

# Minutes for Friday, January 28, 2011

Mr. Schroeder moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners deems it necessary to advertise for sealed bids for Sewer District No. 1 pump station improvements.

now therefore, be it

**RESOLVED**, Sealed bids will be received at the office of the Board of County Commissioners until 11:00 a.m. on the 11th day of February, 2011, at which time they will be publicly read aloud for replacing the pump electrical controls to three pump stations in Sewer District No. 1.

and be it further

**RESOLVED**, Contract documents may be examined at either the Putnam County Commissioners office, 245 E. Main St., Ottawa, Ohio or the office of the engineer, Feller Finch & Associates, Inc., 1683 Woodlands Dr., P.O. Box 68, Maumee, Ohio.

and be it further

**RESOLVED**, Drawings, specifications and blank bid forms must be obtained at the office of the engineer upon payment of thirty-five dollars (\$35.00) non refundable. Contract documents can be shipped via UPS for an additional \$8.00 shipping and handling fee. Contract documents will be shipped as soon as possible after receipt of request and payment of such documents. Bids will only be accepted from bidders listed on the engineer’s official list of plan holders. Checks shall be made payable to Feller, Finch & Associates, Inc.

and be it further

**RESOLVED**, A bid guarantee instrument must be submitted with the bid. The bid guarantee instrument shall be in the form of a bid guarantee and contract bond for the full amount of the bid per ORC section 153.54 and 153.571 or a certified check, cashiers check or irrevocable letter of credit for an amount equal to ten percent (10%) of the bid. The bid guarantee shall be made payable to the Putnam County Commissioners, as is to be held as a guarantee that in the event the bid is accepted and a contract is awarded to the bidder, the contract will be duly executed and its performance properly secured.

and be it further

**RESOLVED** The successful bidder(s) shall be required to furnish a contract bond in a sum of not less than hundred (100%) of the total contract amount. The bond shall be that of an approved surety company authorized to transact business in the State of Ohio and shall be underwritten by a surety that is listed on the most current Department of the Treasury Circular 570 “Surety Companies Acceptable on Federal Bonds”.

and be it further

**RESOLVED**, Bidders must use Ohio products, materials, services and labor to the extent practicable, comply with Ohio EEO requirements and pay Ohio prevailing wage rates for Putnam County.

and be it further

**RESOLVED**, Each bid proposal must be made upon the blanks, or facsimiles thereof, furnished with the contract documents.

and be it further

**RESOLVED**, The Putnam County Commissioners reserve the right to reject any or all bids, to waive any informalities or irregularities in the bids received, and to accept any bid it deems most favorable per ORC 9.31 and 9.312.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes      Mr. Love yes      Mr. Schroeder yes

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Mr. Schroeder moved that the following appropriation modification be made for the year ending December 31, 2011

Commissioners  
From....1 A 3, Supplies.....to....1 A 7, Repair of motor vehicles.....\$ 100.00

From...4 B 14, Contracts, Service....to...14 A 6A, Cobra & Misc. Payment..\$1,000.00

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

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**Now and Then Purchase Orders.....**

**Engineer.....**Purchase order 88169

**Job & Family.....**Purchase order 7591

**Office of Public Safety.....**Purchase order 1675

**Youth Subsidy.....**Purchase order 7592

Mr. Jerwers moved to approve the now and then purchase orders.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Exceptions: Mr. Jerwers none Mr. Love none Mr. Schroeder none

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**Purchase orders and travel requests....**

**Office of Public Safety.....**Van Wert Fire Equipment, fire extinguisher inspection HR 78 and 70-71, \$138.00;

Mr. Jerwers moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Exceptions: Mr. Jerwers none Mr. Love none Mr. Schroeder none

**9:00 a.m. – 9:30 a.m.**

Jan Osborn and Mike Siebeneck of the Educational Service Center met with commissioners Schroeder, Love and Jerwers concerning the possibility of sharing Jack Betscher.

**10:00 a.m.**

Agenda. Present were commissioners Schroeder, Love and Jerwers and clerk Betty Schroeder.

**10:30-10:55 a.m.**

Sheriff Beutler met with the commissioners Schroeder, Love and Jerwers, to sign the contracts for the physician and nursing services at the jail.

Mr. Schroeder moved that the minutes be approved as read. Mr. Love seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Love yes Mr. Schroeder yes Mr. Jerwers absent