

## Minutes for Tuesday, March 31, 2009

Mr. Schroeder moved to approve the contract for professional services with WSOS Community Action Commission from March 31, 2009 to March 31, 2010.

Mr. Love seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers absent      Mr. Schroeder yes

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, On the 12th day of February, 2009, the Board of County Commissioners approved to advertise for sealed proposals for Item #448 asphalt concrete for the maintenance of selected Putnam County roads.

and  
**WHEREAS**, Proposals were for approximately 10,000 tons of #448 asphalt concrete, application for approximately 10,000 tons of asphalt concrete and a per CY unit bid for a motorized, self loading trenching machine.

and  
**WHEREAS**, The Engineer's department has advised the commissioners of the need to change the bid to read the purchase to 6,000 tons of #448 asphalt concrete instead of 10,000 tons.

now therefore, be it

**RESOLVED**, Sealed proposals will be opened publicly and read in the office of the Putnam County Commissioners, Court House, Ottawa, Ohio, at 9:30 a.m. on the 16th day of April, 2009, for the purchase of approximately 6,000 tons of #448 asphalt concrete and a per CY unit bid for a motorized, self-loading trenching machine. Bid items will include purchase of approximately 6,000 tons of item #448 asphalt concrete, and a per CY unit bid for a motorized, self-loading trenching machine. Each proposal must contain the full name of party submitting the bid and the bidder is required to furnish a bid guarantee in accordance with ORC section 153.54 and 153.571.

and be it further

**RESOLVED**, All bids shall be sealed and addressed to the Board of Putnam County Commissioners, 245 E. Main Street, Ottawa, Ohio 45875 and marked "Sealed Bid – 2009 Putnam County Engineer's Road Program" on the outside of the envelope.

and be it further

**RESOLVED**, Contracts may be awarded on the basis of separate line item proposals, combined proposals and/or alternates, whichever is to the best advantage of the Putnam County Commissioners. Bidders must be prequalified with ODOT as per 5525.02 ORC.

and be it further

**RESOLVED**, Bid documents are available, beginning April 1, 2009, in the Putnam County Engineer's Office located on the second floor of the Putnam County Court House.

and be it further

**RESOLVED**, The Putnam County Commissioners reserve the right to reject any and all bids or to accept the lowest legal bid deemed in the best interest of the county, and to waive informalities per ORC 9.31.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers absent      Mr. Schroeder yes

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Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, The Putnam County Commissioners received a request from the Probation Supervision department to establish an appropriation line for Fund 117, Probation Supervision.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby request the Putnam County Auditor to add the following appropriation line:

117 MIS - Miscellaneous

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

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Mr. Love moved that the following appropriation modification be made for the year ending December 31, 2009:

From...39 NEG, National Emerg. Grant..to....39 TO, Transfer Out.....\$ 79,315.00

and also

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2009, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 039, WIA (39 TO, Transfer Out).....to.....Fund 035, Solid Waste District Disposal Fees (35 TI, Transfer In).....\$ 79,315.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

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Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2009, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 117, Probate Supervision

117 MIS, Miscellaneous .....\$ 750.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

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Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2009, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 120, Office of Public Safety

120 EQ1, Equipment.....\$ 10,000.00

120 OTH, Other expenses.....\$ 5,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

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Mr. Love moved that the following appropriation modification be made for the year ending December 31, 2009.

Fund 021, Putnam Acres Care Center

From....8000-0-1, Capital Costs.....to....9805-0-1, Ambulance.....\$2,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers absent      Mr. Schroeder yes  
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### **Now and Then Purchase Orders**

**ADAMHS Board**.....Purchase order 80534  
**Dog & Kennel**.....Purchase order 81599  
**EMA**.....Purchase order 1241  
**Office of Public Safety**.....Purchase order 1240  
**PutCo Water/Sewer**.....Purchase order 81598  
**Putnam Acres Care Ctr**.....Purchase order 81088,81089, 81093, 81095, 81096  
**Sewer District No. 1**.....Purchase order 81597  
**Veterans Service Comm**.....Purchase order 81112  
**Youth Subsidy**.....Purchase order 81133

Mr. Schroeder    moved to approve and now and then purchase orders.

Mr. Love          seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers yes      Mr. Schroeder yes

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### **Purchase orders and travel requests.....**

**Board of Elections**.....Blanket P.O. for stationery/supplies for April, May, June \$499.00;  
Spectra Associates, minutes book, numbered paper and shipping \$157.30;

**CSEA**.....Travel for Steve Ford to attend training in Celina, April 8,  
estimated cost \$60.00; travel for CSEA staff to attend OCDA conference in Columbus April 19-22  
with P.O. for \$780.00 for registration and P.O. for \$2,569.00 for other travel expenses; travel for  
Keith Kahle to attend meeting in Findlay April 3, estimated cost \$20.00;

**Job & Family Services**.....Dept. of Job & Family Services Dept. 228, HP 3505DN duplex  
printer \$999.00;

**Office of Public Safety**.....Howell Rescue Systems, Simo pumps HR 78 and 108,  
\$11,020.00; Nienberg Body Shop, repair N. Gilgenbach veh, MVA 3/23/09, \$791.29;

**Putnam Acres Care Center**.....Howard Rayle, entertainment \$150.00; County  
Electric Powerhouse, repair and maintenance \$500.00;

Mr. Love moved to approve the purchase orders

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes      Mr. Jerwers absent      Mr. Schroeder yes

### **Purchase orders....April, May, June County.....**

Commissioners supplies.....\$ 500.00  
Repair of motor vehicles.....\$ 200.00

Travel, Commissioners.....	\$ 1,500.00
Advertising.....	\$ 600.00
Downes, Hurst & Fishel.....	\$1,000.00
Iron Mountain.....	\$ 600.00
Chad Irwin.....	\$3,000.00
Supplies for IT department.....	\$ 200.00
Supplies, Janitor.....	\$3,000.00
Construction.....	\$ 200.00
Misc. shipping, postage.....	\$ 300.00
Equipment Repair.....	\$2,000.00
Contracts/ Service.....	\$ 500.00
Putnam Co. Educational Service Center....	\$4,800.00
Ottawa Water Works.....	\$1,500.00
Qwest.....	\$ 600.00
Alltel.....	\$ 230.00
Embarq.....	\$3,900.00
Dominion East Ohio Gas.....	\$ 2,000.00
Huntington Natural Gas Lock Box.....	\$3,000.00
American Electric Power.....	\$11,000.00
Expenses Loss Control Coordinator.....	\$ 100.00

**Airport.....**

Supplies.....	\$ 150.00
M & M Hauling.....	\$ 120.00
Embarq.....	\$ 410.00
American Electric Power.....	\$ 1,000.00
Putnam Co. Commissioners, water.....	\$ 90.00
Qwest.....	\$ 200.00
Culligan.....	\$ 60.00

**Airport Operations.....**

Putnam County Commissioners.....	\$ 2,060.10
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**County.....**

Commissioners supplies.....	\$ 500.00
Repair of motor vehicles.....	\$ 200.00
Travel, Commissioners.....	\$ 1,500.00
Advertising.....	\$ 600.00
Downes, Hurst & Fishel.....	\$1,000.00
Iron Mountain.....	\$ 600.00
Chad Irwin.....	\$3,000.00
Supplies for IT department.....	\$ 200.00
Supplies, Janitor.....	\$3,000.00
Construction.....	\$ 200.00
Misc. shipping, postage.....	\$ 300.00
Equipment Repair.....	\$2,000.00
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Putnam Co. Educational Service Center....	\$4,800.00

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Supplies.....	\$ 150.00
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American Electric Power.....	\$ 1,000.00
Putnam Co. Commissioners, water.....	\$ 90.00
Qwest.....	\$ 200.00
Culligan.....	\$ 60.00

**Airport Operations.....**

Putnam County Commissioners.....	\$ 2,060.10
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**Job & Family Services....**

Supplies.....	\$ 1,000.00
Contracts, repair.....	\$ 600.00
PRC services.....	\$60,000.00
Medicaid services.....	\$ 4,000.00
Rent.....	\$ 2,525.97
Facilities.....	\$ 6,000.00
IM travel.....	\$ 800.00
Cost allocation.....	\$ 4,549.33
Misc. services.....	\$ 1,500.00
Work program supplies.....	\$ 1,000.00
WP travel.....	\$ 250.00
WP misc.....	\$ 1,000.00
Soc. Serv supplies.....	\$ 1,000.00
Soc. Serv. travel.....	\$ 800.00
Daycare services.....	\$40,000.00
Soc. Serv. other expenses.....	\$ 1,000.00

**WIA.....**

Adult WIA.....	\$ 2,000.00
Dislocated workers.....	\$ 500.00
WIA youth.....	\$ 9,000.00

Adrian Chewning, ITA obligation \$1,819.00; Matt Stevens, ITA obligation \$1,840.34;

Mr. Love moved to approve the purchase orders

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2009, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 021, Putnam Acres Care Center  
8000-0-1, Capital Costs.....\$ 2,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes

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**9:30 a.m. – 9:55 am.**

Kim Diamond of Job & Family Services met with commissioners Schroeder and Love regarding Pandora Manufacturing closing.

**10:00 a.m.**

Agenda. Present were commissioners Schroeder and Love and clerk Betty Schroeder.

**11:00 a.m.**

The pre engagement meeting with the state examiners was held in the commissioners office with commissioners Schroeder and Love in attendance.

Mr. Love moved that the minutes be approved as read. Mr. Jerwers seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Love yes Mr. Jerwers yes Mr. Schroeder absent