

**Minutes for Tuesday June 20, 2017**

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

For E-911, Fund 100

100 MSF, MARCS Subscriber Fees.....\$92,640.00

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes  
Comm. Jrl. 111, Page 11

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 006, Job & Family Services

H 21, Travel and Expenses.....\$1,500.00

Mr. Lammers seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes  
Comm. Jrl. 111, Page 12

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2017.

For Sheriff/Jail

From...6 A 2D, P/T Sheriff Wage ....to.....6 A 4, Sheriff's Equip...\$4,000.00.

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes  
Comm. Jrl. 111, Page 13

Mr. Lammers moved the adoption of the following Resolution:

**WHEREAS**, Section 323.17 of the Ohio Revised Code provides that the County Commissioners may extend the payment of taxes for not more than thirty (30) days after the time fixed by law.

now therefore, be it

**RESOLVED**, That the payment of June taxes be extended from June 20, 2017 until July 20, 2017.

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes  
Comm. Jrl. 111, Page 18

Mr. Lammers moved the adoption of the following Resolution:

**WHEREAS**, Ohio's Cooperative Purchasing Act. (AM. Sub. H.B. No. 100), as signed into law on December 4, 1985; and

**WHEREAS**, effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the state of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials; now therefore,

**BE IT RESOLVED**, BY THE Putnam County Commissioners

Section 1. That the Putnam County Commissioners hereby

requests authority in the name of the Putnam County to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.

Section 2. That the Putnam County Board of Commissioners is hereby authorized to agree in the name of Putnam County to be bound by all contract terms and conditions as the Department of Administrative

Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of Putnam County participation in the contract. Further, that the Board of County Commissioners, of Putnam County does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by ORC 125.04.

Section 3. That the Putnam County Commissioners is hereby authorized to agree in the name of the Putnam County to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and the Putnam County Commissioners does hereby agree to directly pay the vendor.

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes  
Comm. Jrl. 111, Page 16

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses for the month of June 2017.

now therefore,

**BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO**, hereby approve payment of the expenses per the attached list in accordance with Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices and be if further

**RESOLVED**, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes  
Comm. Jrl. 111, Page 14-15

**Now and Then Purchase Orders.....**

- EMS.....**purchase orders 2942, 2943
- EMA.....**purchase order 2944
- Airport Operations....**purchase order 34444
- Common Pleas.....**purchase order 32597
- Veteran Service Comm.....**purchase order 34515

**Sheriff**.....purchase order 34382  
**Sewer Dist #1**.....purchase order 34446  
**Sewer Dist #2**.....purchase order 34445  
Mr. Love moved to approve the now and then purchase orders

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes  
Exceptions: Mr. Lammers none Mr. Schroeder none Mr. Love none  
Comm. Jrl. 111, Page 17

**Purchase orders and Travel Requests.....**

**CSEA**.....Blanket purchase order for supplies for \$3000.00.  
**Board of Elections**.....Purchase order to Ohio Assoc of Election Officials for OAEO Dues 7-1-17 6-30-18 for \$900.00. Blanket purchase order for 3rd qtr travel for \$1000.00. Blanket purchase order for Postage -2017 General Election for \$20.00. Purchase order for computer fees for General Election for 2017 for \$5000.00. Purchase order for service agreements for 3rd qtr for \$1000.00. Blanket purchase order for 3rd qtr supplies for \$2000.00.  
**Veteran Service Commission**.....Travel request for Kristi Powell & Joe Moenter to attend the OSACVSO Summer quarterly meeting in Columbus July 13-14, 2017 with purchase order for mileage, meals and registration for \$432.20.  
**EMS**..... Purchase order to Bockrath & Assoc. for surveying of PCOPS building for \$800.00. Purchase order to Phantasm Design to Embroidery for Uniforms for \$100.00.  
**Children's Services**.....Blanket purchase order foster care for \$10000.00. Purchase order to Hittle House for \$22,000.00. Purchase order to Community Teaching Homes for \$35,000.00. Purchase order to Keeping Kids Safe for \$15,000.00. Blanket purchase order for ESAA for \$10,000.00.  
**Veteran Services**.....Travel request for Joe Moenter, Bernie Rau, Ron Hermiller, Ken Dunstan & Mike Morman to attend the OSACVSO Summer Convention in Columbus July 28-20, 2017 with purchase order for mileage, lodging, meals and registration totaling \$1928.00  
**County General**.....Purchase order to Knueve & Sons to repair A/C -Crime Victims for \$250.00.  
Mr. Love moved to approve the purchase orders and travels requests.

Mr. Schroeder seconded the motion  
Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes  
Exceptions: Mr. Lammers none Mr. Love none Mr. Schroeder none

Commissioner Lammers called the meeting to order at 8:30 a.m. with Commissioners Love and Schroeder.

Mike Boaz stopped in to discuss the drainage project that was done at Brookhill the Commissioners explained that the drainpipe that was put in floated out of place during a recent rain event and needs to be secured in place. The tile will get reset and secured for approx. \$500. Mr. Boaz asked about taking care of the cattails that are remaining, Vince gave some options. Brookhill is limited on their manpower to do that kind of maintenance. Mr. Boaz asked about getting asphalt done at Brookhill also. He will get quotes. Mr. Boaz mentioned to the

Commissioners to keep an eye on Rescare also. Boaz said the Fritz Home a mental health facility in Paulding closed. Mission Possible, day D/D service is closed, the residential services are still open, the closure affected approx. 39 people in Putnam County. Boaz also informed the Commissioners of the increased census of mental health cases in Putnam County due to Oak Haven and Serenity Living since not all counties have facilities like those, there is funding that could be following them into Putnam County. Especially if a dual diagnosis is given then D/D would end up paying in some form. Any D/D diagnosis would have to be given prior to 15 years old. Commissioners asked about the size of the Fritz Home, it holds about 30 people. The money should follow the individual. Not knowing how many people are coming from out of county it is hard to keep the budget in line. Boaz is looking out for Putnam County but he would not turn someone away that needs assistance.

The business agenda was held at 10:00 with Commissioners Schroeder, Love and Lammers; Jack Betscher, Administrator; Cindy Landwehr, Clerk.

Joe Hohlbein, Recycle Driver met with Commissioners Schroeder, Love and Jerwers to discuss the recycle program and the processes. Joe wanted to know what the intentions are of the Commissioners for the recycling program. There is a height issue in that building where the Recycling is being done. He said there is a large waste of fuel currently running things back and forth. The hopper on the baler needs to be bigger or have shields on the side to prevent excess product falling out. Commissioner Lammers asked who is ultimately in charge of Recycling, Alaina Siefker. Joe said to get the sort line off the ground. The sort line needs to be separated from the bailer. Joe says our system is not efficient. Being that the personnel are working for their JFS benefits. Joe also asked about Kalida keeping the paper and cardboard from their site, and the County only getting the metal and plastic. Joe said the Putnam County Recycling Program could be profitable with some changes. Joe suggested the Commissioners go out and work at the Recycling Center to see how things work. Joe said the area was extremely hot last week and could use A/C. He was not sure if there would be a better option. He said we should check into better prices for materials. A sort line away from the baler is needed to reduce contamination. There should be no down time for moving or relocating the baler if a new sort line is set up. Joe could get prices for a sort line and also find outlets other for plastics. Jack explained the broker process that we go through to get rid of product. There is no grant funding available this year. The Commissioners were looking into replacing a truck. Vince reviewed all the suggestions that Joe gave. Vince asked about dust creation being a problem in other areas. Joe said to make it more efficient to have everything together, put in a dump pit at the building instead of running out to the landfill to fill the bins. And using an elevator to empty the pit. Joe asked if the Commissioners have visited other recycling centers. They have just been to Werlor's and Van Wert. Vince said he has good plans. The bins are too small for the skid steer to unload them, which is a lot of wear and tear on them. A dump area is needed to dump the bins rather than using the skid steer to empty them.

Commissioner Schroeder moved to adjourn for lunch at 11:45 a.m.

Commissioner Love seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

Commissioners resumed session at 12:45 p.m.

Justin Barnhart and Curt Croy met with Commissioners Schroeder, Love and Lammers to discuss Economic Development.

Mr. Love moved to go into executive session at 1:30 p.m. to discuss confidential business information of an applicant for economic development assistance with Justin Barnhart, Curt Croy and Jack Betscher.

Mr. Lammers seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

Commissioners came back in session at 1:55 p.m.

The Commissioners will submit a letter of recommendation for the Village of Leipsic for a waterline along Rd 3.

The size and capacity of Leipsic's reservoir was discussed.

The minutes from Thursday June 15 were read and approved at 2:00 p.m.

Jim & Sherry Webb of Serenity Living at former Putnam Acres met with Commissioners Schroeder, Love and Lammers at 2:45 p.m. to discuss maintenance issues at building. Sherry started by saying they have some rules they need to follow based on contracts they hold. John said if they are concerned they can take the sale off the table at this time. The Webb's do not want to put money into a building that they may not end up owning. The condition of the heating and a/c system was discussed. Jim said it is being worked on today. The security system was discussed also. Mr. Lammers asked about the fence if it could be removed. John brought up the lighting, Jim said it was the outside lighting. Jim said the internal lighting is good. Jack brought up changing out the lighting to LED from incandescent. With some of the changes to be made an increase in the rent could be possible. There is another facility that they could purchase and they have a minimum 90 day notice period for residents. The Commissioners brought up the scenario of the communication tower and multiple people being interested. The Commissioners would like to give them some options. The Webbs are interested in discussing a lease. A 5 year term was mentioned. The amount of the lease was undecided. The Commissioners will discuss and propose a lease agreement and Webbs can decide which would be best for them lease or purchase. Other improvements roof replacement, were discussed. The Commissioners discussed a proposal with Jack Betscher. The Commissioners proposed the same rate as now (\$7,000 per month) through the end of the year.

Commissioner Love moved to adjourn for the day at 4:30 p.m.

Commissioner Schroeder seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

Mr. Lammers moved to approve the minutes as read from Tuesday, June 20, 2017.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes

