

## Minutes for Thursday, February 2, 2017

### Now and Then Purchase Orders.....

**Airport Operations.....**purchase order 33874

**Veteran Service Commission....**purchase order 33183

**E-911.....**purchase order 33454

Mr. Love moved to approve the now and then purchase orders

Mr. Lammers seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes

Exceptions: Mr. Lammers none Mr. Schroeder none Mr. Love none

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### Purchase orders and Travel Requests.....

**Airport Operations.....**Purchase order to Brickner Const. to repair buildings for \$500.00. Purchase order to Crawford Murphy Tilly for wildlife Hazard Site Assessment 5% local match \$608.75.

**Airport Construction Grant.....**Purchase order to Crawford Murphy Tilly for Wildlife Hazard Site Assessment 90% FAA for \$10,957.50. Purchase order to Crawford Murphy Tilly for Wildlife Hazard Site Assessment for 5% ODOT-\$608.75.

**Clerk of Courts. ..** Travel request for Teresa Lammers and Ellen Ruhe to attend Ohio Clerk of Courts Assoc meeting in Columbus February 14-15, 2017 with purchase order for mileage, lodging and meals for \$325.80.

**Veteran Service Commission.....** Travel request for Joe Moenter to attend the OSACVSO winter meeting in Columbus on March 3, 2017 with purchase order for mileage, meals & registration \$137.60.

**EMS.....**Purchase order to Finley Fire Equipment for Para tech dual Deadman Bag Controller /HR 78 for \$679.00. Purchase order to Zoll Medical Corp for disposable care supplies for \$2000.00.

Mr. Schroeder moved to approve the purchase orders and travels requests.

Mr. Love seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes

Exceptions: Mr. Lammers none Mr. Love none Mr. Schroeder none

Commissioner Lammers called the meeting to order at 8:25 a.m. with Commissioners Love and Schroeder.

Steve Coburn-Griffis stopped in at 8:30 a.m. to talk to the Commissioners regarding the Board of Elections and their authorities. Steve asked if the Commissioners have talked to Gary Lammers again regarding the issue. The confirmation of the Board of Elections being civilly liable if they overspend their budget. Commissioner Lammers said they are in charge of the money on behalf of the taxpayers, so they have to be able to justify it for the taxpayers. The Commissioners provided a copy of all the Tier I level counties in the State, which is where Putnam County is located. Steve asked if they stay within their budget could they still increase

the wages. The Commissioners said according to a resolution from 1994 the Board of Elections cannot transfer funds into the wages from other lines. Probate/Juvenile are also in the same situation a four year freeze. The Judge can court order the transfer. Steve asked about the ethics of that situation. When departments issue increases without authorization there has to be something done to cover the shortages. There was a 15% budget cut back in 08-09, to cover shortages. The Commissioners can only give out the funds that are available. The Commissioners are awaiting something in writing from Gary Lammers. The reappointing of Carla Tooman was confirmed on the Board of Elections it was unsure of the other position. The wages of the Putnam County Board of Elections and other counties was discussed as far as are they comparable based on population and number of registered voters. There are two precincts that are counted by hand, it was asked if those were chosen by BOE or by the Secretary of State. The Commissioners suggested Steve talk to the Board of Elections Members.

Andrew Karey from Ottoville met with Commissioners Schroeder, Love and Lammers at 9:00 a.m. to discuss the easement from ODNR. Mr. Karey brought in a copy of the letter received from ODNR in October. Mr. Karey brought a copy of a recent letter received stating the he owes \$1,500.00 for the easement for his driveway. Originally the State did not know how to handle the situation. Mr. Karey's neighbor to the north has already paid for the easement. Mr. Karey's neighbor to the south has not heard anything about the situation. The canal in this area does not flow the water is stagnant so it creates an issue with mosquitoes in the summer. Mr. Karey has not heard back from the representatives yet. Mr. Love has talked to Hite and McColley so they are aware of the situation but have not heard from them yet. Commissioner Lammers is going to Columbus this coming weekend so he will ask them about it if he sees them. And there is a legislative update on March 13 so they will be in the area. Mr. Karey will let the Commissioners know if they hear anything back. Mr. Karey thinks the residents should be 'grandfathered in'. Other residents to the north along the canal have not heard anything regarding the easement. The farmers and residents have maintained the canal along with their properties so maybe this could be a trade-off for the easement. The State should appreciate the maintenance since they have not done anything for the last 20 years. Commissioner Love apologized for not having any information available for Mr. Karey today. Mr. Karey is not in a hurry to write a check. The Commissioners will contact Mr. Karey if they hear anything.

Steve Ford met with Commissioners Schroeder, Love and Lammers at 9:30 a.m. to discuss personnel.

Mr. Lammers made the motion to go into executive session to discuss the consideration of appointment of personnel for Job & Family services.

Mr. Love seconded the motion.

Vote: Schroeder yes Love yes Lammers yes

The Commissioners came out of executive session at 10:00 a.m.

Steve Ford has submitted a letter of resignation as of May 31, 2017

Mr. Schroeder moved to accept the resignation. Mr. Love seconded the motion.

Vote: Schroeder yes, Lammers yes, Love yes

Steve Ford would like to know when it would be appropriate to post the open position. A co-director could be named to assist with the transition. It will be decided at a later date when to post the position. Steve will bring Suzy in to discuss the issues with the Commissioners.

The business agenda was held at 10:10 a.m. with Commissioners Schroeder, Love and Lammers; Cindy Landwehr, Clerk.

Dave Boninsegna stopped in to talk to Commissioners Schroeder, Love and Lammers at 10:20 a.m. regarding interest in the communication tower. Mr. Boninsegna is interested in utilizing the tower for the radio station. The Commissioners said there will be a bidding process to follow.

Michael Springer of Northwest Consultants, Inc. of Toledo stopped in at 10:30 a.m. to introduce himself to the Commissioners and to talk about 6119 sewer district. Mike is against the 6119 district Northwest Water out of Bowling Green, he explained the process of how the Northwest district is growing and taking over. He is from Walbridge and is a customer of Northwest Water. Mike explained that since he has been made a customer of Northwest Water his expenses have doubled. He believes there should be competition for the water not just one option. There are other options of getting water from Oregon but water from Oregon is not available to him. Northwest Water is only run by one man who has all the say so, and gives no other options. His idea is to put three Commissioners in charge of the 6119 so there is some other opinions and discussion on decisions.

Ryan for the Engineer's office stopped in at 11:15 a.m. and Commissioner Love asked about the North 65 drainage project. John spoke to Mr. Fenstermaker regarding the project and he (Craig) is willing to go through the petition process. Vince questioned who pays if the petition is not approved. The petitioner pays any postage or publication fees if it is not approved.

Ryan came down to talk about the drainage project at Brookhill. He found out that Rosengarten will be starting soon, weather permitting.

Plum Creek was also discussed, Ryan said it has been reassessed. They are trying to come up with a game plan.

Vince asked about some other ditch projects also, Ryan said they are working in order of request.

Bob Benroth came in to discuss the bond redemption for Hilty Home at 11:25 a.m. Commissioner Lammers received a call from Hilty Home regarding a change in the bond. The Commissioners also received a notice in the mail. Bob explained the bond process and the tiers. The past notices were reviewed. The Commissioners called Mrs. Voth at Hilty Memorial Home to see what her questions are. During the conference call the Mrs. Voth said they are redeeming the bonds and are now able to get a loan through HUD. She just wanted to inform them so they were not surprised by the notice. Mrs. Voth said they locked in a rate with HUD for 30 years so they will have a fixed rate. The previous redemptions were principle payments. Bob said more information will be coming regarding the redemption. Bob explained some other projects that the County has assisted with letting entities borrow using the County's credit or tax id. Mike asked if the County would be eligible to buy the bonds that the County has backed. Bob said the County could invest in County projects. Putnam County could borrow up to \$11 million, but the County does not have the need to borrow any funds at this time due to not having any debts. So another entity or neighboring County can use Putnam County's borrowing limit since

they are not using it. Bluffton and St. Rita's used a portion in the previous year. Leipsic also used a portion. There are stipulations on using the credit limit, such as educational purposes, health care or non-profit entity.

Since Bob was in Commissioner Lammers asked questions regarding the fiscal report that Bob shared/explained on Tuesday. Bob answered the questions and the other Commissioners contributed information for future results on the report also. The issues are the expenses that have come up in the past few years not a drastic decrease in the budget, landfill expenses and the Road 5 case. Bob said at the Northwest Auditor meeting on Friday the representative from the State Auditor's office got to hear the opinions regarding these reports and the inaccuracies that it represents. It was asked if the Governor will use these reports for allocating money to the counties. Bob also brought in the figures received from the casinos, the trend is going down. The original estimates were \$800,000 of what the County would receive from the casinos. The Commissioners had a question on policies and procedures for Bob. The issue of sick leave and those that have time from before the change was made on March 15, 2002. It affects a couple of employees. And those employees are questioning if they will get paid for the additional hours over 240 hours. The current rule is  $\frac{1}{4}$  of the balance up to 240 hours. 240 hours is the minimum. The original rule was to get paid up to 960 hours. And a committee said that was not right to make the County have to pay all that sick leave. The County needs to show the sick leave balances as a liability toward the County. If an employee was hired prior to March 15, 2002 with a year of service they were eligible for the 960 hours to be paid out at retirement. Bob asked if Jack has made a final recommendation on the sick hour's payout. Jack has submitted many but nothing is final. The date of March 15, 2002 was chosen arbitrarily it was not by law. This is all based on interpretation of the rules and resolutions. The employees want the assurance of the decision now for their retirement in the future due to changes in offices or directors. Bob suggested a specialized resolution just for the few people that it affects for their personnel file. Jack should have a list of all the employees that this would affect. The Commissioners could also change the rule.

Commissioners adjourned for lunch.

Commissioner Lammers left for lunch at 12:30 p.m.

Commissioners Schroeder and Love left for lunch at 12:35 p.m.

Commissioner Lammers returned from lunch at 1:10 p.m.

Commissioner Lammers returned at 1:30 p.m.

Commissioners Schroeder and Love returned from lunch at 1:45 p.m.

Mike Klear stopped in at 1:45 p.m. and discussed the new vehicle that was delivered with Commissioners Schroeder, Love and Lammers.

Joe Burkhart stopped in at 1:55 p.m. also and gave an update to Commissioners Schroeder, Love and Lammers on the server status, since a server crashed yesterday. We need to have a plan in place if this would ever happen again. Joe is pricing the different pieces of equipment that will be needed. He is also getting quotes for the guest network equipment. IT was also mentioned the Licking County was hacked. The Office of Public Safety will be added to the guest network also. The server that went bad is not the oldest slowest one that was projected to be replaced. Joe is trying to figure out how to approach the situation by just replacing certain

pieces or replacing the whole system. The IT department figured through the process of testing equipment that the hard drives were good. The Commissioners discussed the need for the backup, Joe is convinced to go ahead replace the backups. The County needs the equipment to stay in operation. John asked how soon this could be done, Joe said by the end of this month it could be up and running. John invited Joe to come and talk to the Elected Officials next week. Gary Lammers joined the meeting. Mike Klear asked how soon they would be added on the fiber optic line. Joe has to run it from the Sheriff's office to Office of Public Safety so they could run the MARCS radios from there if something goes down. Vince asked about the status of the IT vehicle, Joe said it runs better now since it has been repaired it still does not have a/c, and there are over 117,000 miles on it. Mike Klear asked about sending Joe the technology updates for Office of Public Safety. Joe said he does not get any information from anyone else. Vince asked about IT services done at the garage for the Engineer's office. Joe said IT does log all sites where work is done. Vince asked about the cost allocation expense for new equipment. Joe said the office getting the equipment pays for it. Joe does keep some small items on the shelf if something would go bad. Vince asked if the County IT provides any services to Pathways, Joe said no and there are a few departments that they do not service. The IT services has increased dramatically to the Engineer's office and garage since the new Engineer has taken office.

Mike Lenhart, Engineer stopped in to discuss the annexation process and documents used for approvals with Commissioners Schroeder, Love and Lammers.

Commissioner Lammers moved to adjourn for the day at 4:30 p.m.

Commissioner Love seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

Mr. Schroeder moved to approve the minutes from Thursday, February 2, 2017.

Mr. Love seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers absent Mr. Love yes