

Minutes for Thursday May 11, 2017

Now and Then Purchase Orders.....

Sheriff.....purchase order 34164

Veteran Services....purchase order 33942

Mr. Lammers moved to approve the now and then purchase orders

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love absent

Exceptions: Mr. Lammers none Mr. Schroeder none Mr. Love

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Purchase orders and Travel Requests.....

Sheriff.....Travel request for Mark Brecht to attend the Basic K-9 Handlers Academy 2017 in Wapakoneta on May 15 thru Jun 29 no expenses listed.

911.....Travel request for Brad Brubaker to attend the Ohio NENA/ APC Chapter meeting in Columbus on May 10, 2017 no expenses listed.

Mr. Schroeder moved to approve the purchase orders and travels requests.

Mr. Lammers seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love absent

Exceptions: Mr. Lammers none Mr. Love Mr. Schroeder none

Commissioner Lammers called the meeting to order with Commissioner Schroeder at 8:30 a.m.

Commissioner Love is attending the CEBCO Board Retreat at Deer Creek State Park in Mt. Sterling, OH.

Tim Schnipke stopped in at 8:40 a.m. to give Commissioners Schroeder and Lammers an update on the auction items. There were some items missing from the skid loader, fire extinguisher and mirrors, Tim has ordered those items. Vince told Tim about the leaks that were viewed in the attic, Vince asked about caulking the skylights if Tim could figure it out. It will be discussed with Perfection today. Mike figures 90% of the leaks are coming from the skylights, if those can be sealed it would save some money. Tim said caulk is a band aid not a lasting fix. Vince showed Tim the brochures for the domes. Caulking them will give us some time but will not fix. Tim explained the repairs that should have been done previously, but now the methods that were used has created larger cracks for leaks now on the roof of the O-G Road Complex. Other patching materials and methods were discussed by Vince and Tim. The "best" fix is not known.

Tracy Warnecke met with Commissioners Schroeder and Lammers for an investment meeting at 9:05 a.m.

The business agenda was held at 10:00 a.m. with Commissioners Schroeder and Lammers; Jack Betscher, Administrator; Cindy Landwehr, Clerk.

Commissioners Schroeder and Lammers, Jack Betscher and Tim Schnipke met with Brittany Gehringer at 11:00 a.m. from Perfection Group. Brittany summarized what the Commissioners are wanting to do based on funding. She wanted to know how the Commissioners want the project to look. She said they are looking at a long term solution. She wants to know what Perfection Groups role will be in the project. Tim explained that we went local for the boiler replacement because it is the practice of the County to do business locally when possible. Brittany wants to know if Perfection will be beneficial to help or does the County want to go on its own and seek bids for the services that will be needed. Vince explained the viewing that was done last week on the Courthouse roof and the leaking issues. He did not know if it would benefit the County to pay Perfection to do the plans for the project. Tim explained the materials that were found to be used on the courthouse roof, he said directly beneath the tiles was wood then below that it was thought to be copper membrane with a liquid tar substance because that was the material that was used at the time. The tiles that have been caulked, the caulk is splitting and creating a crack for the water to leak into. Tim recommended a new membrane on flat roof and running it right up to the skylights to cover and seal the seams. The Garland Roofing Company that was here is very knowledgeable on all roofing materials. The leaking issue at the Annex were also discussed and the leaking along the masonry that is contributing to the roof conditions. The top of the masonry parapets on all the roofs were discussed the Annex and the Ag Complex that they were not properly sealed to prevent moisture from getting behind the masonry. The mortar is falling out of the bricks. There is no consensus on the repair needs of the Annex, or does it need to be tore down and rebuilt, which would be more cost effective. Mike wants to know what perfection can do for the County and what the benefits would be to the County. What expertise does Perfection bring that cannot be found locally? Brittany explained that they are energy efficiency experts and guarantee the work and do not do lowest bidder because they go for expertise because it is guaranteed work by them. So they have certain contractors that they work with because of the guarantees. If there are local contractors that are qualified for some of the work they can be used. Brittany explained the contractors Perfection uses the core business is restoring historical buildings and knowing the correct materials to use. Perfection understands that the Commissioners what to give back to the County and support the taxpayers here in Putnam County. Brittany does not have a proposal prepared to present today for the roof materials. She just wants to confirm that Perfection would still be involved in the project. Since John is not present today the Commissioners will have to discuss with him. Vince asked about being able to make some recommendations to the architect or engineer and sharing their ideas for the project also. Tim said for example the materials for the skylights need to be practical. Jack said another suggestion would be to call Technicon and they would ask how much to you want to pay. How much service do we want to pay for? Mike said the Commissioners need to have further discussions to determine the scope of work and what will all be included. What are Brittany's questions, will the Annex be included, what materials are you looking at for the roof? The whole project could be up to \$1.5-2.5 million especially if tile is used again on the roof. Tim asked how long does tile last 20 yrs. or 100 yrs., will it work to reuse the tiles. Mike said we need some options to know what the scope of work will be. Will all the work be done at once when the equipment is here the masonry work as well as the roof? The Commissioners are requesting an itemized list of options from Perfection. It was explained that Putnam County is frugal and very

caution about spending money. Brittany shared the initial cost breakdown that was presented last year when this was first talked about. Brittany also shared pictures of what was included with the masonry restoration on the exterior of the courthouse. Tim explained that a past project of acid washing the courthouse was done in mid late 90's which ruined the chiller outside since it was not covered and the windows were replaced after because all the window a/c units went bad. The previous janitors and custodians practices of building maintenance and care were discussed and their lack of OSHA approved acts. The condition of the windows at the Annex was also discussed. Tim said they have been treated with caulk.

Commissioner Lammers moved to adjourn for lunch at 12:15 p.m.

Commissioner Schroeder seconded the motion.

Vote: Schroeder yes Lammers yes Love absent

Commissioners Schroeder and Lammers resumed session at 1:00 p.m.

Kevin Bellman, Dave Kondas, and Carol Whetstone met with Commissioners Schroeder and Lammers along with Jackson Betscher, County Administrator at 1:15 p.m. Kevin said he is here to do some back finding on the landfill trust. Jackson said landfill closed now. Ohio EPA originally required a letter of credit which became burdensome. Then they put money in a trust to keep it for landfill. Tracy Warnecke, County Treasurer, joined the meeting. Jackson said the County is not allowed to handle own money to close landfill. We have to follow State of Ohio's parameters on the trust. Mike asked how much is in it. Jackson said it is two million dollars. Mike asked if they have done anything like that. Dave said yes, they have accounts very similar. He asked if we have an investment policy statement. Jackson does have a large document. He will copy it for Dave to see what options there are and for review. Dave said Wealth Mgmt. has 3 business lines. This falls under Trust & Investment Services. SJS Investment Services is who they team up with to put together portfolios. Carol started around 1998 working with public entities for trust. Mike said he understands this needs to be rock solid investment. Tracy said they don't go outside the state for investments. Dave said it sounds like it will have to be no risk. He asked how long for time horizon. Do you have to just set aside the funds or would you have to be able to access them at any time? Tracy said monthly statements come over. Mike had talked to Kevin about it to see if First Fed had anything and it is always good to have two people going for the business to see who has the better deal. Jackson said 2032 is the closure date of landfill so this will have to be in place through then but we won't know if EPA will let us finalize at that point either so may have to be in longer. Vince said closed 2002. 30 year closure policy. The EPA usually ends up going over the 30 years. Mike said the rules change daily too. Jackson did say yes the only thing in our salvation with the landfill is that we only have to use 1991 standards not current standards. Jackson gave them copies of the policy. Mike said at this point with browsing over it, is it something you have done? Carol said yes we have worked with the EPA before and recently did a small version of this type also. Vince asked Jackson to give the EPA name and contact number for them to contact also for review. Carol asked why closed landfill? Vince said was before he was in. Vince said the costs got way out of hand. County has high % for recycling now and if someone has something for landfill they go out of county. Dave said they will go back and put something together. He will let Kevin know and then Kevin will set something up with Jackson and Commissioners.

Jeanne Wannemacher with Village of Ottoville called at 1:55 p.m. and talked to Commissioners regarding maintenance needed on the sewer line to Schnipke Engraving that is a County sewer

line. The County asked if Ottoville would call Schnipke Engraving to explain the costs and the Commissioners will participate in the conversation as well.

Commissioners Schroeder and Lammers attended the First Hearing for Darrel Basinger Dt. 984 in the Assembly Room at 2:00 p.m.

Commissioner Lammers moved to adjourn for the day at 4:30 p.m.

Commissioner Schroeder seconded the motion.

Vote: Schroeder yes Lammers yes Love absent

Mr. Schroeder moved to approve the minutes as read from Thursday, May 11, 2017.

Mr. Lammers seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes