

**Minutes for Tuesday, January 16, 2018**

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 054, Law Library  
54 SA, Salaries.....\$720.00  
54 FR, Fringes.....\$150.00

Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes  
Comm. Jrl. 111, Page 498

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following increase in revenues is hereby approved:

Fund 079, Legal Svcs Muni Court  
79 CCLRS, Fees –Muni Ct Legal Research.....\$8,000.00

Mr. Lammers seconded the motion

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes  
Comm. Jrl. 111, Page 499

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following increase in revenues is hereby approved:

Fund 018, General Ditch  
Q 27, Contracts-Services.....\$ 36,900.00

Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes  
Comm. Jrl. 111, Page 500

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

**Minus appropriation:**

**Fund 018, General Ditch**

**Q 50, Advance Out.....\$ 50,000.00**

Mr. Lammers seconded the motion

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes  
Comm. Jrl. 112, Page 001

Mr. Love moved to approve the Contractor Agreement between WSOS Community Action Commission and Putnam County Commissioners effective September 1, 2017 through December 31, 2019 for administration and consulting for PY 2017 CHIP grant.

Mr. Lammers seconded the motion

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes  
Comm. Jrl. 112, Page 002-005

Mr. Lammers moved the adoption of the following Resolution:

**WHEREAS**, Ohio Revised Code Sections 307.51, 307.511 thru 307.516 governs the organization, operation and responsibilities of a County Law Library Resources Board in each county.  
and

**WHEREAS**, The County Law Library Resources Board is comprised of five members, all residents of the county:

- 1) Appointment by the prosecutor, term expires December 31, 2010
- 2) Appointment by the county court judges, term expires December 31, 2011
- 3) Appointment by the common pleas, term expires December 31, 2012
- 4) Appointment by County Commissioners, term expires December 31, 2013
- 5) Appointment by County Commissioners, term expires December 31, 2014

and

**WHEREAS**, Current members of the board include the following:

- 1) Appt by prosecutor...Gary Lammers term expires 12-31-2020
- 2) Appt by County Court Judge...Theresa VonSossan, term expires 12-31-2021
- 3) Appt by Common Pleas Judge...Jennifer Klausung, term expires 12-31-2022
- 4) Appt by Co. Commissioners...Cindy Landwehr, term expires 12-31-2018
- 5) Appt by Co. Commissioners Lisa Niese, term expires 12-31-2019

and

**WHEREAS**, Lisa Niese is no longer able to serve on the Board and Andy Knueve, a local attorney has expressed interest of serving on the board.  
now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby appoint Andy Knueve as a member of the County Law Library Resources Board to fill the unexpired term of Lisa Niese.

Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes  
Comm. Jrl. 112, Page 006

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 114, Concealed Handgun  
114 FR, Fringes.....\$300.00

Mr. Lammers seconded the motion

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes  
Comm. Jrl. 112, Page 007

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 005, Dog and Kennel  
B 15, Ohio Pet Expenditures.....\$1,550.00

Mr. Lammers seconded the motion

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes  
Comm. Jrl. 111, Page 008

Mr. Lammers moved to approve a resolution authorizing Brandi Shrader, Putnam County Health Department to apply for, accept and enter into a Water Pollution Control Loan Fund Agreement on Behalf of the County/ Health District of Putnam County for the Repair and Replacement of Home Sewage Treatment Systems.:

WHEREAS, the Putnam County Health District seeks to repair and/or replace failing home sewage treatment systems; and

WHEREAS, the Putnam County Health District intends to apply to the Water Pollution Control Loan Fund (WPCLF) for the repair and/or replacement of failing home sewage treatment systems; and

WHEREAS, the Ohio Water Pollution Control Loan Fund requires the government authority to pass legislation for application of a loan and the execution of a WPCLF assistance agreement; now therefore,

BE IT RESOLVED by the Board of County Commissioners of Putnam County of the Putnam County Health District of Putnam County, Ohio:

SECTION 1. That Brandi Shrader, Registered Sanitarian be and is hereby authorized to apply for a WPCLF assistance agreement, sign all documents for and enter into a Water Pollution Control Loan Fund with the Ohio Environmental Protection Agency for the repair and/or replacement of failing home sewage treatment systems on behalf of the Putnam County Health District of Putnam County, Ohio.

SECTION 2. That is resolution shall take effect and be in force from and after the earliest period allowed by law.

Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes  
Comm. Jrl. 112, Page 009

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby minus appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

**Minus appropriation:**

**Fund 033, Recycle Grant**

**33RL13, Other Expense.....-\$ 6,500.00**

**33RLT2, Transportation.....-\$1,000.00**

**Minus appropriation:**

**Fund 148, Mfg. Hsg Tax 2<sup>nd</sup> Half**

**148AO, Advance Out.....\$ 4,165.00**

Mr. Lammers seconded the motion

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes  
Comm. Jrl. 112, Page 010

**Now and Then Purchase orders**

**EMS.....purchase orders 3151, 3152**

**County General...purchase order 35855, 35868, 35872**

**ADAMHS Bd..... purchase order 34905**

**Muni Court Legal Services..... purchase order 35522**

**Clerk of Courts.....purchase order 35524, 35526**

**Muni Clerk of Court..... purchase order 35525**

**Airport Operations....purchase order 35861, 35863**

**Airport Construction Grant.... purchase order 35860**

**County Airport.....purchase order 35864, 35865, 35874**

**Public Assistance.....purchase order 60248**

**Childrens Services....purchase order 80162, 80163**

**AL & Gas.....purchase order 36107, 36002, 36003**

**Water Dist #1**.....purchase order 34593  
**Sewer Dist #1**.....purchase order 35869, 35866  
**Sewer Dist #2**.....purchase order 35870

Mr. Love moved to approve the now and then purchase orders

Mr. Lammers seconded the motion.

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes

Exceptions: Mr. Love none Mr. Schroeder Mr. Lammers none  
Comm. Jrl. 112, Page 011

### **Purchase orders and travel requests**

**EMS**..... Blanket purchase order for 4 hr drive refresher course 2-27-18 for \$80.00.

**Dog & Kennel** ...Travel request for Mike Schroth to attend the 2018 Midwest Vet Conference in Columbus Feb 21-23, 2018 with \$300 for lodging. Purchase order to Ohio Pet Expenditures for \$1550.00.

**County General**...Purchase order to Strait-Line Fencing for gate rollers for the Ag Complex for \$421.55. Purchase order to Leipsic Village Hardware for 2 pallets of ice melt for \$783.02. Purchase order to Huntington Bank for 2018 bank fees for \$2500.00. Purchase order to Putnam Co Treasurer for real estate taxes special assessments for \$678.22. Purchase order to Putnam Co Treasurer for Real estate taxes Co. properties for \$10,235.30. Purchase order to Everett Schmenk Insurance for official bond for Judge Borer for \$130.00. Purchase order to CentraComm for support hours for phone setup, IP movement, & video arraignment for \$2100.00.

**Putnam Acres**.....Purchase order to Putnam Co Treasurer for real estate taxes for \$1364.20

**County Airport**....Purchase order to anyAWOS DBA Mackinac Software for Nexus Weather Service for 2018 for \$1068.00

**Engineer**....Travel request for Michael Lenhart to attend the 2018 Ohio County Engineers' Conference in Dublin Feb 8-9, 2018 with expenses for \$201.00 lodging and \$249.00 for registration.

**EMA**...Travel request for Staphanie Moore to attend the Intro to EMA course in Columbus Feb 13 through Feb 16, 2018 with purchase order for meals for \$132.00.

**911**...Travel request for Brad Brubaker & Joe Burkhart to attend the Ohio Public Safety Broadband 1st net meeting in Columbus on January 16, 2018 no expenses listed.

Mr. Lammers moved to approve the purchase orders and travels requests.

Mr. Love seconded the motion

Vote: Mr. Love yes      Mr. Schroeder absent      Mr. Lammers yes

Exceptions: Mr. Lammers none      Mr. Love none      Mr. Schroeder

Mr. Lammers called the meeting to order at 8:30 a.m. with Mr. Love by reciting the Pledge of Allegiance.

Commissioners Love and Lammers met with Sheriff Siefker and Chief Deputy Warnimont, Mel Kesler and Brian Reynolds, Lima News at 9:00 a.m. regarding the 2018 budget and spending. Mr. Lammers showed the budget breakdown and the Sheriff's share of the County budget. The money received from Hancock County inmates almost covered additional the expenses from 2017. Sheriff said they have asked for more inmates from Hancock, however Hancock is concerned about staffing for the inmates. They requested more staffing to handle the inmates. Hancock has an older jail, but they do have a behavior team that deal with unruly inmates. The video arraignment could be utilized, it is ready on our side. Hancock County does not use it at all right now, they will be informed that it is ready to use. The safety of the transport officer was discussed. Mel questioned the additional funding that was added to the Sheriff and Jail the additional funding for the cars the drone and the retirees was included also. There are no new retirees for this year. It is hard to fill the open positions. The Sheriff said they will participate in the job fairs coming up and they are getting the word out that there are jobs available. Mel reviewed the revenue figures for 2017. The Clerk of Courts are paying the money in directly now rather than giving to Mel to pay in. Due to the union contract an open shift must be posted for the full time to fill rather than a part time. Ottawa is the only village that has 24 hour coverage itself. Mel reviewed the 2018 budget and will have to verify a few more items. She compared the budget requests to the actual spent. The Courthouse security funds was appropriated to the Sheriff rather than the courthouse security account. Sheriff union salary account is going to be tight. It will be hard to project. The Commissioners just want a warning as to what is coming this year. Mel figured everyone's insurance and the increase and it came up short. There were a few that changed insurance plans and switched from single to family. The non-union salary line is short, which covers the Chief Deputy and the Admin staff. There are a lot of variables to take into consideration. The Commissioners want to be proactive for any issues this year and not end up short. Chief Deputy said all of the staff changes have not had a chance to washout yet. Back to video arraignment what can we do to get this started? Can the Commissioners do anything to help kick start it? They can communicate with the Hancock county commissioners regarding using the service. Mel said there was no funding appropriated for the MAN Unit. The Jail budget was then reviewed and there will be a deficit there due to the raises. All around the budget is something that they can work with. John brought up HB 49 and a reimbursement program for drug related cases. Feb 15 is the deadline for applying for the reimbursements. The officers on medical leave were discussed and updates on their status. The Commissioners' vehicle was inquired about. Are there any vehicles to be retired, there are three to be taken out. The Jail Administrator will not have a car. Sheriff Siefker thanked the Commissioners for the purchase of the drone it was used in the Nursing Home case last week and was very helpful. John brought up the ice hazards and working with the Fire Departments, using a boat. The Gumby suits are also available for use. Jackson inquired about the K-9 donations, Mel said they are coming in. The 911 utility fund designated for equipment was also brought up.

The business agenda was held at 10:00 a.m. with Commissioners Love and Lammers; Jackson Betscher, Administrator; Cindy Landwehr, Clerk.

The minutes from Thursday January 11, 2018 were reviewed and approved at 11:00 a.m.

Mr. Lammers moved to adjourn for lunch at 12:10p.m.

Mr. Love seconded the motion.

Vote: Love yes          Schroeder absent          Lammers yes

Mr. Lammers returned from lunch at 1:00 p.m.

Mr. Love returned from lunch and viewing the recycle site at 1:10 p.m.

Greg Bockrath from Bockrath & Associates met with Commissioners Love and Lammers at 2:00 p.m. to discuss performance contracting. Greg presented the services that Bockrath & Associates are capable of and presented some projects they have been involved with. Civil Engineering and roadway design are the major services, he has done work with wind turbines, and structural steel design. Greg said construction management sounds similar to performance contracting. The Commissioners would like to make sure the contractor that is hired knows to use the correct materials to restore and maintain the Courthouse. A supervisor for the renovations of the courthouse the roof replacement, the condensing of the entrances, elevator replacement will be needed. The façade of the courthouse and the repair of the cracks was discussed along with the restoration of the façade. A scope of work will be put together so a bid can be submitted. Greg is understanding that the Commissioners are looking for a warranty on the work to be done also. The Commissioners are in a better financial situation this year and would like to get the project started. Greg mentioned additional grant funding for the project. Ohio Historic Preservation office was researched for funding but the amount is small. A Durolast roof would be preferred for the flat section of the courthouse and the removal and repairing of the skylights. The Hickory Street parking lot will get redone also. Some photos of the problems spots of the exterior courthouse were viewed. Greg said it is difficult to match sandstone. It was mentioned that the columns could be pinned. The Commissioners will also be meeting with Technicon to see if they would be interested as well.

Alaina Siefker met with Commissioners Love and Lammers and Jackson Betscher-Administrator at 3:00 p.m. to discuss the 2018 water and sewer rates. There is an increase of 9% on sewer rates and an 8% increase on the water rates. SD #1 will go from \$89.88 to \$97.97 with keeping those in the village limits (who gets billed from the village) at \$30. SD #2 will go from \$113.11 to \$138.29. Pohl Road we take the bill amount from the village and divide that by 15 customers. New amount will be \$1427.40/15. Payment going from \$87.31 to \$95.16. No changes to the rates other than the villages increase. Both commissioners were good with them at this time and want the resolutions prepared.

Mr. Lammers moved to adjourn for the day at 4:00 p.m.

Mr. Love seconded the motion.

Love yes Schroeder absent Lammers yes

Mr. Lammers moved to approve the minutes as read from Tuesday, January 16, 2018.

Mr. Love seconded the motion.

Vote: Mr. Schroeder absent          Mr. Lammers yes          Mr. Love yes

