have time to argue with the Commissioners. The Auditor has talked to the Commissioners about the Recorder's equipment. Vince was trying to clarify the items on the inventory list. Cathy has to keep up with her vendors and keep the computers working for the public that comes in to use them. The plan for the new Ipad is primarily to use between the Courthouse and the Record's Center. She has not received it yet.

At 3:45 p.m. Commissioners Schroeder and Love left to view Sewer Dist #1 and the area of the holes near old US 224 and Fairview, so Commissioner Schroeder could see for himself.

Commissioners Schroeder and Love returned to the office from viewing at 4:20 p.m.

Commissioner Schroeder moved to adjourn for the day.

Commissioner Love seconded the motion.

Vote : Jerwers absent, Love yes Schroeder yes

Mr. Love moved to approve the minutes from Tuesday, September 27, 2016.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers absent Mr. Love yes Mr. Schroeder yes