

## Minutes for Tuesday, November 22, 2011

Mr. Jerwers moved to approve the 2011 engineer's machine and equipment inventory, repair and proposed equipment purchase report.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes      Mr. Love yes      Mr. Schroeder yes

Comm. Jrl. 99, Page 451

Mr. Schroeder moved to approve the revolving loan fund administration agreement with the Ohio Department of Development. Contract is effective January 1, 2012 thru December 31, 2014.

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes      Mr. Love yes      Mr. Schroeder yes

Comm. Jrl. 99, Pages 452-456

Mr. Jerwers moved the adoption of the following Resolution:

**WHEREAS**, This 22nd day of November, 2011, the Clerk of this Board gave notice to the Board of County Commissioners of Putnam County, Ohio, on the filing with her of a petition signed by Thomas Balbaugh and others to clean and reconstruct open ditch to adequate grade and depth.

and  
**WHEREAS**, It appears to the Board that the proper bond has been filed with the Clerk, approved, conditioned for the payment of costs of notices, plus any other incidental expenses, except the costs incurred by the Engineer in making his preliminary reports, if the prayer of the petition is not granted, or if the petition is for any cause dismissed, unless the Board decides to pay the Engineer's costs from the bond in accordance with Section 6131.09 of the Ohio Revised Code.

now therefore, be it

**RESOLVED**, By the Board of County Commissioners that the 12th day of January, 2012, at 2:00 p.m. at the upper terminus of the improvement be and the same is hereby fixed as the time and place for the view thereon;

and be it further

**RESOLVED**, That the 26th day of January, 2012, at 2:00 p.m. in the General Assembly Room of the Putnam County Court House, Ottawa, Ohio, be and the same is hereby fixed as the time and place for the first hearing on the petition.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes      Mr. Love yes      Mr. Schroeder yes

Ditch Jrl. 5, Page \_\_\_\_\_

Mr. Schroeder moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners on September 22, 2011, approved to transfer the ownership of the following waterlines: waterline enroute to Lakewood Estates, St. Rt. 15 waterline project to Brookhill Center, the waterline to Miller City, including Road I-9 and the waterline north of Ottawa on St. Rt. 65 to the Village of Ottawa.

and

**WHEREAS**, The waterline north of Ottawa on St. Rt. 65 was not included in the contract entered into by the County Commissioners, the Village of Miller City and the Village of Ottawa, signed on July 25, 2011.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby agree to transfer ownership of only the waterlines to the Village of Ottawa effective September 1, 2011 that were included in the contract. It is understood, then, that the waterline on St. Rt. 65 North in the Village of Ottawa, still belongs to the Board of County Commissioners.

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 99, Page 458

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2011, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 148, Mfg. Housing Tax/2<sup>nd</sup> Half  
148AO, Advance Out.....\$ 12,300.68  
(Advance back to County General)

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Mfg. Housing Tax/2<sup>nd</sup> Half Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
148AO, Advance Out	A 25A, Advance In	\$ 12,300.68
(Repay County General for advance made to Fund 148, Mfg. Housing Tax/2 <sup>nd</sup> Half Fund on 8-16-11)		

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 99, Page 457

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2011, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 016, Ditch Maintenance  
R 6, Advance Out.....\$ 49,350.40

and be it

RESOLVED, that per the request of the Putnam County Commissioners for the purpose of the County General Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
R 6, Advance Out	A 25A, Advance In	\$ 49,350.40
(Repay County General for Advance in Oct. '11)		

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 99, Page 459

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2011, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 008, Capital Improvements  
N 1, Contracts/projects.....\$5,500.00

Mr. Schroeder seconded the motion.  
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes  
Comm. Jrl. 99, Page 460

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2011, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 149, Common Pleas Ct. Special Projects  
149 EXP, Expenses.....\$ 3,000.00

Mr. Schroeder seconded the motion.  
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes  
Comm. Jrl. 99, Page 461

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2011, the following sum be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General / Prosecutor  
1 E 1A, Assistant Prosecutor.....\$2,450.26

Mr. Jerwers seconded the motion.  
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes  
Comm. Jrl. 99, Page 462

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2011, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 022, Brookhill Center School  
8 E 6, Trainings and mileage.....\$ 1,500.00  
8 E 7A, Utilities.....\$20,000.00  
8 3 7C, PERS & Workers Comp.....\$17,000.00  
8 E 8, Contract Services.....\$23,000.00

Mr. Schroeder seconded the motion.  
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes  
Comm. Jrl. 99, Page 463

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2011, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 084, HOME

84 AC, HOME Admin Costs.....\$2,200.00

Fund 085, CDBG

T 7B , CDBG CHIP Admin Costs.....\$799.00

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 99, Page 464

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2011.

For Office of Public Safety

From....120 LIA, Liability Insurance.....to.....120 OTH, Other.....\$ 2,500.00

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 99, Page 465

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2011.

Engineer...

From.....K 36, Emergency Bridge...to.....K 27, Equipment...\$15,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 99, Page 466

Mr. Schroeder moved that the following appropriation modification be made for the year ending December 31, 2011.

For Dog and Kennel....

From.....B 18, Supplies, auditor.....to.....B 1, Auditor's Clerk.....\$2,800.00

From.....B 18, Supplies, auditor.....to.....B 9, Fringes.....\$ 40.00

From.....B 18, Supplies, auditor.....to.....B 8, Employer share PERS.\$ 164.00

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 99, Page 467

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2011.

From...152 COM STIM, Comp/overtime.....to..152 SA STIM, Salaries,Stim...\$ 146.32

From...152 COM STIM, Comp/overtime.....to..152 PTS STIM, Wages, Stim..\$ 22.50

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 99, Page 468

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2011.

Fund 021, Putnam Acres Care Center

From.7615-0-1, Child Care Incontinence..to.7000-0-1, Dietary Consultation..\$2,986.60  
 From.7630-0-1, Employee fringes child care..to..6022-0-1, Electric bills.....\$3,000.00  
 Mr. Schroeder seconded the motion.  
 Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes  
 Comm. Jrl. 99, Page 469

**Now and Then Purchase Orders.....**

**Brookhill Center.....**Purchase order 89879  
**CDBG.....**Purchase order 91136  
**Capital Improvements.....**Purchase order 91062  
**Computerization Cl.of Cts....**Purchase order 90224  
**Computerization/Mun.Ct.....**Purchase order 90225, 90221  
**Home Funds.....**Purchase order 91135, 91137  
**Putnam Acres Care Center...**Purchase order 90802-90805, 90807  
**Treasurer.....**Purchase order 90962

Mr. Love moved to approve  
 Mr. Schroeder seconded the motion  
 Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes  
 Exceptions: Mr. Jerwers none Mr. Love none Mr. Schroeder none  
 Comm. Jrl. 99, Page 470

**Purchase orders and travel requests.....**

**Auditor.....**Travel for Robert Benroth to attend Co. Auditors Assoc. Winter Conference Nov. 30, Dec. 1 in Columbus, estimated cost \$207.80;

**Office of Public Safety.....**Village Commercial, disinfecting supplies \$600.00; Collier & Company, ambulette 300/301 clothing \$2,200.00;

**Putnam Acres Care Center.....**Dietary Solutions, Inc., services \$3,900.00; ICP, supplies \$2,000.00; Diller Medical, supplies \$1,000.00;

**Title Administration, Equipment.....**Travel for Teresa Lammers to attend Ohio Clerk of Courts Assoc. winter conference in Columbus Nov. 29, 30, Dec. 1 with P.O. for \$96.00;

**Common Pleas Special Projects.....**Source Code Corp., P.C. and monitor in Common Pleas Court Room, \$849.00;

**Municipal Court Legal Services...** Source Code Corp., P.C. and monitor in Common Pleas Court Room, \$849.00;

Mr. Jerwers moved to approve the purchase orders and travel requests.  
 Mr. Schroeder seconded the motion.  
 Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes  
 Exceptions: Mr. Jerwers none Mr. Love none Mr. Schroeder none

**8:30 a.m.**

Probate/Juvenile Judge Michael Borer met with commissioners Schroeder, Love and Jerwers regarding needing a full time person.

**9:00 a.m. – 10:05 a.m.**

Soil and Water Conservation Board members Jeff Giesige, Albert Maag, Sharon Ellerbrock, Dennis Vennekotter, Steve Liebrecht, Dennis Maag and Jeff Duling met with commissioners Schroeder, Love and Jerwers regarding their budget for 2012.

**10:10 a.m.**

Agenda. Present were commissioners Schroeder, Love and Jerwers; clerk Betty Schroeder and Marlena Ballinger of the Sentinel.

**10:30 a.m.**

Rich Niese, maintenance, met with commissioners Schroeder, Love and Jerwers and discussed the pump for the leachate at the landfill and putting a new roof on court house.

**11:20 a.m.**

Commissioners Schroeder, Love and Jerwers and grants/wage coordinator, Cindy Landwehr and Martin Kuhlman, economic development director, and Kevin Lammon, village of Leipsic, held a conference call with Mary Okuley from the Ohio Department of Development.

**3:00 p.m. – 4:50 p.m.**

Commissioners Schroeder, Love and Jerwers attended the revolving loan fund meeting held in the assembly room. Grants/wage coordinator Cindy Landwehr conducted the meeting.

Mr. Jerwers moved that the minutes be approved as read. Mr. Love seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes