

**Minutes for Tuesday April 18, 2017**

Mr. Lammers moved the adoption of the following Resolution:

**WHEREAS**, The Putnam County EMS adopted a revised Uniform, Dress Code & Personal Appearance policy on April 6, 2017.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby approve the attached "Uniform, Dress Code and Personal Appearance" policy revision for Putnam County EMS.

and be it further

**RESOLVED**, Said policy is hereby attached and becomes a part of this Resolution.

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes  
Comm. Jrl. 110, Page 371-373

Mr. Schroeder moved to approve the Agreement for Environmental Consulting Servicing between Bowser Morner, Inc. and Putnam County Commissioners for Feasibility Evaluation for On-Site Leachate Treatment by Constructed Wetlands.

Mr. Lammers seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes  
Comm. Jrl. 110, Page 374-381

Mr.Love moved the adoption of the following Resolution:

**BE IT RESOLVED**, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 016 Ditch Maintenance  
R 6, Advance Out.....\$45,000.00

and be it

RESOLVED, that per the request of the Putnam County Commissioners for the purpose of the County General Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
R 6, Advance Out	A 25A, Advance In	\$45,000.00
(Repay County General for Advance in June, 2016 of \$35,000.00, July 2016 \$10,000.00)		

Mr. Schroeder                      seconded the motion

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Love yes  
Comm. Jrl. 110, Page 382

Mr. Schroeder      moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 120, Emergency Medical Services  
120 SU2, Disposable Care Supplies.....\$3,000.00

Mr. Love                      seconded the motion

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Love yes  
Comm. Jrl. 110, Page 383

Mr. Love                      moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County,

Ohio, that the following appropriation modification be made for the year ending

December 31, 2017.

For Commissioners

From....1 A 11D, Other Expense-Comm.....to.....1 A 3, Supplies-Comm.....\$4,000.00

Mr. Schroeder           seconded the motion

Vote: Mr. Schroeder yes       Mr. Lammers   yes       Mr. Love yes  
Comm. Jrl. 110, Page 384

**Now and Then Purchase Orders.....**

**County Airport.....**purchase order 34031

**Youth Subsidy.....**purchase order 33373

**Bd of D/D.....**purchase order 34189

**Solid Waste Dist Disp Fees.....**purchase order 34033

**Law Library.....**purchase order 28892

Mr. Love       moved to approve the now and then purchase orders

Mr. Schroeder           seconded the motion

Vote: Mr. Schroeder yes   Mr. Lammers yes       Mr. Love yes  
Exceptions: Mr. Lammers none   Mr. Schroeder none   Mr. Love none  
Comm. Jrl. 110, Page 385

**Purchase orders and Travel Requests.....**

**County General.....**Purchase order to Cherry's Market for 4 planters for Courthouse, Annex for \$128.00. Purchase order to CDW-G for 3 copies of Microsoft Home & Business 2016 for Commissioners for \$640.00.

**Board of Elections.....** Blanket purchase orders

Blanket for SOS conference -registration \$480.00

Additional Travel blanket for 2nd qtr for \$1000.00

**EMS.....**Purchase order to Stephen Arnott for walkway between house & PCOPS for \$680.00.

Purchase orders for Zoll Medical Corp for Disp Care Supplies for \$1150.00

Signed by Josette for lettering of 302 for \$350.00

Blanket purchase order for Disp. Care Supplies for \$1000

Blanket for Utilities for \$6,000

**Veteran Service Commission**.....Travel request for Joe Moenter to attend th3e OSAVSO spring conference in Columbus May 9-12, 2017 with purchase order for mileage, lodging, meals and registration for \$651.60. Addendum travel request for Kristi Powell to attend the NACVSO training in San Diego, CA June 10-17, 2017 with purchase order for mileage to airport for \$89.60.  
**CDBG**.....purchase order to JT Homes Services for Kesselmayer Rehab for \$30,100.00  
**Capital Improvement** .....Purchase order to County Electric to replace power poles at the Fairgrounds and replace primary converter for \$2200.00.

Mr. Love moved to approve the purchase orders and travels requests.

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes

Exceptions: Mr. Lammers none Mr. Love none Mr. Schroeder none

Mr. Lammers called the meeting to order at 8:30 a.m. with Commissioners Love and Schroeder.

Rob Fawcett and Katie Long met with Commissioners Schroeder, Love and Lammers at 8:30 a.m. to discuss the CORSA insurance renewal for 2017-2018 and review the coverage amounts for the County. Rob reviewed the coverage for the Airport and some of the other entities and flood coverage. Rob also talked about FEMA coverage. The removal process from the flood plain was discussed. Mr. Lammers asked about the poll pads and the election equipment Rob said those would be included. The Fine Arts was discussed which includes the statues and monuments. Rob explained that the current coverage is to reconstruct with like material not restore to original condition. Rob also explained the general liability coverage. Auto liability is included and the County had the most auto liability claims due to having people out on the road regularly. Rob reviewed the Inland Marine Schedule by Department the EMS is higher due to all the equipment in the squads that actually leaves the office. The Library is an at will insured entity by the Commissioners. The insurance for the Library to pay themselves would double. Rob explained that this is not in detail this is just an overview he can get a detailed list for the Commissioners. Mr. Lammers asked about the liability for the old communication tower. Rob said it is very specific and he is working with Jack on the contract for leasing the tower. Rob reviewed the schedule for services. The attendance at CORSA meetings is beneficial in keeping up with the information. CORSA will pay the claim and bill to the County. There is a hotline available for insurance assistance to avoid any further issues. John Brownlee is the CORSA rep and will be contacting the County regarding the loss control incentives. The ransomware attacks of other counties were discussed. The other organizations, non county in Ohio covered by CORSA were discussed. Jack asked the reasoning for CORSA coverage for other entities, Rob explained the liked exposure and the privatization of some of the entities. Rob explained the changes in the insurance with Brookhill now, that Brookhill leases the buses and the buildings from the County. Mike Boaz will not sign the "lease agreement" for CORSA. The definitions of responsibilities should be outlined for the properties and assets. The scenarios for the communication tower were discussed, selling, leasing or moving and proof of insurance should be provided. The FCC inspections were discussed if they were required annually or at all can we make inspections a requirement for the lease. An inspection was done and verified that it was at capacity for equipment which is the reason a new tower was constructed. The insurance recommendation was to have it taken down.

The business agenda was held at 9:50 a.m. with Commissioners Schroeder, Love and Lammers; Jack Betscher, Administrator; Cindy Landwehr, Clerk; and Martin Verni, Putnam County Sentinel.

The minutes from Thursday April 13, 2017 were read and approved at 10:00 a.m.

Gary Lammers met with Commissioners Schroeder, Love and Lammers at 10:15 a.m. regarding pending legal issues. John asked about some clarification on the conceal and carry laws pertaining to employees on County property. It can be in a private vehicle but must still properly secured according to the law, and cannot be brought into the courthouse. The enforcement of this will be hard, say at the fairgrounds. Firearms can be on public property in private vehicles but must be properly secured. Gary is going to Columbus this week and will be attending a training on this subject. John also asked for Gary to review the communication tower bids when received. Will lease the ground not sell, but would prefer to sell or lease the tower. Putnam Acres will be up for sale and survey is being completed, bid documents will need to be drawn up or reviewed. AEP wants to purchase land 5 acres across from O-G Road so the bid documents will need to be reviewed as well. The base bid is \$300,000. John asked about the employee sick leave policy and people being able to "cash out". An update on March 15, 2002, was done to set the payout amounts. There are a handful of employees that would like to be included "grandfathered" in the larger payout but did not completely qualify at the time, only having a partial year at that time. A change was proposed to include this handful of people. Gary said we will have to look at the statute for minimum amounts. It will be up to the Board to determine if they want include those people or go back to previous revision of the handbook. Gary asked how many more people would be effected, would it be more than three. The Auditor's office would like clarification on this matter. It was also asked how this would affect people who had left the county and returned to the county for employment but were also employed for more than a year before 2002. The three employees did not have a year of service in prior to 2002 but have remained employed by the County. Anyone who gets paid for sick leave when leaving must have at least 10 years of service. Other Counties have policies all over the place and are not of any help. Is Contiguous service mentioned in the rule? Gary suggested sitting down with the Auditor's office to agree upon who to include. It is up to the Commissioners whether or not to include more people for the rule. Mike Lammers asked about a response from the Board of Elections regarding the wages. Gary said he told the BOE to make sure they received their budgets to submit in the future and has not received any further response from them. John asked about the Rodriguez case and Gary said that it is still going on and an investigation is being done with the Sheriff's office. An opinion will be rendered after the investigation is completed regarding the discrimination. It is thought that the pre-employment survey was not submitted for review with the review committee. If Gary knows if any exculpatory information is present on an applicant, he must disclose this under case law. This pertains to behavior or actions, business or private. There has been an employee hired that has had exculpatory information but was hired anyway over the one filing the discrimination. Gary has advised the Sheriff and Chief Deputy on this and said this will be an ongoing problem. Tim Meyer could be subpoenaed but would be acting as an auxiliary officer. Mr. Rodriguez has applied for other openings since the first application. Officer Barginere has been removed from the road position and moved to corrections, so there is another position open. The Commissioners asked if Gary has filled his clerical position. He has not found a good fit yet he is still holding interviews. Lilly has encountered some comments that were not very welcoming from the public. Gary was very

concerned that someone would go out of their way to make these comments to her. The people who made the comments were not known.

Commissioner Lammers moved to adjourn for lunch at 12:00 p.m.

Mr. Love seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

Commissioners Schroeder, Love and Lammers resumed session at 1:00 p.m.

Tim Schnipke and Dave Roney met with Commissioners Schroeder, Love and Lammers at 2:00 p.m. to discuss jail maintenance issues. The computer at the jail that runs the door lock system, phones and lights needs to be replaced. They usually last approx. 5 years. A backup is needed also. Tim brought a quote along from the vender we currently do business with. There is a second computer that controls the key FOB access. The maintenance funds at the jail will be in need of some additional funds to replace some of this equipment. Mike Lammers would like to see the specs for this since he thinks the prices are rather high for this equipment that is needed. The prices for the other equipment are going up too. The DVRs are working currently and are not in need of replacing. A week of verification, making sure the cameras work with the door locks is another \$40,000. The jail budget will be dry. The video is saved for 30 days unless there is an incident then it is saved somewhere else. Warranty is 90 days. The Maintenance agreement does not really help, they will tell you a computer is going bad but not replace it. The computers still only last about 5 years. Tim has looked at a couple other vendors but has not been impressed by anything else. The Commissioners would like to get quotes from some other vendors. Tim said it is becoming time sensitive since the computer has gone down many times in the last 10 days. Dave Roney said this needs to be addressed for sure every five years. Jack explained the budget will need to be refigured every five years and the special costs need to be listed for the Commissioners. The Commissioners appreciate knowing how the money will/needs to be spent. Mr. Lammers wants to know what they are going to be buying, to make sure they are not buying obsolete equipment. Mr. Lammers will talk to Joe Burkhart and the vendor to ask some questions about the equipment. John talked to Dave about the prisoners from Paulding and the staff in the Jail and Tim talked to Vince about the computer equipment needed to run the jail and the alarm system. The prices for purchasing light bulbs was discussed Mr. Lammers said to call the Airport Board Secretary Preston Morrison, he could get better pricing for the County. There was a discussion of having people in jail that should be in a mental facility.

Commissioners Lammers, Love and Schroeder attended the ditch hearing for the Village of Belmore Ditch #751 in the Assembly Room.

Commissioners returned to the office at 3:50 p.m.

Commissioner Lammers moved to adjourn for the day at 4:20 p.m.

Commissioner Love seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

Mr. Love moved to approve the minutes as read from Tuesday, April 18, 2017.

Mr. Lammers seconded the motion.

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Love yes

