

**Minutes for Tuesday, January 23, 2018**

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, Section 323.17 of the Ohio Revised Code provides that the County Commissioners may extend the payment of taxes for not more than thirty (30) days after the time fixed by law.  
now therefore, be it

**RESOLVED**, That the payment of December taxes be extended until February 9, 2018.

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes  
Comm. Jrl. 112, Page 14

Mr. Love moved the adoption of the following Resolution:

**BE IT RESOLVED**, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 114, Concealed Handgun  
114 LIC, CCW License.....\$6,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes  
Comm. Jrl. 112, Page 15

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, The Putnam County Agricultural society advertised for said bids for waterline improvements at the Fairgrounds and received said bids on the 11th day of January, 2018 at which time the bids were opened, publicly read, and tabled for further study,

**WHEREAS**, Bockrath & Associates sent a letter recommending that the bid for the waterline improvements be awarded to Knueven Earthworks, 8715 Road M. Ottawa, OH 45875 based on their bid of \$45,886.20 submitted on January 11, 2018.

now therefore, be it

**RESOLVED**, That after review of bids received and preparation of bid tabulation by Bockrath & Associates and Putnam County Agricultural Society, the Board of County Commissioners does hereby award the bid for the waterline improvements, to Knueven Earthworks based on their bid of \$45,886.20 submitted on January 11, 2018 being lowest and best bid received.

Mr. Lammers seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes  
Comm. Jrl. 112, Page 16

Mr.Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2018.

For Airport.....  
From.....5 A 10E, Utilities.....to....5 A 6, Contracts/Services....\$752.00  
Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes  
Comm. Jrl. 112, Page 17

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following increase in revenues is hereby approved:

**Fund 084, HOME Funds**  
**84 PI, Home Program Income.....\$191,950.00**

**Fund 085, CDBG**  
**T 3, CDB Grant-Formula.....\$ 100,000.00**  
**T 1A, CDBG CHIP Program Income..\$50,000.00**

**Fund 087, OHTF, Ohio Housing Trust Fund**  
**87 PI, Program Income.....\$ 19,000.00**  
Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes  
Comm. Jrl. 112, Page 18

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018 the following increase in revenues is hereby approved:

**Fund 106, Tax Equivalent**  
**106 LEIP, Leipsic TIF.....\$ 2,000.00**  
**106 PALM, Wezbra Dairy Develop LLC.....\$ 200.00**  
**106 PAL2, Hermler Hogs.....\$100.00**  
**106 POET, Summit Ethanol LLC.....\$200.00**  
**106 PRO, Protec.....\$500.00**

**106 TRIL, Trilogy Health Serv LLC.....\$91.00**

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes  
Comm. Jrl. 112, Page 19

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, The Village of Ottawa has increased their rates for 2018 from \$8.67 per hundred cubic feet to \$9.45 per hundred cubic feet (9% increase) and the Board of County Commissioners deems it necessary to adjust the rates to accommodate the increase.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby set the monthly fees for Sewer District No. 1 as follows:

Residences outside village boundaries.....\$97.97 per month (was \$89.88)  
Residences inside village boundaries.....\$30.00 per month (was \$30.00)

and be it further

**RESOLVED**, Said increase is for service effective January 23, 2018 for January 2018 billing.

and be it further

**RESOLVED**, The Board agrees to continue to invoice the residents on a monthly basis. Invoices will be mailed approximately the 15<sup>th</sup> of each month, and a penalty of ten percent (10%) will be assessed if the previous billed amount is not paid by the first of the following month billed.

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes  
Comm. Jrl. 112, Page 20

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, Officials of the Village of Ottawa have informed the Board of County Commissioners of the rates for 2018 for water customers.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby accept and approve the following water rates which will be charged to the residents and billed by the Board of County Commissioners:

<b>Water</b>	
Water Operations.....	\$7.09 per hundred cubic foot
Water Debt & Capital.....	\$0.33 per hundred cubic foot
Total water rate.....	\$7.42 per hundred cubic foot (8% increase)

and be it further

**RESOLVED**, Said rates become effective January 23, 2018 for the January 2018 billing.

and be it further

**RESOLVED**, The Board agrees to continue to invoice the residents on a monthly basis. Invoices will be mailed approximately the 15<sup>th</sup> of each month, and a penalty of \$7.00 will be assessed if the previous billed amount is not paid by the last day of the month billed.

Mr. Schroeder seconded the motion

Mr. Schroeder moved to amend the motion to assess a penalty amount of 10%

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes  
Comm. Jrl. 112, Page 21

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, Residences of Pohl Road are currently charged \$87.31 per month for sewer usage.

and

**WHEREAS**, The Village of Ottawa has increased their sewer operations from \$8.67 per hundred cubic feet to \$9.45 per hundred cubic feet (9% increase) and the Board of County Commissioners deems it necessary to adjust the rates to accommodate the increase.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby agree that the monthly fees for the Pohl Road will increase to \$95.16 per month

and be it further

**RESOLVED**, Said increase is for service effective January 23, 2018 for January 2018 billing.

and be it further

**RESOLVED**, The Board agrees to continue to invoice the residents on a monthly basis. Invoices will be mailed approximately the 15<sup>th</sup> of each month, and a penalty of ten percent (10%) will be assessed if the previous billed amount is not paid by the first of the following month billed.

Mr. Lammers                      seconded the motion

Vote: Mr. Love    yes                      Mr. Schroeder    yes                      Mr. Lammers    yes  
Comm. Jrl. 112, Page 22

Mr. Love                      moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners currently charges Sewer District No. 2 residences as follows:

Residences outside village boundaries.....\$113.11 per month  
and

**WHEREAS**, The Village of Ottawa has increased their rates for 2018 from \$8.67 per hundred cubic feet to \$9.45 per hundred cubic feet (9% increase) and the Board of County Commissioners deems it necessary to adjust the rates to accommodate the increase.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby agree that the monthly fees for Sewer District No. 2 will increase to \$138.29 per month

and be it further

**RESOLVED**, The Board will still continue to invoice the residents on a monthly basis. Invoices will be mailed approximately the 15<sup>th</sup> of each month, and a penalty of ten percent (10%) will be assessed if the previous billed amount is not paid by the first of the following month billed.

Mr. Schroeder                      seconded the motion

Vote: Mr. Love    yes                      Mr. Schroeder    yes                      Mr. Lammers    yes  
Comm. Jrl. 112, Page 23

Mr. Love    moved the adoption of the following Resolution:

**WHEREAS**, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses for the month of January 2018. now therefore,

**BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO**, hereby approve payment of the expenses per the attached list in accordance with Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices and be it further

**RESOLVED**, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.

Mr. Schroeder                      seconded the motion

Vote: Mr. Love    yes                      Mr. Schroeder    yes                      Mr. Lammers    yes  
Comm. Jrl. 112, Page 24-25

Mr. Love            moved the adoption of the following Resolution:  
that the following appropriation modification be made for the year ending December 31, 2018:  
From...2 B 31D, Other Expenses, CSEA...to.....2 B 35, Transfer Out.....\$25,888.84  
(Obligated shared cost for period of October, 2017 thru December, 2017)

and also  
that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2018, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 004, Child Support Enforcement (2 B 35, Transfer Out).....to.....Fund 006, Job & Family Services (H 11, Transfer In).....\$25,888.84  
and also

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 006, Job & Family Services  
H 25, Comp. Social Serv. Employees.....\$25,888.84  
Mr. Schroeder                      seconded the motion

Vote: Mr. Love    yes                      Mr. Schroeder    yes                      Mr. Lammers    yes  
Comm. Jrl. 112, Page 26

Mr. Lammers    moved the adoption of the following Resolution:  
that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2018, the following sums be and the same are hereby transferred, set

aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 003, Children’s Services

From SS 6, Administration..... to SS 13,Transfer Out.....\$47,343.83

and also

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2018, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 003, Children Services

From.....Fund 003, Children Services (SS 13, Transfer Out).....to.....Fund 006, Job & Family Services (H 11, Transfer In).....\$47,343.83

and also

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 006, Job & Family Service

H 25, Comp. Social Serv. Employees.....\$47,343.83

Mr. Love                      seconded the motion

Vote: Mr. Love   yes                      Mr. Schroeder   yes                      Mr. Lammers   yes

Comm. Jrl. 112, Page 27

Mr. Love   moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County,

Ohio, that the following appropriation modification be made for the year ending December 31, 2018:

From.....39 AD, Adult.....to...39 TO, Transfer Out.....\$ 5,090.45

From.....39 YT, Youth.....to....39 TO, Transfer Out.....\$ 4,312.45

and also

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2018, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 039, Workforce Investment Act (39 TO, Transfer Out).....to.....Fund 006, Job & Family Services (H 11, Transfer In).....\$ 9,402.90

Mr. Lammers seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes  
Comm. Jrl. 112, Page 28

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County,

Ohio, that the following appropriation modification be made for the year ending

December 31, 2018.

For Commissioners

From....1 A 13BD, Sheriff Vehicles.....to....1 A 6, Motor Vehicles.....\$27,173.93

Mr. Lammers seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes  
Comm. Jrl. 112, Page 29

**Now and Then Purchase orders**

- Landfill Clos/Mnt.....purchase order 35876**
- Jail..... purchase order 36045**
- Sheriff.....purchase order 36037**
- Concealed Handgun.... purchase order 36047**
- Airport Operations.....purchase order 35877**
- County Airport.....purchase order 35882**
- Board of D/D.....purchase order 36016**

Mr. Love moved to approve the now and then purchase orders

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes



Exceptions: Mr. Love none Mr. Schroeder none Mr. Lammers none  
Comm. Jrl. 112, Page 30

### **Purchase orders and travel requests**

**County General....** Purchase order to Friends for 30 cases of copy paper for \$839.70. Purchase order to Meyer's Auto Sales for repair to maintenance truck for \$500.00. Purchase order to Putnam Co Treasurer for real estate taxes #3836 for \$2356.50. Purchase order to Multi-Area Narcotics Task Force for 2018 Match/operating funds for \$25,000.00. Purchase order to Put Co Historical Society for extra needed for county share for \$1075.00. Travel request for Jackson Betscher to attend SERB negotiation Seminar in Columbus on Apr. 11, 2018 with \$40.00 for registration. .Purchase orders to Reineke Ford for 2018 Ford Explorer Police Interceptor with equipment for \$39,950.09. Purchase order to Reineke Ford for 2018 Ford Taurus Interceptor with equipment for \$32,875.98. Purchase order to Reineke Ford for 2018 Ford Explorer Police Interceptor for \$29,197.00

**Putnam Acres.....**Purchase order to Putnam Co Treasurer for real estate taxes # 3837 for \$230.34

**County Airport...**Purchase order to Sarka Electric for rotating beacon repair for \$1500.00

**Capital Improvement.....**Purchase order to County Electric for underground service to radio tower for \$3240.00.

**E 911.....**-Travel request for Brad Brubaker to attend SEIC in Dublin on January 24 ,2018 no expenses listed.

Mr. Love moved to approve the purchase orders and travels requests.

Mr. Schroeder seconded the motion  
Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes

Exceptions: Mr. Lammers none Mr. Love none Mr. Schroeder none  
Mr. Love called the meeting to order at 8:30 a.m. with Mr. Love and Mr. Schroeder by reciting the Pledge of Allegiance.

Nolan Croy came to talk to the Commissioners Love and Schroeder regarding the building he purchased from the County to verify the roof repairs that were done.

Tim Schnipke stopped in at 8:40 a.m. to give a maintenance update to Commissioners Schroeder, Love and Lammers. New air units for the server room in the attic will be installed this year. Tim also explained renovating a bathroom for ADA compliance. Tim is moving his office to the Ag Complex with the rest of the Maintenance Dept. Mr. Lammers asked about tearing buildings down at the Ag Complex, most have already had the roof replaced and the bad ones have already been tore down. Mr. Schroeder and Love explained to Mr. Lammers all the County uses of the Ag Complex by the Fairgrounds and all other departments.

At 9:00 am the Commissioners met with Alaina Siefker, Recycling Coordinator to discuss a recycle complex worker referral.

The business agenda was held at 10:00 a.m. with Commissioners Love, Lammers and Schroeder; Jackson Betscher, Administrator; Cindy Landwehr, Clerk and Martin Verni, Putnam County Sentinel.

The minutes from Thursday, January 18, 2018 were reviewed and approved.

Judge Niese stopped in at 11:20 a.m. to give the Commissioners an update on the video arraignment, it was used on Friday and needs a few cables yet. The Judge said the code needs to be reviewed to make sure everything is covered. He said it did work better than expected. It will work fine. Initial appearances and arraignments will be used for sure unless it is requested to personally appear. The buffering on the past system was an issue. The new system will work and will definitely save on trips. Using the video arraignment will increase in safety for all involved. It will be a savings for the Hancock County prisoners also. The confidentiality of the lines was discussed and the availability of confidentiality for discussion with the clients lawyers. It was asked if the video was being recorded or just the audio, just so something is being recorded.

Bob Riepenhoff stopped in at 11:40 a.m. to talk to Commissioners Schroeder, Love and Lammers, he asked about the projects on schedule for this year. Mr. Love explained the courthouse renovations.

Mike Klear stopped in at 12:00 p.m. to talk to the Commissioners and give an update there has been some turn over in the personnel and the maintenance that has been done on the building. The windows have been replaced. Klear said they may need some new furniture and the cement outside is in need of repair the winter weather has been hard on it. Mr. Love asked about the timeline for the new building and if any plans have been made yet. Designs of other stations were discussed.

Mr. Lammers moved to adjourn for lunch at 12:20 p.m.

Mr. Love seconded the motion.

Vote: Love yes      Schroeder yes      Lammers yes

Mr. Lammers returned from lunch at 1:15 p.m.

Mr. Love and Schroeder returned from lunch at 1:20 p.m.

Bob Benroth came in to inform the Commissioners of the most recent sales tax figures at 2:20 p.m. January is an all-time high. Sales tax on farm items was discussed. CAUV was also discussed and the limit on developed land for being on CAUV. Bob talked about Derrick Marin and the legislation he is working on for stopping the blanket BOR's that are being filed by schools and creating more expenses to the taxpayers. It was asked what the gain would be to the schools if the reduction factors change. The schools should have to take more of an active role in the development. Jack asked about the second payment of the medicare sale tax, it will only be paid if the budget is met. The new Casey's General Store opening in February was discussed and the hopeful increase in sales tax. The status of neighboring counties Allen and Hancock was discussed.

Mr. Lammers moved to adjourn for the day at 4:30 p.m.

Mr. Love seconded the motion.

Vote: Love yes Schroeder yes Lammers yes

Mr. Lammers moved to approve the minutes as read from Tuesday, January 23, 2018.

Mr. Love seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes